

East Tennessee State University

Digital Commons @ East Tennessee State University

Faculty Senate Agendas and Minutes

Agendas and Minutes

3-6-1995

1995 March 6 - Faculty Senate Minutes

Faculty Senate, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/faculty-senate-agendas-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

Faculty Senate, East Tennessee State University, "1995 March 6 - Faculty Senate Minutes" (1995). *Faculty Senate Agendas and Minutes*. 396.

<https://dc.etsu.edu/faculty-senate-agendas-minutes/396>

This Minutes is brought to you for free and open access by the Agendas and Minutes at Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Faculty Senate Agendas and Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

FACULTY SENATE MINUTES

March 6, 1995

NEXT MEETING: March 20, 1995, Culp Forum

CALL TO ORDER

With a quorum present, Peggy Cantrell called the meeting to order at 3:35 PM.

APPROVAL OF MINUTES

February 6, 1995 Minutes Jane Melendez reported that there was an error in the minutes for the February 6, 1995 meeting. She had reported that Donn Gresso had made a motion in relation to summer school; in reality, he had not. The minutes for February 6, 1995 were approved with the agreement that the misreported motion would be stricken from the record.

February 20, 1995 Minutes Jane Melendez pointed out that the date on the February 20, 1995 Minutes read February 6, 1995. The minutes were approved with a correction of date.

INTRODUCTION OF JOHN MAYS

Peggy Cantrell introduced John Mays, Director of the Financial Office. Mr. Mays talked about improvements that are being made in the office to enhance availability of services to students. He asked that students, experiencing problems in dealing with the office, be encouraged to consult him. While Mr. Mays stated that the office is doing its best to get students all of the financial aid possible, he pointed out that the purpose of financial aid is to supplement the funds that students and their families can supply for their education. Mr. Mays distributed the Mission Statement for the Financial Aid Office, and it is attached to these minutes.

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Academic Matters Committee's recommendation on Prefinals Week Policy A motion to endorse the Academic Matters Committee's recommendation concerning the Prefinals Week Policy (Faculty senators had received copies of the proposal for a previous meeting.) had been tabled at the previous meeting. The motion was reinstated. Jim Pleasant made a motion to strike the word, unannounced, from item #4 of the document; the motion was not seconded. During discussion, the following suggestions for rewording were accepted by the committee:

In item #1 - removal of the word, non-binding, before the word, recommendation.

In item #2 - addition of the phrase, when appropriate, after the words, review period.

In item # 4 - substitution of the word, unscheduled, for the words, scheduling any unannounced.

In item # 4 - addition of the word, unscheduled, before the word work.

The motion to accept the Academic Matters Committee's recommendation about the Prefinals Week Policy, as reworded, passed.

NEW BUSINESS

Executive Committee's Motions At the February 20, 1995 meeting, the Faculty Senate Executive Committee distributed written copies of three motions to amend the Faculty Senate Constitution. The motions were formally brought to the floor at this meeting as follows:

Motion #1 to amend article 1.5.1.8, Item B4 to - Senators shall rank order their personal preference for committee assignment at the first meeting in the fall of their first year as senator. Except by waiver of the Executive Committee, Senators will serve on the same committee throughout their tenure on the Senate. Personal preference will be considered as much as possible in satisfying the above criteria. The motion passed.

Motion #2 to delete article 1.5.1.8 Item B3 - One committee member will be retained from the previous year, thereby preserving continuity of membership. The motion passed.

Motion #3 to amend article 1.4.4.5 - The Faculty Senate officers shall be a President, a President-elect, a Secretary, and a Treasurer. The President-elect, Secretary, and Treasurer are to be elected annually from the membership of the Senate

by secret ballot at the last Spring meeting of the preceding Senate. The motion passed.

Faculty Development and Evaluation Committee's Recommendation The Faculty Development and Evaluation Committee distributed, in writing, recommendations (attached herein) in relation to the SAI procedures. The committee requested that senators read the proposal and share it with constituents. Suggestions for any changes in the proposal should be sent in writing to the committee by Friday, March 10, 1995.

ANNOUNCEMENTS

Peggy Cantrell announced that there will be an Executive Committee meeting on March 20, 1995 in the Culp Forum at 2:45PM.

Peggy Cantrell announced that Dr. Bert Bach has organized a task force to review the structure and process for the evaluations of department chairs. The task force is considering the use of a standardized form for the chair evaluations. They are also considering the possibility of having the chairs evaluated on a yearly basis. The minutes of the first task force meeting and a copy of the standardized evaluation instrument have been sent to chairs, who have been asked to respond to the committee by March 21, 1995. For interested faculty, some committee contacts are Marsha Grube, Donn Gresso, Jimmy Hahs, and Peggy Cantrell.

Peggy Cantrell announced that Dr. Bach has asked her to bring together a Tenure and Promotion Appeals Committee to respond to an appeal of a tenure decision. Anne LeCroy has agreed to chair the committee. Each college should contact Dr. LeCroy about the college member for the committee.

Laura McCammon introduced Lori Marks who will be substituting for Clifton Mitchell for the rest of the semester.

ADJOURNMENT The meeting was adjourned at 4:40 pm.

Respectfully submitted

E. Jane Melendez, Secretary

FACULTY SENATE ATTENDANCE 1994-1995

*Excused **Absent

App. Sci. & Tech.

Marian Clark
*Jimmy Hahs
Keith Johnson
Jim Pleasant

Business

Murray Anthony
John Quigley
Jon Smith
Mark Steadman

Library

Stephen Patrick

Nursing

**Sally Crawford
Priscilla Ramsey
Sharon Rose
Lee Glenn

Arts & Sciences

Peggy Cantrell
*Christa Hungate
Anne LeCroy
Jack Mooney
*Jim Odom
George Poole
Steven Ralston
Naill Shanks
Bonny Stanley
Ed Williams

Dev. Studies

Jane Melendez

Medicine

**Steven Berk
**William Browder
**Elton Fennell
**Fred Hossler
**David Kalwinsky
**Guha Krishnaswamy
**JoAnn Rosenfeld
**William Stone

Public & Allied Health

Julie Harrill Bowers
**Mike Benton
Mark Hagy
**Elaine Murray

Education

Donn Gresso
Laura McCammon
Lori Marks
**Norma MacRae
Terrence Tollefson
Starlet Williams