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1991 December 16 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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FACULTY SENATE

Next Meeting: December 16, 1991
3:30 P.M., FORUM

Note to Department Chairs: Please post or circulate among your
faculty.

AGENDA

FACULTY SENATE MEETING December 16, 1991

1. Approval of Minutes, December 2, 1991 meeting (enclosed).
2. New Business
 - a. Report from the Research Committee; Resolution on Academic Computing (enclosed).
 - b. Other
3. Old Business
 - a. Academic Matters Committee; Emeritus Status (enclosed).
 - b. Other
4. Announcements

MINUTES OF FACULTY SENATE MEETING FOR DECEMBER 16, 1991

Bob Acuff called the meeting to order at 3:36 p.m., December 16, 1991. A quorum was present.

The minutes of the December 2, 1991 meeting were approved.

NEW BUSINESS

(1) Report from the Research Committee; Resolution on Academic Computing. Mike Woodruff (Med), Chairperson of Research Committee, presented Revised Draft Version II of the Resolution on Academic Computing. The committee recommended three actions be taken to create minimally adequate computer facilities at ETSU and that two of these recommendations be funded during the 1991-92 from existing reserve funds.

Ferslew (Med) asked for a clarification on the meaning of "faculty members needing one" as mentioned in the first provision. Woodruff indicated the committee felt this should be left to the department level. Ferslew indicated further concern about the funding and procurement process that can result in the acquisition of computer hardware that is inadequate for the intended use. Gordon (Nurs) indicated that the department doesn't always know what a faculty member needs. Williams (Med) noted that departmental chairs may have the least knowledge about computers which may explain why and how changes in equipment specifications can happen somewhere along the procurement line.

Bob Riser (Comp Sci) indicated his agreement with the prioritization of requirements, but indicated his concern about the availability of reserve funds. He reported that a recent discussion in the President's Council concerning the definition and use of reserve funds had occurred. Woodruff indicated the committee

assumed that reserve funds were available, otherwise, the Strategic Planning Committee would need to incorporate this as a funding requirement. Fisher (Mgt & Mkt) indicated that he understood the reserve fund to be about \$15 million with certain amounts already allocated such as \$1 million for library automation. Pleasant (Comp Sci) recommended changing the wording "We urge that monies be taken from the existing reserve fund . . ." to "Give consideration to taking . . ."

Poole (Math) mentioned that during the November 13 meeting of the President's Council, the needs of faculty, the needs of student computing laboratories, and the need for mainframe computing were all discussed. He indicated the Research Committee had a difficult time prioritizing these needs and felt that all three should be addressed simultaneously. In the absence of that, the priority was recommended to be faculty first, student labs second and mainframe computing third. He indicated that ETSU is at least 12 years behind other schools with respect to academic computing. This should be addressed as a crisis at this University.

Williams (Eng) commented about receiving the financial impact report [the 5%, 10%, 15% impact statement]. If such things as losing the Kellogg Grant could happen, then this recommendation should be changed to read "If there is any money, it should be used for computers," and further, to stress that we feel this is an important requirement.

Johnson (Biol Sci) remarked that the current computer acquisition process is an example of how the previous plan did not work. Faculty members cannot rely on individual departmental requisitions be implemented, rather, the Strategic Planning Committee needs to recognize this as a long-term problem needing to be solved. He suggested, in light of the funding impact statement, that this is probably not a good time politically to spend this kind of money for computers, but nevertheless, this needs to be identified as a faculty priority item to those who will address this need. Odom (Hist) indicated that this

resolution is only a recommendation from the Senate, the Senate will not be spending the money.

Gordon (Nurs) recommended changing the designation of "student labs" to "university labs" since faculty do use these facilities.

Ferslew (Med) asked if it really matters where the money comes from and if the Reserve Fund should be specifically mentioned. Woodruff responded that if the Strategic Planning Committee does reallocate reserve funds, then they should be aware that funding academic computing needs is a vital requirement.

