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Faculty Senate Agendas and Minutes

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### 1995 October 9 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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# FACULTY SENATE

**NEXT MEETING: October 9, 1995, 2:45 PM, Culp Forum**

**NOTE TO DEPARTMENT CHAIRS:** Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to all faculty.

## AGENDA FOR SENATE MEETING

### CALL TO ORDER

**APPROVAL OF MINUTES** September 25, 1995 meeting.

### TREASURER'S REPORT

### UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Update about the Policy and Procedure for Use of Memorial Center and Brooks Gym

Update on timely information about benefits for ETSU employees.

### NEW BUSINESS

Peggy Cantrell, Interim Dean of the School of Graduate Studies, will present the proposed changes in the incomplete grade policy.

### ANNOUNCEMENTS

### ADJOURNMENT

**Please note:** The meeting following the October 9, 1995 meeting will take place on October 23, 1995. Please come prepared to report progress made by standing committees.

# FACULTY SENATE MINUTES

October 9, 1995

**NEXT MEETING:** October 23, 1995, 2:45PM, Culp Forum

**CALL TO ORDER** With a quorum present Donn Gresso called the meeting to order at 2:50 PM.

**APPROVAL OF MINUTES** The September 25, 1995 minutes were approved.

**TREASURER'S REPORT** Mark Steadman distributed a current copy of the of the Faculty Senate's financial record. Copies are available in the Faculty Senate Office.

## UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

**Update about the Policy and Procedure for Use of Memorial Center and Brooks Gym** Donn Gresso announced that any concerns about the proposed policy should be sent to the Faculty Senate Standing Committee on Concerns and Grievances. They will process the concerns and forward them to James Bowman.

**Update on timely information about benefits for ETSU employees** Donn Gresso reported that Bill Fisher had met with the Faculty Senate Executive Committee and informed them of concerns for getting information about benefits and health insurance to faculty and staff on time for them to make judicious decisions about benefit choices. Dr. Gresso then met with William Coleman, Director of Human Resources. Mr. Coleman assured Dr. Gresso that plans are being made to fully inform faculty and staff about their options, allowing ample time for them to make thoughtful choices. After brief discussion, Dr. Gresso said he would ascertain whether specific dates for dissemination of the information had been set.

## NEW BUSINESS

**Proposed changes in the incomplete grade policy for graduate courses** Roberta Herrin reported that the Graduate Coordinators propose that the extension time linked to an incomplete grade for graduate courses become one calendar year from the date on which the I is recorded (the current policy is a one semester extension). Ed Williams moved that the Senate endorse the proposed change. The motion carried.

Stephen Patrick distributed a draft of the proposed membership for the ETSU Teaching and Learning Center Board of Directors. Donn Gresso asked Senators to review the draft and be ready to discuss it at the next Faculty Senate meeting. The nature of the Senate's involvement in the Teaching and Learning Center will necessitate changes in the Faculty Senate's Constitution and By-laws. Stephen Patrick is drafting the changes and welcomes suggestions before he brings the draft before the Senate. Donn Gresso congratulated Patrick on the excellent work he has done in working with these documents.

A draft of a Faculty Senate Resolution on ETSU Leadership was distributed to Senators. The resolution commends the administration on recent improvements. After brief discussion and some suggestions, AJ Iglar moved that the Senate approve the resolution and that its preparation go forward. The motion carried.

## ANNOUNCEMENTS

Donn Gresso and Anne LeCroy reminded Senators that each college should select a person to be on standby for the possibility that the Tenure/Promotion Appeals Committee must be called.

## ADJOURNMENT

The Faculty Senate meeting adjourned at 3:13 PM, and senators went into the standing committee meetings.

## POST-MEETING INFORMATION

Dr. Bill Fisher informs us that the Medical School Services contact person, Bill Looney (929 6395, or PO Box 70621) will arrange for flu shots at \$5.00 for ETSU faculty and staff.

Respectfully submitted,

E. Jane Melendez