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1997 September 22 - Faculty Senate Agenda and Minutes

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Faculty Senate Agenda
Monday, September 22, 1997
2:45 PM / Culp Center Forum

NOTE TO DEPARTMENT CHAIRS: Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to all faculty. All agendas, minutes, and attendance rosters are available on the Faculty Senate website at "<http://www.etsu-tn.edu/senate/>". The Senate would like to begin notifying members and others of announcements and meetings via email this academic year. If you would like the same notification, please inform the Secretary via phone x6994 or email at "patrick@etsu-tn.edu".

AGENDA FOR SENATE MEETING

- CALL TO ORDER:** Melendez
- APPROVAL OF MINUTES:** August 25, 1997 and September 8, 1997
- OLD BUSINESS:**
 - Reminder:** Submission of written outstanding committee reports from Spring 1997
 - Committee Reports:**
 - Academic Matters
 - Committee on Committees
 - Faculty Concerns and Grievances
 - Faculty Development and Evaluation
 - Faculty Elections
 - Research, Creative and Scholarly Activities
 - Discussion of proposed principles/policies of the Teaching & Learning Center - MacRae
 - Discussion of proposed revision of ETSU policy concerning the selection process for departmental chairs - MacRae
- NEW BUSINESS:**
- ANNOUNCEMENTS:**
 - Executive Committee meeting with COLEGIS
 - Post-retirement committee meetings
- ADJOURNMENT.**

PLEASE NOTE: Next meeting, Monday, October 13th, 2:45 PM, Culp Forum



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MINUTES - SEPTEMBER 22, 1997

Faculty Senate / East Tennessee State University

Last updated: 13 September 1997

UPCOMING MEETING: October 13, 1997, 2:45PM, Culp Forum Room **FOLLOWING MEETING: October 27, 1997, 2:45PM, Culp Forum Room**

Present: Abusamra, Alavi, Barnes, Barrett, Berk, Boland, Brown, Chi, Collins, Drew, Gallemore, Harvill, Iglar, Johnson, Kelly, Kerley, King (Lois Witney, proxy), LeCroy, McKinney, Melendez, Miller, Oppewal, Palmer, Parker, Patrick, Perry, Robinson, Rose, Stanley, Stanton, Steadman, Stone, Taylor, Weedman, Williams.

Excused: West.

Absent: Knight, MacKay, Oyler, Ralston.

Guest: MacRae.

CALL TO ORDER

With a quorum present President Melendez called the meeting to order at 2:50 pm.

APPROVAL OF MINUTES

The approval of the August 25, 1997 and the September 8, 1997 minutes were approved.

ANNOUNCEMENTS

Melendez recognized Bill Fisher for an announcement concerning the faculty post-retirement program meetings to be held at the Culp Center Auditorium on Wednesday-Thursday at 3 pm. He explained that one must be off the payroll for 90 days or on extended pay. Fisher informed that senators that there will be a meeting with the UT and TBR Tennessee Consolidated Retirement System and the 3 benefit providers concerning the increase of options from 52 to 70. The meeting will be held in Nashville on October 3d and he requested that he be appointed the representative from ETSU. There was a motion made which moved that Bill Fisher be named the official representative from ETSU at the meeting with benefit providers. The motion was seconded and was approved by unanimous vote.

OLD BUSINESS

Melendez reminded committee chairs to please submit their 1996-97 summary reports to the Secretary as soon as possible.

Committee Reports:

- **Academic Matters:** Martin Barrett was elected chair and he reported that the committee will investigate the issue of transfer grades.
- **Committee on Committees:** Mark Steadman was re-elected chair and he reported that there were still several vacancies on faculty standing committees which are in the process of being filled.
- **Concerns and Grievances:** Mike McKinney was elected chair and he reported that there are no outstanding issues but there had been a request to look at faculty due process.
- **Development and Evaluation:** Ruby Drew was elected chair and she reported that the committee is seeking focus issues for the year.
- **Elections:** Ed Williams was elected chair and he reported that the committee is going to study its charge and continue to seek ways of improving the election process.

- **Research, Creative and Scholarly Activities:** David Chi reported that Bill Stone was re-elected chair and that the committee is schedule to talk with Michael Woodruff on October 13th on the issue of patents.

Melendez brought forth the proposed principles/policies for the Teaching and Learning Center for discussion. A motion was made that the proposed principles/policies be endorsed as written. The motion was seconded and there was no discussion. The senate approved the motion unanimously.

Melendez brought for the proposed revision of ETSU policy on selection process for departmental chairs for discussion. A motion was made that the proposed revision be endorsed as written. The motion was seconded and a lively discussion followed. Several issues concerning wording and intent was discussed. It was then moved that the proposed revision be returned to the committee for modification. The motion was approved unanimously and the revision will be sent back to committee.

NEW BUSINESS

Ed Williams brought up the issue concerning the cost of membership fees for ETSU faculty and staff at the Wellness Center of the Johnson City Medical Center and Hospital. He noted that in passing conversation that the medical faculty currently pays of fee of \$28 to be a member of the Wellness Center but that it costs the general ETSU faculty \$35. He moved that the appropriate authorities at ETSU negotiate with the Wellness Center of JCMCH to arrange a discount for faculty and staff consistent with that in effect for the Medical School personnel. The motion was seconded. After light discussion the motion was approved unanimously. Melendez will take the matter to Dr. Stanton.

Mark Steadman inquired if there was some concern about the slowness of service with the ETSU post office. Several additional faculty noted that service has deteriorated. Dr. Bach informed the group that the issue had come up in Dean's Council and that the matter will be reviewed by Mr. Bowman. Gail Gallemore moved that the Faculty Senate go on record as supporting the review of this matter. The senate concurred. Sharon Rose further stated that some departments are experiencing 5 to 7 days delay in receiving materials.

A question was raised concerning the clarification of the SAI problem as stated by Dr. Dishner. Melendez reiterated that the problem reflects the way materials/forms are inconsistently packaged in routing envelopes before being submitted for tallying. A variety of additional issues and problems in reporting the statistics surfaced. George Stanton moved that the SAI form be redesigned so that it could be read by the scantron machine from either side or direction. The motion was seconded and there was some discussion. Melendez gavel was turned over to Secretary Patrick so she could speak to the issue. She stated that there are also problems concerning night classes and team teaching in tabulating data. She recommended that this SAI issue be referred to the Faculty Development and Evaluation Committee for review. Patrick returned the gavel to Melendez. A vote was not taken and the matter was referred to committee.

ANNOUNCEMENTS CONTINUED

Melendez stated that the Faculty Senate Executive Committee had met with COLEGIS and attempted to answer the reviewer's questions. The group discussed partnering opportunities, the current situation and future enhancements. A written report will be forthcoming from COLEGIS.

Melendez stated that she had received a formal letter of resignation from Paul Kamolnick representing the College of Arts and Sciences. She had regretfully accepted his resignation and asked Sandra Palmer and other representative of the college to meet following the senate meeting to discuss the issue for replacing Kamolnick.

Melendez informed the senate that Ken James who had been elected last spring to represent the College of Applied Science and Technology had left the university for another position. Martin Barrett said that nominations were being sought for James' replacement and that a new senator should be named within the week.

Melendez asked Palmer to report on a meeting she had attended concerning hepatitis-B awareness. Palmer stated that she was the only person to attend but that she and the facilitator had a good discussion about the problem and related issues.

ADJOURNMENT

The meeting was adjourned at 3:50 pm and senators for the College of Arts and Sciences were asked to meet briefly with Sandra Palmer to discuss the election to fill the vacancy left by Kamolnick.



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