Woodruff indicated that two changes would be made in the proposed resolution: the first changing "student labs" to "university labs", and second changing "We urge that monies . . ." to "Give consideration to taking monies . . ."

The following resolution was accepted by unanimous voice vote.

Resolution on Academic Computing

We believe that it is imperative that East Tennessee State University adopt the goal of providing students with state-of-the-art computing experiences that enable them to be competitive in the contemporary job market; research faculty with up-to-date investigative equipment; and a computer environment which will aid in attracting highly qualified new faculty when the University is recruiting. Because the present computer environment does not meet basic needs, it is important that ETSU make substantive plans for acquiring personal computers where needed for faculty use and enhancement of university laboratories. It is equally important that plans must be made for establishing and

maintaining a well-staffed and well-supported academic mainframe computing environment separate from the administrative computing environment. These plans should be made and instituted immediately as a top priority in the strategic plan of ETSU.

There are three aspects to creating minimally adequate computer facilities at ETSU. The first is provision of personal computers to every faculty member needing one. The second is upgrading and expanding university computer labs. The third is developing a productive academic mainframe computing environment. Consideration should be given to taking monies from the existing reserve fund to meet the first two needs during the 1991-92 academic year. The mainframe academic computing needs should be met by continuing with the existing plan for using the IBM 4381 for academic computing with the goal of upgrading the mainframe such that the machine, other hardware (e.g. distribution devices, terminals, software, and personnel support services to users) be upgraded to meet the needs of faculty and students involved in research.

(2) Meaning of "Grade Type" on Grade Reporting Form.
Fisher (Mgt & Mkt) asked for clarification on the meaning of the term "grade type" on the new grade reporting form. Johnson (Biol Sci) responded by saying it is a place where the computer can tell the faculty member if a special type of grade, such as pass/fail, is required. It is not something that the faculty member must fill

in. Ferslew (Med) said the registrar's office told him to "leave it alone."

Fisher further asked, in light of the university's change to plus/minus grades next fall, why the new form does not have provision for recording plus/minus grades and why the expenditure for this form when it will not meet the new requirement.

OLD BUSINESS

(1) Approval of Faculty Emeritus Resolution from Academic Matters Committee.

LeCroy (Eng) presented the revised committee recommendation concerning faculty emeritus. The following recommendation was approved unanimously by voice vote.

Faculty Emeritus

Faculty having served an institution governed by the Tennessee Board of Regents for a sufficient length of time to be eligible for state retirement benefits shall be eligible for emeritus faculty status upon retirement from the institution. Emeritus faculty status is an honor bestowed for distinguished institutional services. Designation as emeritus faculty shall be at presidential discretion.

Emeritus faculty shall be entitled to such privileges and benefits, other than monetary compensation, as their institution designates insofar as such privileges and benefits are within the limits of the institution's

discretionary authority. Such privileges and benefits may include an identification card designating the holder as emeritus faculty and entitling the holder access to certain institution facilities and services commonly available to faculty. The privileges and benefits carry with them the same responsibilities as for regular faculty. (Source: SBR Meeting, March 4, 1977).

The Committee recommends that the following privileges, benefits, and qualifications be a part of Emeritus status.

(1) A retiree is not automatically "emeritus." This status should be awarded the same serious values as status of "meritorious" or "exceptional" in annual evaluations. The person being considered for "emeritus" status needs to be evaluated by colleagues within the department (and in any other department appropriate). Such colleagues should recommend status on the basis of teaching, research, and service during the individual's professional life in the University.

