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1991 November 18 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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FACULTY SENATE

Next Meeting: November 18, 1991
3:30 P.M., FORUM

Note to Department Chairs: Please post or circulate among your
faculty.

AGENDA

FACULTY SENATE MEETING NOVEMBER 18, 1991

1. Approval of Minutes, November 4, 1991 meeting (enclosed).
2. New Business
 - a. Discussion of Parking on Campus
 - b. Posture of Faculty Senate Committee (Senate Constitution; 1.4.6.1 and 1.4.6.2).
 - c. Faculty Senate meetings. Should the Senate increase the number of meetings per month? (Senate Constitution; 1.4.7).
 - d. Modification of Charge for Aesthetics and Heritage Committee (enclosed)
 - e. TBR Budgetary Impact Analysis
 - f. Other
3. Old Business
 - a. Update of TBR Advisory Search Committee for President of East Tennessee State University.....B. Riser
 - b. Student Assessment of Instruction-Recommendations from the Faculty Development and Evaluation Committee-S. Beck
 - c. Other
4. Announcements
 - a. Items from October 30, 1991 President's Council (minutes enclosed)
 - b. Other

MINUTES OF FACULTY SENATE MEETING FOR NOVEMBER 18, 1991

Bob Acuff called the meeting to order at 3:35 p.m., November 18, 1991, in the Forum. A quorum was present.

The minutes of the November 4, 1991 meeting were approved.

NEW BUSINESS

(A) Discussion of Parking on Campus. Several Senators requested discussion of the current parking situation on campus. William Hicks-Caskey (Hum Dev & Lrn) representing the Parking and Traffic Security Committee, Jerry Gehre (Asst VP Admin) and Larry Kiplinger (Dir, Pub Safety) were invited guests to the Faculty Senate and the floor was opened for discussion.

Linda Lawson (Math) asked about students parking in faculty places after 5:00 pm and about the towing of illegally parked vehicles. It was explained that longstanding University policy prohibited the towing of student's cars, except those illegally parked in handicapped zones, fire lanes, or service lanes. Recently, however, a new procedure has been instituted to tow "chronic" parking violators. As of last Friday, 85 students have been notified that their parking privileges will be suspended for 30 days due to chronic violations. Dr. Gehre and Chief Kiplinger explained the new parking management system (the computerized terminals carried by security), and the impact this is having on the parking situation should decrease parking violations. Last year as a result of the new system, revenue from parking fines were reduced by \$70,000.00 from the previous year. A reduction in fine revenue is also expected this year. Chief Kiplinger stressed that we all should see improvements in the parking situation as chronic violators realize the consequences.

Ed Williams (Eng) asked about the provision for faculty parking during evenings of scheduled basketball games. It was explained that the parking lot staff was being briefed to allow faculty to enter the parking lots.

Kenneth Ferslew (Med) suggested that the contractors re-locate fencing and waste removal containers around Dossett Hall and Warf-Pickel to free up some additional parking spaces. Dr. Gehre will investigate the situation.

Anne LeCroy (Eng) asked about enforcement of multiple parking violations by "two-sticker" families. Chief Kiplinger responded that, as violators are identified, they will be issued citations.

Because of the parking problems experienced by evening faculty members, additional suggestions about extending the number of faculty parking spaces and extending the hours for reserving faculty parking to 7:00 pm were discussed. Hicks-Caskey explained that the provision for extending the hours for reserved faculty parking has been passed by the Parking and Traffic Security Committee but that it was stopped "at higher levels." The proposal to expand the number of faculty parking spaces has frequently been presented at the Parking and Traffic Security Committee but it has always failed for a lack of a second. Faculty members on this committee lend their support to the student representatives, rationalizing that the students (i.e. customers) should not be adversely impacted at the benefit of the faculty.

George Poole (Math) asked about the need to generate revenue from parking fines, and if the number of tickets before suspension was set at "five" because the revenue was needed. It was explained that parking fines were not considered revenue generators, but rather it has been longstanding tradition that "five" infractions be the cut-off point.

Beth Smith (Nurs) summarized that parking has been a long, and on-going issue, but that decisions must be made to address the parking logistics and equity of parking with respect to both faculty and students. The approach needs to be pro-active and positive, rather than "turfing" over access to specific parking lots.

