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1992 August 31 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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**FACULTY SENATE MEETING
AUGUST 31, 1992**

**NEXT MEETING: August 31, 1992
3:30 p.m., FORUM**

NOTE TO FACULTY: Senate meetings are open. Please feel free to attend. Your department chair has a complete agenda with attachments.

NOTE TO DEPARTMENT CHAIRS: Please post or circulate among your faculty.

AGENDA

- 1. Approval of August 17, 1992 Faculty Senate minutes (enclosed)**
- 2. Treasurer's Report - R. Nunley**
- 3. New Business**
 - a. Recognition of outgoing members of the Faculty Senate**
 - b. Other**
- 4. Old Business**
- 5. Announcements**
 - a. President's Council Minutes of August 5, 1992 (enclosed)**
 - b. Other**
- 6. Adjourn 91-92 Senate**

AUGUST 31, 1992

The 1992 - 93 Senate will convene following the adjournment of the 1991 - 92 Senate.

1. New Business

- A. Calendar for Senate Meetings 1992-93.**
- B. Election of Officers/Executive Committee**
- C. Committee Preferences**

2. Announcements

3. Adjournment

SENATE SCHEDULE FOR 1992-1993

AUGUST 31, 1992	MARCH 22, 1993
SEPTEMBER 21, 1992	APRIL 5, 1993
OCTOBER 5, 1992	APRIL 19, 1993
OCTOBER 19, 1992	MAY 3, 1993
NOVEMBER 2, 1992	MAY 12, 1993
NOVEMBER 16, 1992	MAY 31, 1993
NOVEMBER 30, 1992	JUNE 21, 1993
DECEMBER 14, 1992	JULY 19, 1993
JANUARY 11, 1993	AUGUST 2, 1993
FEBRUARY 1, 1993	AUGUST 16, 1993
FEBRUARY 15, 1993	AUGUST 30, 1993
MARCH 1, 1993	

**MINUTES OF FACULTY SENATE FOR
AUGUST 17, 1992**

Bob Acuff called the meeting to order at 3:41 p.m. in the D.P. Culp Center Forum. A quorum was present.

Approval of Minutes. The minutes of July 20, 1992 Faculty Senate meeting were approved.

New Business

1. **Focus of Senate: Curriculum Issues.** Bob Acuff reported that Dr. Nicks had asked if the Senate might change their focus to look more deeply into curricular activities. He has noticed, in his capacity as Chancellor, that senates of other campuses do handle curricular matters and thought that it might be of interest to this Senate. This is being brought before the Senate for discussion at Dr. Nicks' request.

Dr. Alfonso (VP Acad Aff) indicated that he had provided his explanation to Dr. Nicks about the previous and current role of the ETSU Faculty Senate. Rebecca Nunley (Dent Hyg) asked how this new role for the Senate would fit in with the existing Curriculum Committee and the Academic Matters Committee. Anne LeCroy (Eng) described the recent initiatives for "Writing Across the Campus." Carol Gordon (Nurs) asked for clarification about the original question that Dr. Nicks had asked with respect to the expected scope of Faculty Senate input. Bob Acuff (Med) indicated that Dr. Nicks was suggesting that the Faculty Senate replace the Curriculum Committee. Bob Riser (Comp Sci) asked if Dr. Nicks felt that the Senate was currently involved in things that it shouldn't be, and that the curriculum agenda would replace these items. Bob Acuff (Med) responded that he didn't think that was the situation at all, and that Dr. Nicks, as a previous Chancellor, was very supportive of Faculty Senates and the things they do. As Dr. Alfonso had explained, the ETSU Faculty Senate has been involved in significant curricular agenda items such as "Writing Across the Curriculum," honors program, core curriculum and the like, but not with the details such as changing a course name, content, or number of hours. Dr. Alfonso (VP Acad Aff) indicated that the Faculty Senate President, sitting on the Academic Council, can and does bring back items of interest to the Faculty Senate for discussion. Dan Johnson (Bio Sci) suggested that the Senate currently does have the mechanisms for becoming involved in major curricular agenda items, and expressed concern that the Senate would get bogged down in assuming the role of Curriculum Committee. Carol Gordon (Nurs) suggested that the by-laws of the respective committees be investigated as to appropriate voting representations by the Faculty Senate. Ed Williams (Eng) suggested that the Curriculum Committee already has substantial faculty representation even though these committees are perceived to be "administration" committees. Bob Acuff (Med) suggested that senators from the College of Medicine might lose interest in the Faculty Senate if the business was predominately non-medical curriculum agenda items. Kenneth Ferslew (Med) indicated his concern as well, but expressed his commendation that Dr. Nicks would seek to include the Faculty Senate in this matter.