(2) The honorary title, "emeritus," shall carry certain privileges that are a part of professorial rank:

- a. Library privileges similar to those granted faculty;
- b. Parking privileges as faculty member;

- c. Faculty discount at the Bookstore;
- d. Post office service and box;
- e. Athletic privileges, without fee;
- f. Tickets to plays and sports events at faculty prices.

and, when feasible

- a. Carrel or office space in the Library;
- b. Use of laboratory facilities;
- c. Use of computer facilities;
- d. A maximum teaching load of 15 semester hours per academic year without loss of retirement benefits, when the person's expertise is of continued value to the department/program (TCA 8-36-805(a(1)), April 16, 1991)

3. Emeritus faculty may be called upon to make recommendations (for former students, colleagues) or provide advisory assistance in the evaluation of a colleague's research, publication, or creative production, if requested by the person involved and *if*

the emeritus faculty member has special qualifications in a particular area.

4. TBR Policy has established that, by definition, retirement ends tenure and that a retired person may teach part time only (15 hours maximum/year). TBR Policies on Promotion and on Tenure make clear that Promotion and Tenure Committees include only full-time tenured and tenure-track faculty (Department Committees), and that outside review committees (composed of persons within the University) adhere to this policy.

The emeritus faculty (or any retiree), by this policy, are excluded from participation in personnel decisions focusing on promotion, tenure, search for, and decision-making on appointment of, new faculty, including chairs.

(2) Update on Presidential Search. Bob Riser (Comp Sci) provided an update as to the status of the Presidential Search Advisory Committee. Ferslew (Med) asked about the additional selection criteria that has been given to the professional recruiter. Acuff responded that two measures have been added. The first by Reagent Oliver Hardy (Memphis) addressing the question by Bill Funk (recruiter) about what makes this school unique . . . the response by Hardy was that the medical school makes this school unique, and potential presidential candidates should have had experience with medical schools. The other criteria by Reagent J.D. Johnson (Oak Ridge) was more of a request and a characteristic, he felt that the individual assuming the presidency of ETSU should enter it as a "good marriage," not one of convenience, but one that the faculty, the community, and the students could support. Bill Funk has summarized this as a president that "could lead but not manage." Ferslew (Med)

suggested that Dr. Floyd release this to the media. Floyd will be on the ETSU campus on Friday, January 24, 1992. Acuff recommended that Dr. Floyd address the Senate at a called Senate meeting for 1:00 pm on that date. If there were no objections, Acuff would contact Dr. Floyd to discuss this possibility. Gallagher (Hlth Sci) asked if this new criteria had ruled out any of the existing finalists. The answer was "no."

(3) Update on Student Assessment of Instruction for Spring Semester, 1992. Scott Beck (Soc & Anthro), Chairperson, Faculty Development Committee, indicated there will be a requirement of some form of student assessment of instruction for Spring Semester, 1992. The three previous recommendations were: (1) Use the old SAI, but Computer Services can no longer support that form; (2) Provide open-ended evaluation sheets that would go to both the chair and the faculty member - problems with interpreting, evaluating, and summarizing thousands of individual sheets; or (3) preview and pilot test up to three comprehensive and validated commercially procured instruments - this is costly, less timely, and restrictive because only those suppliers that can provide this service this semester could be used.

After considerable discussion, Johnson (Bio Sci) suggested that written comments were the only useful part of the SAI. He proposed the following motion. If SAI must be done in Spring 92, use the easiest method to implement, i.e. written comments. If a departmental chair needs to know about a given faculty member's performance, indicate to that faculty member that the chair will review the written comments. Furthermore, this is an exceptional, interim solution, not to prejudice future procedures.

Again, after considerable discussion, this motion was defeated by voice vote. It was simply suggested that the previous resolution (as published in Minutes of December 16) be left in place.

ANNOUNCEMENTS

1. Faculty are requested to solicit and suggest parking problem solutions for submission to the President's Council.

2. The summary of the 5%, 10%, 15% Impact Analysis was made available to all faculty members. The supporting documents and details are available on request.

3. Acuff has the details on the Reserve Fund discussion that was held in the President's Council meeting.

4. Acuff has a copy of the TBR meeting recently held in Memphis.

5. Fisher reported on a news release that indicated Governor McWherter said he was not planning to recommend a salary increase for teachers.

6. Fisher asked for, and received clarification that ETSU will follow TBR policy with respect to funding retroactive pay raises resulting from promotions.