Acuff (Med) indicated that the Committee on Committees can review the structure of any University committee for effectiveness. He suggested to Ferslew (Med) that this item might be an agenda item for that committee. Furthermore, President Bach has encouraged the Faculty Senate to bring agenda items to the Presidents Council and this topic can be further addressed if the Senate so desires.

(B) Posture of Faculty Senate Committees. The President of the Senate (Acuff) reminded all Senate Committee chairpersons and members that the Senate Constitution requires that all Committee findings and recommendations be brought to the Senate for deliberation.

(C) Faculty Senate Meetings. Acuff asked the Senate if there is any merit in changing the constitution to increase the number of Senate meetings. Because of recent increases in the work of the Senate and/or Senate Committees and the timeliness of responses that the Senate President and Vice President are asked to make with respect to President's Council agenda items, would more frequent Senate sessions facilitate these processes?

Williams (Eng) spoke in opposition, relating the history of the previous constitutional change from one meeting per month to two meetings per month.

LeCroy (Eng) suggested maintaining the practice of placing time limits on presentations.

Johnson (Biol Sci) indicated that additional Senate meetings would interfere with the common practice of Senate Committees meeting on the alternate Mondays. Furthermore, the Executive Committee should be authorized to tightly control the existing agenda to be able to conduct all the business within the two scheduled meetings per month.

Riser (Comp Sci) suggested that an alternative to holding additional meetings in order to respond to items from the President's Council, etc. would be to give additional responsibility to the Senate President and Vice President (members of President's Council) to speak on behalf of the Senate.

Woodruff (Med) suggested an alternative is use the mechanism of a "called meeting" if necessary.

From the sense of the discussion, the matter was dropped without action.

(D) Modification of Charge for Aesthetics and Heritage Committee. A proposed change to the mission of this committee was presented. LeCroy (Eng) moved the changes be accepted. The motion was seconded. Johnson (Biol Sci) and Williams (Eng) discussed the reason for the changes and the impact that the committee had on the campus. The motion passed by voice vote with one vote in opposition.

(E) TBR Budget Impact Analysis. Acuff (Med) announced that President Bach had attended a recent TBR meeting at which the Chancellor had indicated a communication problem exists between the various TBR campuses and the Legislature with respect to the impact that each campus would experience under budget limitations. The Chancellor has requested the presidents to derive an impact analysis on programs and services assuming a 5%, 10% or 15% budget reduction. This is currently being done by the Strategic Planning Committee. He stressed this is a planning exercise only, and that the results of the analysis are for the benefit of the legislators.

(F) Jeff Gold (Phil) introduced a resolution for the Senate to adopt as a response to the recent incident involving the distribution of racist literature.

Thoroughly offensive white supremacist literature was recently distributed at ETSU. The Faculty Senate of ETSU deplores racial bigotry. Racism is the expression of the kind of closed-mindedness that is inimical to the mission of the University. We wish to extend our support to our African-American students, faculty and staff. We encourage Faculty to explain the University's policy against ethnic, religious, racial and sexual harassment in their classes.

This resolution was moved and seconded. A short discussion about what constitutes University policy followed. The original wording was altered slightly in the last sentence to include ethnic, religious and sexual harassment. The motion passed unanimously. It was recommended this resolution be printed in the campus newspaper.

OLD BUSINESS

(A) Update of TBR Advisory Search Committee. Riser (Comp Sci) provided a current status on the Advisory Search Committee's activities, to include the progress in contracting with an executive search firm. Williams (Eng) asked about the Houk article in the previous day's newspaper making reference to the TBR subcommittee reinstating a Campbell as a candidate. Riser indicated that if the TBR committee did do this, it would be violating its own rules as expressed on June 28, 1991. The Houk article was an "op-ed" article, and as such can not be taken as fact. It was suggested that the TBR committee be asked for a clarification of their process of introducing candidates. Odom (Hist) suggested that so far, the Chancellor has made a public commitment with respect to the selection process and that we should trust him. So far, the process has been respected by the Chancellor.

(B) Recommendation from the Faculty Development and Evaluation Committee on Student Assessment of Instruction. Scott Beck (Soc & Anthro) presented the recommendations (attached Memorandum *Student Assessment of Instruction, November 15, 1991*) from the Committee. In summary, the recommendations included:

- (1) The proposed SAI instrument pilot tested last summer not be implemented;
- (2) Neither the existing or the proposed SAI be used to evaluate the teaching faculty at the University School in grades 1-8;
- (3) Further investigation be conducted to find a reliable and valid instrument; and
- (4) Recommend the establishment of a Faculty Development Center.