In summary, Bob Acuff (Med) requested that senators take this item to their constituency for further discussion. He indicated that changing voting representation on the current committee structures should be investigated. Perhaps a member of Academic Matters committee become an additional member of either the Curriculum Committee or the Academic Council.

Old Business

1. **Review of Amendment for V.P. Evaluations.** Last year the Faculty Senate recommended to Interim President Bert Bach that all Vice Presidents (instead of only VP for Academic Affairs and VP for Health Affairs) be periodically evaluated by their constituency groups. Dr. Nicks, in evaluating the Senate's recommendation, reviewed the Faculty Handbook under Section 1.9 (Selection and Periodic Review of Academic Administrative Personnel) with respect to a procedure to implement this request. As it stands

now, Section 1.9 does not have any provision for evaluating other ("non-academic", although they impact significantly on the academic constituency) Vice Presidents. This includes VP for Student Affairs, VP for Information Resources, and VP for Administration and Development. Dr. Nicks would like to accommodate the Senate's request to periodically review all vice presidents, but is finding it difficult to place this in the existing Faculty Handbook. Following a short discussion about current procedures, Carol Gordon (Nurs) proposed the following motion.

Given that the vice presidents on this campus, whether they hold a staff or academic position, do impact on academics, the faculty and students of this university, that they all undergo periodic review as outlined in Section 1.9 of the Faculty Handbook.

This was seconded.

Following a short discussion, the vote on the motion was taken. For: 13 plus 1 proxy; Against: 6; Abstention: 1 proxy. The motion was passed.

2. Student Assessment of Instruction. Scott Beck (Soc & Anthro) distributed copies of the student assessment of instruction instrument that will be used during Fall Semester.

Announcements.

1. Minutes. Minutes of Presidents Council of July 22, 1992 and Academic Council of July 29, 1992 are located in the Reference Room of the Sherrod Library.

2. Student Retention. The University has contracted with Noel/Levitz to assess and assist ETSU in meeting increased student retention rates. This group will be on campus September 8,9, and 10 to conduct interviews with administrative and academic entities that impact on the retention of students at ETSU.

3. TBR Planning Assumptions. Bob Acuff reported on two items of interest from the recent TBR planning meeting.

First--, under Educational Programs and Student Achievement, Item 5, TBR is committed to the further development of the comprehensive health mission of ETSU, including the developing of doctoral and other graduate programs, enhancement of its research mission, and to the broadening of its qualitative development and recognition in health sciences.

Second--, Faculty, Staff and Administrative Development (under Human Resources). Faculty ,staff and administrative development both training and retraining will receive significant attention and commitment. This includes encouraging, by policy, such development and It also includes providing incentives by support of expenses for appropriate educational and training experiences for those constituencies. It also includes encouraging internships, exchanges, collaborative experiences, center or chair activities, and then insists on proficiency in new applications in teaching and training technologies.

There being no further business, the Faculty Senate was adjourned at 4:35 p.m.

Respectfully submitted.

Kenneth D. James
Secretary

ATTENDANCE

Present

Kenneth James
Bob Riser
Scott Beck
Dan Johnson
Anne LeCroy
Jim Odom (by proxy)
Ed Williams
Eddie Yasin
Chip East
Mary Nelson
Marcellus Turner
Bob Acuff
Kenneth Ferslew
Sue McCoy (by proxy)
Ahmad Wattad
Eliz. Williams
Virginia Adams
Carol Gordon
Beth Smith
Creg Bishop
Mike Gallagher
Rebecca Nunley
Phil Scheuermann

ABSENT

Terry Countermine
Jim Pleasant
Jeff Gold
Mark Holland
Linda Lawson
George Poole
Bill Fisher
Mary Lou Gammo
Al Lucero
Robert Davidson
Chris Ayres
Bill Campbell
Katie Dunn
Rebecca Isbell
Brad Arbogast
Mike Woodruff
Sally Crawford

