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Faculty Senate Agendas and Minutes

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9-8-1997

### 1997 September 08 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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**Faculty Senate Agenda**  
**Monday, September 8, 1997**  
**2:45 PM / Culp Center Forum**

**NOTE TO DEPARTMENT CHAIRS:** Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to all faculty. All agendas, minutes, and attendance rosters are available on the Faculty Senate website at "<http://www.etsu-tn.edu/senate/>". The Senate would like to begin notifying members and others of announcements and meetings via email this academic year. If you would like the same notification, please inform the Secretary via phone x6994 or email at "[patrick@etsu-tn.edu](mailto:patrick@etsu-tn.edu)".

## AGENDA FOR SENATE MEETING

- **CALL TO ORDER: Melendez**
- **APPROVAL OF MINUTES: August 25, 1997**
- **OLD BUSINESS:**
  - **Reminder: Submission of written outstanding committee reports from Spring 1997**
  - **Discussion of motion endorsing President Stanton's policy to have all ETSU buildings become tobacco free. - Stone**  
     See attachment
  - **Discussion of student technology fee - Barrett/Quigley**
- **NEW BUSINESS:**
  - **Due process issue for faculty - G.Stanton**
  - **Proposed principles/policies for Teaching & Learning Center**
- **ANNOUNCEMENTS**
  - **List of faculty senate committee assignments**
  - **Faculty benefits information - Bill Fisher**
- **ADJOURNMENT to Committee Meetings.**

**PLEASE NOTE:** Next meeting, Monday, September 22nd, 2:45 PM, Culp Forum



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## MINUTES - SEPTEMBER 8, 1997

Faculty Senate / East Tennessee State University

Last updated: 13 September 1997

UPCOMING MEETING: September 22, 1997, 2:45PM, Culp Forum Room

FOLLOWING MEETING: October 13, 1997, 2:45PM, Culp Forum Room

*Present:* Abusamra, Alavi, Barnes, Barrett, Berk, Boland, Brown, Chi, Collins, Drew, Gallemore, Harvill, Johnson, Kamolnick, King (Lois Witney, proxy), LeCroy, MacRae, McKinney, Melendez, Miller, Oppewal, Palmer, Patrick, Perry, Quigley, Ralston, Robinson, Rose, Stanley, Stanton, Steadman, Stone, Taylor, Weedman, West, Williams.

*Excused:* MacKay.

*Absent:* Iglar, Knight.

### CALL TO ORDER

With a quorum present President Melendez called the meeting to order at 2:50 pm.

### APPROVAL OF MINUTES

Because of a delay in delivery of minutes by the campus post office, the approval of the August 25, 1997 minutes deferred.

### OLD BUSINESS

Melendez reminded committee chairs to please submit their 1996-97 summary reports to the Secretary as soon as possible.

The first item of business was a discussion of the motion made by Stone at the previous senate meeting endorsing President Stanton's policy to have all ETSU buildings become tobacco free. It was pointed out that this policy has been further modified by the President by his decision to provide smoking areas in the new library and the Culp Center. A friendly amendment was offered that the senate strongly supports President Stanton's goal in establishing ETSU as a tobacco free institution and the development of a policy accomplishing these means. The latter version was accepted and approved by a unanimous vote. A related question was raised, that being the support and creation of a campus-wide smoking cessation program. It was confirmed that there are plans for such programs in the original information distributed concerning the smoking issue. Ed Williams made a second motion that the faculty senate support and endorse the efforts of the administration to establish a smoking/tobacco cessation program. The motion was accepted and approved by a unanimous vote.

The second item of business pertained to the priority listing of projects which could potentially be supported by the student technology fee. Quigley and Barrett reported that the meeting of the student technology fee advisory committee had been postponed until September 17, so there was still time to encourage faculty to submit proposals or make comments for the use of these funds.

### NEW BUSINESS

The item of new business relating to due process for faculty relating to indiscretions has been deferred until a later meeting. Melendez thanked university legal counsel, Ed Kelly, for attending the meeting to assist in the discussion and invited him to return to the when this issue comes up for discussion.

Melendez brought up two issues in behalf of Norma MacRae. MacRae would like to have a discussion and review of two items at the next meeting: 1) proposed principles/policies for the Teaching and Learning Center,

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Melendez brought up two issues in behalf of Norma MacRae. MacRae would like to have a discussion and review of two items at the next meeting: 1) proposed principles/policies for the Teaching and Learning Center,

and 2) proposed revision of ETSU policy on selection process for department chairs. Handouts were made available at the meeting.

## **ANNOUNCEMENTS**

Melendez informed new senators that committee assignments have been made according to their priority lists and that they could come forward at the end of the meeting to inquire as to their appointments.

Melendez made an announcement for Dr. Nancy Disher working in conjunction with the Office of Institutional Effectiveness in improving SAI information. It appears that they are having problems processing the information because of a variety of reasons from incomplete forms to disorganized packets.

Patrick announced that he is collecting email addresses for all faculty senators. A form was placed with the handouts for reporting this information. Senators are asked to hand in the form or send an email message to him. It is hoped that notices of upcoming meetings, the availability of minutes, and special announcements can be sent to all senators electronically by the end of the semester thus facilitating a more efficient method of reporting.

Patrick also announced that he has drafted a form to be used for recording the exact wording of motions. Senators are asked to place the wording of a specific motion on a form and hand it into the secretary for the minutes. Valuable information is sometimes lost on the tape transcript due to incoherent speech patterns and softspoken speakers. Forms will be made available at the beginning of each meeting.

Bill Fisher of the ETSU Retirees Association reported on the changes in the ETSU benefits package in detail. A copy of the handout will be kept with the Faculty Senate files.

## **ADJOURNMENT**

The meeting was adjourned at 3:40 pm and members were asked to attend their respective committee meetings.



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