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Faculty Senate Agendas and Minutes

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11-10-1997

1997 November 10 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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**Faculty Senate Agenda
Monday, November 10, 1997
2:45 PM / Culp Center Forum**

NOTE TO DEPARTMENT CHAIRS: Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to all faculty. All agendas, minutes, and attendance rosters are available on the Faculty Senate website at "<http://www.etsu.edu/senate/>". The Senate would like to begin notifying members and others of announcements and meetings via email this academic year. If you would like the same notification, please inform the Secretary via phone x6994 or email at "patrick@access.etsu.edu".

AGENDA FOR SENATE MEETING

- **CALL TO ORDER:** Melendez
- **APPROVAL OF MINUTES:** October 27, 1997
- **OLD BUSINESS:**
 - OxFam update: LeCroy
 - Thanksgiving food baskets update: Committee of Four
- **ADJOURNMENT** to Committee Meetings.

PLEASE NOTE: Next meeting, Monday, November 24, 2:45 PM, Culp Forum



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MINUTES - November 10, 1997

Faculty Senate / East Tennessee State University

Last updated: 20 October 1997

UPCOMING MEETING: November 24, 1997, 2:45PM, Culp Forum Room **FOLLOWING MEETING: December 8, 1997, 2:45PM, Culp Forum Room**

Present: Alavi, Barnes, Barrett, Chenoweth, Chi, Collins, Drew, Harvill, Kerley, King, Knight, LeCroy, McKinney, Melendez, Miller, Oppewal, Oyler, Palmer, Patrick, Robinson, Stanton, Steadman, Taylor, Weedman.

Excused: Berk, Gallemore, MacKay, Perry, Stanley, West.

Absent*: Abusamra, Boland, Brown, Burgess, Iglar, Johnson, Kelley, Parker, Ralston, Rose, Stone, Williams.

NOTE: Due to a foul-up with the Campus Post Office, agendas and minutes for this meeting were not received until November 11th, the day after the scheduled meeting. This may account for a higher than usual absence rate among senators.

CALL TO ORDER

With a quorum present President Melendez called the meeting to order at 2:55 pm.

APPROVAL OF MINUTES

The minutes of the October 27th meeting were deferred due to a foul-up in distribution with the Campus Post Office.

OLD BUSINESS

Melendez asked LeCroy to report on the upcoming OxFam dinner. The dinner will be held on Thursday, November 20th, from 6 - 8 pm. Reservations are requested by November 17th. Participants are asked to bring some type of canned food or to make a donation to the cause.

Melendez reminded senators of the Thanksgiving food baskets being co-sponsored with the Staff Senate. Handouts were distributed at the meeting and senators were asked to post them in their respective buildings and to encourage participation. The flyers list the food drop-off points and contact persons in each building. Melendez also reported that she had sent memos to department chairs requesting that they allow senators to use their departments as drop-off points. Departments are then asked to take the food they collect to designated drop-off locations. To date no one has contacted our volunteer committee.

Report on Academic Advisement Review Committee. The senate has three representatives on that committee: Marjorie King, Philip Miller, and Steve Ralston. At the last meeting they discussed the survey which was sent to all deans regarding mandatory advisement.

Report on Graduate Council. John Taylor reported that the council has been approving curriculum revisions at their recent meeting.

Report on President's Council Retreat. Mark Steadman attended and reported that the council discussed continuous improvement initiatives. At the retreat, Vice-President Bach reported that the university was currently engaged in 116 projects and that a booklet was compiled listing the initiatives.

ANNOUNCEMENTS

Melendez reported that a thesis writing workshop will be given at the Writing and Communications Center on

November 20th from 2:14 - 3:35 pm.

Melendez indicated that there were two (2) memos to Dr Bach regarding SAI's. Senators are being asked to send written comments to Ruby Drew, Chair of Faculty Development and Evaluation Committee, via email at drew@etsu.edu.

Bill Fisher reported that he attended a meeting on October 22 of the uniform committee (ETSU, TBR and THEC) regarding the draft ORP guidelines. The TCRS Board met recently but has not released a report as of yet. For additional information regarding faculty retirement and benefits, please contact Bill Fisher directly.

ADJOURNMENT

The meeting was adjourned at 3:05 pm and members were asked to attend their respective committee meetings.

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East Tennessee State University
Faculty Senate Memorandum

TO: All Deans and Department Chairs
FROM: Jane Melendez, President, Faculty Senate
SUBJECT: Remaining Faculty Senate Dates - Fall 97
DATE: November 4, 1997

Please take note that the remaining scheduled meeting dates of the Faculty Senate for the Fall 97 semester are as follows:

Monday, November 10, 2:45 pm
Monday, November 24, 2:45 pm
Monday, December 8, 2:45 pm