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### 1995 November 6 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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# **FACULTY SENATE**

**NEXT MEETING: November 6, 1995, 2:45 PM, Culp Forum**

**NOTE TO DEPARTMENT CHAIRS:** Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to all faculty.

## **AGENDA FOR SENATE MEETING**

### **CALL TO ORDER**

**APPROVAL OF MINUTES** October 23, 1995 meeting.

### **UNFINISHED BUSINESS FROM PREVIOUS MEETINGS**

Discussion of the membership and term length for the Teaching and Learning Center. Copies of the proposed guidelines were distributed at the October 9, 1995 meeting.

Standing Committee Reports: each committee chair or representative will deliver a five minute summary of the committee's written report.

### **ANNOUNCEMENTS**

**ADJOURNMENT** The general Senate meeting will adjourn, and senators will move into standing committee meetings.

**Please note:** The meeting following the November 6, 1995 meeting will take place on November 20, 1995.

# FACULTY SENATE MINUTES

November 6, 1995

**NEXT MEETING:** November 20, 1995, 2:45PM, Culp Forum

**CALL TO ORDER** With a quorum present John Quigley, standing in for Donn Gresso, called the meeting to order at 2:50 PM.

**APPROVAL OF MINUTES** The October 23, 1995 minutes were approved.

## UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Stephen Patrick distributed a new draft of guidelines for membership and term length of the Board of Directors for the Teaching and Learning Center; this draft had been revised in response to the concerns Senators had expressed about the previous draft. During discussion several new concerns were raised. A motion to postpone further consideration of the matter until the next senate meeting, with the understanding that senators will have submitted their written suggestions and concerns to Stephen Patrick, passed.

Chairs or their representatives delivered reports on standing committee activities.

**Committee on Committees** Mark Steadman, Chair, reported that the committee has filled openings on existing and new committees. The committee requests that Senators send them written suggestions, concerns, and/or comments about the standing and advisory committee procedures with which the Committee on Committees is charged.

**Faculty Development and Evaluation** Jim Hahs, Chair, reported that, in response to a memo from Jack Carpenter, the committee had recommended that any further training about sexual harassment be conducted at college or departmental level rather than Faculty Senate.

The committee is currently studying integrated systems for faculty evaluation and will soon be meeting with Jack Sanders, who can supply advice on the subject. The committee will be meeting with a committee of Departmental Chairs that is concerned with the same topic.

**Concerns and Grievances** Norma MacRae reported on behalf of Steven Berk, Chair. The committee has sent a letter, based on input from faculty about the Proposed Policy and Procedure for Use of Memorial Center and Brooks Gym, to Jim Bowman, Vice President for Business and Finance. The committee also submitted a suggested revised version of the policy and will continue to monitor the progress on development of the policy.

The committee met with David Collins in reference to professional liability insurance. Dr. Collins informed the committee that the State of Tennessee insures itself and that it is not possible for the state to provide liability insurance for employees. Insurance can be made available to individuals who wish to purchase it. Jack Carpenter is willing to meet with the committee for further information and study of the issue.

**Research** Terry Tollefson, Chair, reported that the committee is reviewing several research topics. Dr. Tollefson and one other member of the research committee has been asked to serve on an advisory committee to study a number of items, two of which are obtaining an ETSU scientific misconduct policy and a revision of the ETSU copyright and patent policy. Dr. Tollefson has been appointed to an ad hoc committee to study means to develop funds for unanticipated matching grants.

**Elections** Donna Garland Robbins, Chair, reported that the committee has discussed possible changes in the Faculty Senate Constitution and Bylaws, suggested by Stephen Patrick as necessary to incorporate the Senate's involvement in the Teaching and Learning Center. The committee will continue to work on guidelines for filling Senate positions and for conducting Senate elections.

**Academic Matters** Mark Hagy, Chair, reported that the committee is currently reviewing the plus/minus grading system. Dr. Jack Sanders has helped the committee organize their review of the system. Dr. Sanders supplied the committee with statistical information in relation to the outcome of the system. The committee is also gathering information about grading systems at peer institutions.

**ADJOURNMENT** The Faculty Senate meeting adjourned at 3:20 PM, and Senators went into their respective Standing Committee meetings.

Respectfully submitted,

E. Jane Melendez

**FACULTY SENATE ATTENDANCE 1995-1996**

**\*Excused      \*\*Absent**

**App. Sci. & Tech.**

Martin Barret

\*Marian Clark

Jimmy Hahs

\*\*Keith Johnson

**Arts & Sciences**

Steve Brown

\*Peggy Cantrell

Paul Kamolnick

Anne LeCroy

Jack Mooney

George Poole

Steven Ralston

Naill Shanks

Bonny Stanley

Ed Williams

**Business**

Murray Anthony

Mike McKinney

John Quigley

Mark Steadman

**Dev. Studies**

Jane Melendez

**Education**

\*Donn Gresso

Norna MacRae

John Taylor

Terrence Tollefson

\*\*Janis Weedman

Starlet Williams

**Library**

Stephen Patrick

**Medicine**

Steven Berk

\*\*William Browder

David Chi

\*\*Gail Gallemore

\*Leo Harvill

\*\*Guha Krishnaswamy

\*\*JoAnn Rosenfeld

William Stone

**Nursing**

\*\*Lynn Abusamra

\*\*Sally Crawford

\*\*Lee Glenn

Sharon Rose

**Public & Allied Health**

\*Julie Harrill Bowers

Mark Hagy

Albert Iglar

Donna Garland Robbins