

East Tennessee State University

Digital Commons @ East Tennessee State University

Faculty Senate Agendas and Minutes

Agendas and Minutes

1-28-1991

1991 January 28 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/faculty-senate-agendas-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

Faculty Senate, East Tennessee State University, "1991 January 28 - Faculty Senate Agenda and Minutes" (1991). *Faculty Senate Agendas and Minutes*. 370.

<https://dc.etsu.edu/faculty-senate-agendas-minutes/370>

This Agendas and Minutes is brought to you for free and open access by the Agendas and Minutes at Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Faculty Senate Agendas and Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

FACULTY SENATE
NEXT MEETING:
JANUARY 28 at 3:30 pm
FORUM ROOM, CULP CENTER

Assistant Director of Reader Services
Sherrrod Library
Box 22,450A
CAMPUS

Notes: TO DEPARTMENT CHAIRS: Please post th

AGENDA

- 1) Approval of the January 14 minutes (enclosed).
- 2) Treasurer's report.
- 3) Announcements
 - a) There is a vacant Senate seat (School of Nursing) due to the resignation of Rosemary Brown. According to our constitution, the remaining senators from the School of Nursing are to select a replacement to complete the unexpired term (August, 1991).
- 4) Committee reports
 - a) Ad hoc committee on implementation on SAI: status report - Stralyn Gold
 - b) ETSU Employee & Retiree Benefits report - Bill Fisher
Includes 1990 Incentive Retiree Report numbers and costs, 1991 TCRS Optional Retirement Law changes, ETSU tax deferred annuity study, notice of upcoming retirement workshop, hospital insurance changes, and the THEFA meeting agenda.
- 5) Old business
 - a) Communication between Senate & faculty - At the 1/14 meeting attention was called to the following item with the suggestion that senators think about it for discussions at our next meeting.

A suggestion has been made that we should do more to assure that faculty are aware of issues being discussed in our meetings. Currently the Senate mailouts are sent to chairs, deans, and directors. Chairs are asked to post the mailout in the department office or to circulate among faculty. Is this sufficient? Should additional measures be taken? Should some system be devised to assign each Senator a number of departments for which he/she would be responsible to report and discuss issues?

- 6) Other business
 - 7) Adjournment
-

MINUTES OF THE FACULTY SENATE, JANUARY 28, 1991

President Bob Riser called the meeting to order at 3:35. A quorum was present at 3:40.

TREASURER'S REPORT. There was no treasurer's report.

ANNOUNCEMENTS. Riser had the following announcements: 1) As a result of Rosemary Brown's having left the university, there is a senate vacancy for the School of Nursing. According to the senate's constitution, the remaining senators from nursing are to choose a replacement for the remainder of the unexpired term (through August 1991).

George Poole, arts and sciences, will represent the senate on the ad hoc committee being formed to review final exam scheduling. (See mailout for January 28 for further information on this committee). Anne LeCroy, arts and sciences, will represent the senate on an ad hoc committee to review the process of selecting recipients for outstanding faculty awards.

Riser introduced Susan Harr, representing the Student Government Association, to the senate. Harr and another student will alternate in attending senate meetings as observers.

APPROVAL OF MINUTES. The minutes of January 28, 1991 were approved with no corrections.

COMMITTEE REPORTS. Saralyn Gold, public and allied health, reported on the work of the university's Ad Hoc Committee on the Implementation of the SAI. There were two major issues which occupied the committee: 1) the new scantron system and 2) the new computer system. Gold reported that the new SAI will consist of two forms, one question sheet and one answer sheet. This new set up will not pose any problem in regard to the new scantron.

The new SAI must be set up for the new computer system. Programming for the new computer could be achieved to allow implementation of the new SAI for Spring 1992. But the SAI could be set up on the old computer system, and be available for use for Fall 1991.

The issue of reliability and validity of the SAI questions also was discussed by the committee. Susan Twaddle, computer services, and Todd Jablonski, mathematics, agreed that it is a significant task to determine SAI's reliability and validity, and that this job should be delegated to an outside consultant.

Discussion followed on how often faculty members were to use the SAI. It was thought by some senators that senate had made one recommendation, which was changed by Academic Council (AC). AC recommended that each faculty member use the SAI twice per semester.