There being no further business, the Faculty Senate was adjourned at 4:34 p.m.

ATTENDANCE

Present

Terry Countermine
Kenneth James
Jim Pleasant
Bob Riser
Scott Beck
Mark Holland
Dan Johnson
Anne LeCroy
Jim Odom
George Poole
Ed Williams
Bill Fisher
Chip East

Mary Nelson
Marcellus Turner
Bob Acuff
Kenneth Ferslew
Sue McCoy
Elizabeth Williams
Mike Woodruff
Virginia Adams
Sally Crawford
Carol Gordon
Creg Bishop
Mike Gallagher
Phil Scheuerman

Absent

Jeff Gold
Linda Lawson
Mary Lou Gammo
Eddie Yasin
Al Lucero
Robert Davidson
Chris Ayres
Bill Campbell
Katie Dunn
Rebecca Isbell
Brad Arbogast
Ahmad Wattad
Beth Smith
Rebecca Nunley

Resolution on Academic Computing

(Revised Draft Version II)

We believe that it is imperative that East Tennessee State University adopt the goal of providing students with state-of-the-art computing experiences that enable them to be competitive in the contemporary job market; research faculty with up-to-date investigative equipment; and a computer environment which will aid in attracting highly qualified new faculty when the University is recruiting. Because the present computer environment does not meet basic need it is important that ETSU make substantive plans for acquiring personal computers where needed for faculty use and enhancement of student laboratories. It is equally important that plans must be made for establishing and maintaining a well-staffed and well-supported academic mainframe computing environment separate from the administrative computing environment. These plans should be made and instituted immediately as a top priority in the strategic plan of ETSU.

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REPORT TO: The Faculty Senate

December 10, 1991

FROM: Academic Matters Committee

Clarification and Definition of TBR Policies

5:02:01:10	Faculty Emeritus
2.2.1.1.	Tenure
2.2.1.2.	Full-time faculty status
2.2.3.3.	
2.2.12.	End of tenure upon retirement

2.12

FACULTY EMERITUS

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Source: SEE Meeting, March 4, 1977

The Committee recommends that the following privileges, benefits, and qualifications be a part of Emeritus status.

1. A retiree is not automatically "emeritus." This status should be awarded the same serious values as status of "meritorious" or "exceptional" in annual evaluations. The person being considered for "emeritus" status needs to be evaluated by colleagues within the department (and in any other department appropriate). Such colleagues should recommend status on the basis of professional life in the University.

2. The honorary title, "emeritus," shall carry certain privileges that are a part of professional rank:

- a. library privileges similar to those granted faculty;
- b. parking privileges as faculty member;
- c. faculty discount at the Bookstore;
- d. post office service and box;
- e. athletic privileges, without fee;
- f. tickets to plays and sports events at faculty prices;

and, when feasible

- a. carrel or offices space in the library;
- b. use of laboratory facilities;
- c. use of computer facilities;
- d. a maximum teaching load of 15 semester hours per

academic year expertise is of continued value to the department/program. (TCA 8-36-805 (WCI)) April 16, 1991.

Emeritus faculty may be called upon to make recommendations (for former students, colleagues) or provide advisory assistance in evaluation of a colleague's research, publication, or creative production, if requested by the person involved and if the emeritus faculty member has special qualifications in a particular area.

4. TBR Policy has established that, by definition, retirement ends tenure and that a retired person may teach part-time only (9 hours maximum/year). TBR Policies on Promotion and on Tenure make clear that Promotion and Tenure Committees include only full-time tenured and tenure-track faculty (Department Committees), and that outside review committees (composed of persons within the University) adhere to this policy.

The emeritus faculty (or any retiree), by this policy, are excluded from participation in personnel decisions focusing on promotion, tenure, search for, and decision-making on appointment of, new faculty, including chairs.