A short discussion followed about the inability of the current instrument to enhance the *development* of faculty; the requirement that non-tenured faculty be evaluated by students; and the need for a comprehensive faculty development program.

The recommendation will appear on the agenda of the next Senate meeting for Senate action.

ANNOUNCEMENTS

(1) Rebecca Nunley (Dent Hyg) will represent the Faculty Senate on the salary study being directed by President's Council.

(2) Beth Smith (Nurs) will represent the Faculty Senate on the ad hoc task force for the Inter-Disciplinary Rural Health and Development Institute.

(3) An ad hoc Scholarship Committee is being formed to review the role and scope of the current Scholarship Committee. A representative of the Faculty Senate is required for this committee. Any interested volunteer for this assignment should contact Bob Acuff.

(4) Student Government Association has asked the Senate to inform students of the vacant seats in Student Government. There are three vacancies in Business, one in Public and Allied Health, and one in Applied Science and Technology.

(5) Virginia Adams (Nursing) announced that students from Tenn State Univ will be presenting a production, *The Great Debate*, on December 7, 1991 at 7:30 pm in Gilbreth Auditorium. The issue of the debate is *The African-American male: liberation, fatherhood and brotherhood*.

There being no further business, the Faculty Senate was adjourned at 4:51 pm.

Respectfully Submitted

Kenneth D. James
Secretary

ATTENDANCE

PRESENT

Terry Countermine
Kenneth James
Jim Pleasant
Bob Riser
Scott Beck
Jeff Gold
Mark Holland
Dan Johnson
Linda Lawson
Anne LeCroy
Jim Odom
George Poole
Ed Williams
Mary Lou Gammo
Robert Davidson
S. Williams (proxy for Bill Campbell)
Chip East
Al Lucero

Rebecca Isbell
Mary Nelson
Marcellus Turner
Brad Arbogast
Bob Acuff
Kenneth Ferslew
Sue McCoy
Eliz. Williams
Mike Woodruff
Virginia Adams
Sally Crawford
Beth Smith
Creg Bishop
Mike Gallagher
Rebecca Nunley
Phil Scheuerman
Bill Fisher (by proxy to Mary Lou Gammo)

ABSENT

Eddie Yasin
Chris Ayres (excused)
Katie Dunn
Ahmad Wattad
Carol Gordon

*PLEASE NOTE: UNDERLINED AREAS

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AESTHETICS AND HERITAGE COMMITTEE

The Aesthetics and Heritage Committee shall make recommendations, with regard to the traditional style of the campus, for alterations and improvements to landscaping, signage, interior building decoration and building exteriors. The committee shall also be concerned with protecting and enhancing the historical character of the institution with regard to the architectural integrity of the campus, historical objects, portions of structures, and other items of similar nature. The Committee shall review all proposals for major plant and grounds projects and all proposed architectural additions to the main campus with power to recommend approval, alteration or denial of design or project; approve and commission artwork and landscaping for new architectural structures funded for construction; hear complaints, suggestions and recommendations of students, staff, faculty and alumni on all matters pertaining to aesthetics and heritage; appoint sub-committees as needed to prepare and provide technical materials for use in formulating recommendations; organize task forces as appropriate to conduct surveys and opinionaires and review and comment on budget recommendations relating to aesthetics and heritage. To facilitate this process the committee will establish operational guidelines for distribution to all university deans, directors, and department chairs to assist them in the implementation of the committee's mission to be involved in all appropriate decision-making processes.

The Aesthetics and Heritage Committee shall report to the Vice President for Administration and Development.

The Chair of the Committee shall be elected annually from among the Committee membership; Chairs may succeed themselves.

Membership of the AESTHETICS AND HERITAGE COMMITTEE: Assistant Vice President for Administration; Director of Physical Plant; Director of Carroll Reece Museum; spouse of the president (indefinite terms); one alumni representative and one student representative (one-year terms); three faculty members to include one each from the Art and History departments; one staff representative; a retiree representative; and representatives of the following: Student Affairs, College of Medicine, Administration and Development, and Academic Affairs (staggered three-year terms).