EAST TENNESSEE STATE UNIVERSITY FACULTY SENATE FINANCIAL REPORT

Budget Categories and Items	1991-92 BUDGET	EXPENSES 6-30-92	Total Expense To Date	Remaining Balance
I... Travel (3000)				
In state (3150)				
Out of State (3210)	\$2690.00	\$171.41	\$1058.35	\$1631.65
II. Operating Expenses (4000)	\$2990.00			
ETSU Printing (4110)			79.75	
Campus Duplication (4140)		16.52	287.18	
Telephone (4210)		135.70	603.25	
Postal Charges (4230)				
Data Processing (4420)				
Other Expenses (4490)				
Dues & Subscriptions (4480)			75.00	
Instructional Supplies (4520)				
Office Supplies (4510)			229.47	
Operational Supplies (4530)			10.00	
Other Supplies (4590)			149.00	1504.08
III. Scholarship - RWSP (1410)				
Student Worker	\$1200.00	-0-	-0-	1200.00
TOTAL AMOUNTS	\$6880.00	720.67	2544.27 "	\$4335.73

Budgetary values in parentheses are encumbered.

IV. EQUIPMENT (8120) -0- (2502.00) (2502.00) \$1833.73

Respectfully submitted

7-22-92

Rebecca Nunley

Rebecca Nunley, Treasurer

MINUTES - PRESIDENT'S COUNCIL

WEDNESDAY, AUGUST 5, 1992, 9:15 a.m., President's Conference Room

PRESENT: Nicks, Bettis (Alfonso), Lenz, Spritzer, Lanza, Hales, Acuff, Smith, B., Stanton, Stout, Manahan, Norment, Borchuck, Osborn, Sauceman, Nutter, Jordan, Dishner, Landrum, Vaught, Burleson, Essin

GUEST: Burnley

1. PROPOSED STRUCTURE FOR STRATEGIC PLANNING, BUDGETING, AND EVALUATION

President Nicks reviewed the Strategic Planning Committee's proposed structure for strategic planning, budgeting, and evaluation. (enclosure #1 on file) Following discussion, President Nicks indicated that he would meet with the Strategic Planning Committee chair regarding a review of the charge of the committee and the need for committee membership to achieve a balance between key decision makers and a representative group of faculty/staff. Council members were requested to provide any concerns or comments in writing.

2. COLLEGE OF MEDICINE SCHOLARSHIPS

Dr. Stanton discussed a proposed rationale for TBR scholarships for College of Medicine students. (enclosure #2 on file) Discussion included a recommendation that funding for this scholarship program should be requested from THEC as a non-formula item. If THEC funding is not approved, Dr. Stanton indicated that current resources would be reallocated. President Nicks indicated that an amendment to TBR policy would be required if TBR resources are used to support this program. There was consensus of Council to proceed with the proposal, and Dr. Stanton was requested to prepare the document to be forwarded to TBR.

3. PROPOSED THEC FORMULA CHANGES

As an information item, Dr. Manahan reviewed the July 22, 1992 Vaden memorandum concerning a draft report of the THEC task force on revisions to formula funding, and the August 4, 1992 ETSU response. (enclosure #3 on file)

4. PERFORMANCE FUNDING

As an information item, Dr. Bettis/Dr. Burnley discussed a summary of performance funding points claimed by East Tennessee State University for 1991-92. (enclosure #4 on file) Dr. Burnley indicated the following:

additional data was being prepared concerning college/school and discipline specific scores upon request, she would be available to meet with the units to discuss performance funding issues
at a future President's Council meeting, she would discuss the next ten item cycle

In summary, President Nicks emphasized the need to utilize this information as retention issues are addressed.

5. PERFORMANCE FUNDING ENROLLMENT GOALS

Dr. Hales/Dr. Dishner reviewed the performance funding enrollment goals recommended by the Strategic Planning Committee. (enclosure #5 on file) Following discussion, there was consensus of Council to accept the goals for enrollment and student success as recommended.

Dr. Hales reviewed the July 22, 1992 Floyd memorandum concerning TBR planning assumptions. (enclosure #6 on file) Council was requested to review these proposed planning assumptions with their constituencies and provide comments in writing to Dr. Hales by Thursday, August 13. Specific attention was directed to the variance in institutional enrollment projections listed on page 8 of the TBR planning assumptions, and those recently included in the institution's planning profile of the university's master plan. (enclosure #7 on file) There was consensus of Council that the variance was minimal and that the enrollment projections for both documents should remain as submitted.