ROSTER - FACULTY SENATE 1991-92

7/1/91

SCHOOL	NAME	DEPARTMENT	TRM	PO BOX	PHONE	COMMITTEE
AS&T	Terry Countermine	Comp&Infor Sci	94	70,711	6964	FACULTY CONCERN
	Ken James	Home Economics	93	70,671	4411	*ACADEMIC MATTER
	Jim Pleasant	Comp&Infor Sci.	94	70,711	6962	RESEARCH
	Bob Riser	Comp&Infor Sci.	92	70,711	4312	*FACULTY DEVELOPMENT
A&S	Scott Beck	Sociology&Anthr	92	70,644	6648	+FACULTY DEVELOPMENT
	Jeff Gold	Philosophy	94	70,656	5810	FACULTY DEVELOPMENT
	Mark Holland	English	92	70,683	926-4011	FACULTY CONCERNS
	Dan Johnson	Biological Sci	93	70,703	4359	RESEARCH
	Linda Lawson	Mathematics	94	70,663	6975	RESEARCH
	Anne LeCroy	English	92	70,683	5991	+ACADEMIC MATTER
	Jim Odom	History	94	70,672	6693	ACADEMIC MATTER
	George Poole	Mathematics	93	70,663	4349	*RESEARCH
	Ed Williams	English	93	70,683	6626	+*FACULTY ELECTION
Bus	Bill Fisher	Mgmt & Mkting	93	70,625	5304	FACULTY DEVELOPMENT
	Mary Lou Gammo	Accountancy	93	70,710	4599	FACULTY CONCERNS
	Eddie Yasin	Mgmt & Mkting	94	70,625	5877	RESEARCH
	Al Lucero	Office Mgmt	92	70,594	6986	ACADEMIC MATTER
Dev St	Robert Davidson	DevelopmentalMth	92	70,620	6690	COMMITTEE ON COM.
Educ	Chris Ayres	Phys Educ & Rec	92	70,654	5259	ACADEMIC MATTER
	Bill Campbell	University Sch	93	70,632	4333	FACULTY DEVELOPMENT
	Katie Dunn	Curr & Instr	92	70,684	5931	FACULTY CONCERNS
	Chip East	Phys Educ & Rec	94	70,654	5257	RESEARCH
	Rebecca Isbell	Hum Dev&Learning	93	70,548	4196	FACULTY ELECT.
	Mary Nelson	University Sch	94	70,632	4333	*COMMITTEE ON COM.
Library	Marcellus Turner	Reader Services	94	70,665	5629	FACULTY CONCERNS
Medicine	Brad Arbogast	Internal Med	92	70,622	6289	FACULTY DEVELOPMENT
	Bob Acuff	Surgery	94	70,575	6257	
	Kenneth Ferslew	Pharmacology	93	70,577	6274	+COMMITTEE ON COM.
	Sue McCoy	Surgery	94	70,575	6264	ACADEMIC MATTER
	Ahmad Wattad	Pediatrics	92	70,578	6222	FACULTY ELECTION
	Eliz. Williams	Internal Med	93	70,622	6381	FACULTY CONCERNS
	Mike Woodruff	Anatomy	94	70,582	6244	+RESEARCH
Nursing	Virginia Adams	Family/Comm Nurs	92	70,676	6830	RESEARCH
	Sally Crawford	Adult Nursing	94	70,629	6786	FACULTY CONCERNS
	Carol Gordon	Adult Nursing	92	70,629	4388	FACULTY DEVELOPMENT
	Beth Smith	Profess Roles	93	70,658	4336	*ACADEMIC MATTER
P&AH	Creg Bishop	Environ Health	94	70,682	4268	ACADEMIC MATTER
	Mike Gallagher	Health Sciences	94	70,673	4468	FACULTY DEVELOPMENT
	Rebecca Nunley	Dental Hygiene	93	70,690	4434	+*FACULTY CONCERNS
	Phil Scheuerman	Environ Health	92	70,682	4408	RESEARCH

* - Executive Committee

+ - Chair of Committee