MINUTES - PRESIDENT'S COUNCIL

WEDNESDAY, OCTOBER 30, 1991, 9:00 a.m., EAST TENNESSEE ROOM

PRESENT: Bach, Lanza, Alfonso, Stout, Ostheimer, Sauceman, Lenz, Hales, Borchuck, Osborn, Essin, Nutter, Manahan, Acuff, Morgan (Spritzer), Stanton, Burleson, Norment, Landrum, Vaught, Bettis, Garland

GUESTS: Thomas-Lee, Warner, Tinnon, Neasman, J. Taylor, D. Taylor

1. PROPOSED ORGANIZATIONAL CHANGES

President Bach reviewed proposed organizational changes. (enclosure #1 on file) There were no modifications requested from Council, and President Bach indicated that with the Chancellor's approval the changes were expected to be effective November 1.

2. OCTOBER BUDGET REVISION SUMMARY

President Bach presented a final report on October budget revision recommendations. (enclosure #2 on file) Following discussion, there was one amendment to the document. President Bach added item #52 as follows: a Biomedical Engineering Technology line in the Department of Technology with no cost. President Bach indicated that this document could now receive complete distribution.

3. STATUS OF THE SALARY STUDY

President Bach reviewed his October 30, 1991, memorandum concerning the status of a requested salary survey. (enclosure #3 on file) The purpose of the survey, and the establishing of an ad hoc advisory committee are outlined in the memorandum. President Bach indicated that recommendations from the ad hoc committee will be presented to President's Council and then to the President for review and approval.

4. INFORMATION ON THE APPROPRIATIONS RECOMMENDATIONS AND STATUS OF THE \$6.2 MILLION SPECIAL APPROPRIATION

As an information item, President Bach reported that at its October 25, 1991 meeting, the Tennessee Higher Education Commission approved for ETSU the designation of \$891,000 of the \$6.2 million special appropriation.

5. RESPONSE OF MEMBERS TO ESTABLISHMENT OF THE INTERDISCIPLINARY INSTITUTE FOR RURAL HEALTH AND COMMUNITY DEVELOPMENT

President Bach invited comment on the previously proposed establishment of an Interdisciplinary Institute for Rural Health and Community Development. Following discussion, there was consensus of Council to proceed with the project. President Bach requested representatives from the following areas for appointment to a task force to prepare a proposal for further action: each academic dean, Continuing Education, Library, Faculty Senate, Staff Senate, Student Government, and Developmental Studies. Nominations are due in the President's Office by Friday, November 1.

6. ISSUES ON LEARNING DISABILITIES

As an information item, Dr. Sally Thomas-Lee and Ms. Carla Warner made a presentation regarding issues on learning disabilities. (enclosures #4 and #5 on file)

7. ETSU FOUNDATION FINANCIAL STATEMENTS AND OTHER FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 1991

As an information item, Dr. Manahan reviewed his October 30, 1991 memorandum regarding the ETSU Foundation financial statements for the year ending June 30, 1991. (enclosure #6 and #7 on file) It was reported that an audit is performed annually by an outside agency, and that no problems have been identified. Dr. Manahan indicated that the Foundation had focused on the Chairs of Excellence in the 80's, and that the focus for the 90's would be scholarships and an honors program.

8. EAST TENNESSEE STATE UNIVERSITY MEDICAL EDUCATION ASSISTANCE CORPORATION'S INDEPENDENT CERTIFIED PUBLIC ACCOUNTANT'S AUDIT REPORT FOR YEAR ENDING JUNE 30, 1991

As an information item, Dr. Manahan and Dr. Stanton reviewed the October 30, 1991 memorandum concerning MEAC's financial statements for the year ending June 30, 1991. (enclosure #8 on file) Dr. Stanton indicated that the one recommendation regarding establishing a lease for the Clinical Education Center building had been addressed.

9. AD HOC COMMITTEE TO REVIEW DESIGNATION OF SCHOLARSHIPS

As an information item, President Bach reviewed his October 30, 1991 memorandum concerning the establishing of an ad hoc scholarship committee. (enclosure #9 on file) Membership and charge of the committee were reviewed as outlined in the memorandum, and President Bach requested a report of the committee to President's Council in two weeks.