Note: President's Council members are invited to attend the August 13 meeting of the Strategic Planning Committee.

ROSTER - FACULTY SENATE 1991-92

7/1/92

SCHOOL	DEPARTMENT	TRM	PO BOX	PHONE	COMMITTEE
	Terry Countermine	Comp&Infor Sci	94 70,711	6964	FACULTY CONCERN
	Ken James	Home Economics	93 70,671	4411	*ACADEMIC MATTER
	Jim Pleasant	Comp&Infor Sci.	94 70,711	6962	RESEARCH
	Bob Riser	Comp&Infor Sci.	92 70,711	5609	*FACULTY DEVELOPMENT
A&S	Scott Beck	Sociology&Anthr	92 70,644	6648	+FACULTY DEVELOPMENT
	Jeff Gold	Philosophy	94 70,656	5810	FACULTY DEVELOPMENT
	Mark Holland	English	92 70,683	926-4011	FACULTY CONCERN
	Dan Johnson	Biological Sci	93 70,703	4359	RESEARCH
	Linda Lawson	Mathematics	94 70,663	6975	RESEARCH
	Anne LeCroy	English	92 70,683	5991	+ACADEMIC MATTER
	Jim Odom	History	94 70,672	6693	ACADEMIC MATTER
	George Poole	Mathematics	93 70,663	4349	*RESEARCH
	Ed Williams	English	93 70,683	6626	+*FACULTY ELECTION
Bus	Bill Fisher	Mgmt & Mktng	93 70,625	5304	FACULTY DEVELOPMENT
	Mary Lou Gamro	Accountancy	93 70,710	4599	FACULTY CONCERN
	Eddie Yasin	Mgmt & Mktng	94 70,625	5877	RESEARCH
	Al Lucero	Office Mgmt	92 70,594	6986	ACADEMIC MATTER
Dev St	Robert Davidson	DevelopmentalMth	92 70,620	6690	COMMITTEE ON CO
	Chris Ayres	Phys Educ & Rec	92 70,654	5259	ACADEMIC MATTER
	Bill Campbell	University Sch	93 70,632	4333	FACULTY DEVELOPMENT
	Katie Dunn	Curr & Inscr	92 70,684	5931	FACULTY CONCERN
	Chip East	Phys Educ & Rec	94 70,654	5257	RESEARCH
	Rebecca Isbell	Hum Dev&Learning	93 70,548	4196	FACULTY ELECTIO
	Mary Nelson	University Sch	94 70,632	4333	*COMMITTEE ON CO
Library	Marcellus Turner	Reader Services	94 70,665	5629	FACULTY CONCERN
Medicine	Brad Arbogast	Internal Med	92 70,622	6289	FACULTY DEVELOPMENT
	Bob Acuff	Surgery	94 70,575	6257	
	Kenneth Fersiew	Pharmacology	93 70,577	6274	+COMMITTEE ON CO
	Sue McCoy	Surgery	94 70,575	6264	ACADEMIC MATTER
	Ahmad Wattad	Pediatrics	92 70,578	6222	FACULTY ELECTIO
	Elizabeth Williams	Internal Med	93 70,622	461-7022	FACULTY CONCERN
	Mike Woodruff	Anatomy	94 70,582	6244	+RESEARCH
Nursing	Virginia Adams	Family/Comm Nurs	92 70,676	6830	RESEARCH
	Sally Crawford	Adult Nursing	94 70,629	6786	FACULTY CONCERN
	Carol Gordon	Adult Nursing	92 70,629	4388	FACULTY DEVELOPMENT
	Beth Smith	Profess Roles	93 70,658	4336	*ACADEMIC MATTER
	Creg Bishop	Environ Health	94 70,682	4268	ACADEMIC MATTER
	Mike Gallagher	Health Sciences	94 70,673	4468	FACULTY DEVELOPMENT
	Rebecca Nunley	Dental Hygiene	93 70,690	4434	+*FACULTY CONCERN
	Phil Scheuerman	Environ Health	92 70,682	4408	RESEARCH

* - Executive Committee

+ - Chair of Committee