10. OLD BUSINESS - none reported

11. NEW BUSINESS

A. Kingsport University Center

Dr. Osborn presented a report on the status of programming at the Kingsport University Center. (enclosure #10 on file) His report included both concerns and opportunities. Following discussion, President Bach requested the Kingsport University Center Task Force proceed with their consideration of these issues and provide a report/recommendation to President's Council at a future meeting.

ROSTER - FACULTY SENATE 1991-92

7/1/91

SCHOOL	NAME	DEPARTMENT	TRM	PO BOX	PHONE	COMMITTEE
AS&T	Terry Counterline	Comp&Infor Sci	94	70,711	6964	FACULTY CONCERN
	Ken James	Home Economics	93	70,671	4411	*ACADEMIC MATTER
	Jim Pleasant	Comp&Infor Sci	94	70,711	6962	RESEARCH
	Bob Riser	Comp&Infor Sci	92	70,711	4312	*FACULTY DEVELOPMENT
A&S	Scott Beck	Sociology&Anthr	92	70,644	6648	+FACULTY DEVELOPMENT
	Jeff Gold	Philosophy	94	70,656	5810	FACULTY DEVELOPMENT
	Mark Holland	English	92	70,683	926-4011	FACULTY CONCERNS
	Dan Johnson	Biological Sci	93	70,703	4359	RESEARCH
	Linda Lawson	Mathematics	94	70,663	6975	RESEARCH
	Anne LeCroy	English	92	70,683	5991	+ACADEMIC MATTER
	Jim Odom	History	94	70,672	6693	ACADEMIC MATTER
	George Poole	Mathematics	93	70,663	4349	*RESEARCH
	Ed Williams	English	93	70,683	6626	+*FACULTY ELECTION
Bus	Bill Fisher	Mgmt & Mkting	93	70,625	5304	FACULTY DEVELOPMENT
	Mary Lou Gammo	Accountancy	93	70,710	4599	FACULTY CONCERNS
	Eddie Yasin	Mgmt & Mkting	94	70,625	5877	RESEARCH
	Al Lucero	Office Mgmt	92	70,594	6986	ACADEMIC MATTER
Dev St	Robert Davidson	DevelopmentalMth	92	70,620	6690	COMMITTEE ON COM.
Educ	Chris Ayres	Phys Educ & Rec	92	70,654	5259	ACADEMIC MATTER
	Bill Campbell	University Sch	93	70,632	4333	FACULTY DEVELOPMENT
	Katie Dunn	Curr & Instr	92	70,684	5931	FACULTY CONCERNS
	Chip East	Phys Educ & Rec	94	70,654	5257	RESEARCH
	Rebecca Isbell	Hum Dev&Learning	93	70,548	4196	FACULTY ELECTION
	Mary Nelson	University Sch	94	70,632	4333	*COMMITTEE ON COM.
Library	Marcellus Turner	Reader Services	94	70,665	5629	FACULTY CONCERNS
Medicine	Brad Arbogast	Internal Med	92	70,622	6289	FACULTY DEVELOPMENT
	Bob Acuff	Surgery	94	70,575	6257	
	Kenneth Ferslew	Pharmacology	93	70,577	6274	+COMMITTEE ON COM.
	Sue McCoy	Surgery	94	70,575	6264	ACADEMIC MATTER
	Ahmad Wattad	Pediatrics	92	70,578	6222	FACULTY ELECTION
	Eliz. Williams	Internal Med	93	70,622	6381	FACULTY CONCERNS
	Mike Woodruff	Anatomy	94	70,582	6244	+RESEARCH
Nursing	Virginia Adams	Family/Comm Nurs	92	70,676	6830	RESEARCH
	Sally Crawford	Adult Nursing	94	70,629	6786	FACULTY CONCERNS
	Carol Gordon	Adult Nursing	92	70,629	4388	FACULTY DEVELOPMENT
	Beth Smith	Profess Roles	93	70,658	4336	*ACADEMIC MATTER
P&AH	Creg Bishop	Environ Health	94	70,682	4268	ACADEMIC MATTER
	Mike Gallagher	Health Sciences	94	70,673	4468	FACULTY DEVELOPMENT
	Rebecca Nunley	Dental Hygiene	93	70,690	4434	+*FACULTY CONCERNS
	Phil Scheurman	Environ Health	92	70,682	4408	RESEARCH

* - Executive Committee

+ - Chair of Committee