Riser noted that he thought that the recommendation made by the 1989-90 senate incorporated the twice per semester requirement, but that if departments developed alternate methods of evaluating faculty, then the frequency of use of the SAI could be changed. But, evaluation by students would have to be part of any alternate evaluation system. Riser also observed that the 1989-90 senate recommended that Institutional Research perform validity and reliability tests, and that AC passed the senate's recommendation.

Nancy Garland, Office of the Vice President for Academic Affairs, then informed Gold that the new form could not be put into the old computer system, unless by chance, the burdens of moving out of Dossett Hall for asbestos removal were not as heavy as it appears they will be. Thus, the choices for SAI are to wait until Spring 1992 to use the new form, or continue to use the old form.

Gold suggested that since only faculty who are up for tenure and promotion have to use the SAI, it might be proposed to Robert Alfonso, VPAA, that the old SAI not be used in the Spring of 1991.

Dan Johnson, arts and sciences, moved that senate approve a two-semester moratorium (until Spring 1992) on using the SAI. Johnson's motion was seconded. Considerable discussion followed on Johnson's motion, and on the SAI--old and new. Questions arose about the efficacy of the old SAI, about frequency of use of the SAI, and about including in the moratorium motion provisions for those who had to (faculty up for tenure and/or promotion) or wanted to use the SAI. Upon being questioned on her views on use of the SAI, student observer Harr expressed her support for student evaluation. Hugh LaFollette, arts and sciences, pointed out that last year SGA was overwhelmingly in favor of faculty administering the SAI for every course each semester.

Riser reiterated that the 1989-90 Faculty Development and Evaluation Committee recommended that departments use additional forms of evaluation. He emphasized that these alternate methods should be developed. Bill Campbell, University School, pointed out that the validity of the SAI process in general has never been investigated, but that this needed to be done.

After it became apparent that there was some confusion on the wording of the Johnson motion, the motion was reworded to read as follows: "Since we are unable to implement the new SAI until Spring 1992, the senate recommends that although the current form should be available for those who need it or want it, it should not be used across the board."

The vote on the motion was: 14 in favor and 9 against. The motion thus carried.

EMPLOYEE AND RETIREMENT BENEFITS REPORT. Bill Fisher agreed to defer this until Feb 4.

OLD BUSINESS. Riser introduced the topic, discussed briefly at the previous meeting, of improving communication between the senate and faculty members. He observed that this is particularly important to issues that are scheduled to come before the senate. Riser asked senators if they had any ideas on this matter. A number of suggestions were made. Senators could work with departments' advisory committees, where such committees existed. It was also suggested that senators from the colleges inform their departments of senate issues, and where necessary, senators in colleges devise a system of disseminating information and soliciting input from departments not represented in the senate. Another suggestion involved sending faculty members a mail-out with an abbreviated agenda. On critical issues, it was pointed out, the entire faculty could be polled.

At the conclusion of the above discussion, the meeting was adjourned at 5 p.m.

PRESENT

Ken James
Jim Pleasant
Bob Riser
Scott Beck
Mark Holland
Christa Hungate
Dan Johnson
Hugh LaFollene
George Poole
Ed Williams
Bill Fisher
Al Lucero
Robert Davidson
Phil Scheurman

ABSENT

Charles Parker
David Close
Anne LeCroy (ex.)
Mary Lou Gammo
Charles Johnson
Katie Dunn
Rebecca Isbell
Brad Arbogast
Kenneth Ferslew
Elizabeth Williams
Virginia Adams (ex.)
Beth Smith

FOR YOUR INFORMATION

Academic Council 1/3/91

The following curriculum proposals were approved.

- 1) Department of Art:
 - a) Change in BS requirements for Concentration in Pre-Medical Illustration; Substitute 307-3202 (Advanced Drawing) for 307-4602 (View Drawing), 840-3020 (Human Physiology) for 326-3120 (Professional Writing); Add 307-3130 (Watercolor).
 - b) Change in requirements for Art minor with Teacher Certification; Add 307-3321 (Art Experiences for Children) to requirements.
 - c) Change in BS requirements with Teacher Education major or major/minor in Art. Add choice of either 307-4320 (Elementary School Art) or 506-4407 (High School Teaching Methods) to requirements.
- 2) Department of Geography: increase in required courses for Geography major. Add to current requirements: 332-1013 (Intro to World Regional Geography), 332-2210 (Modern Geographic Concepts), 332-3210 (Cartography), and 332-4007 (Geography of the U.S.)
- 3) Department of Physiology: new courses.
Physiology 5350-6350 (Systems Physiology), 5450-6450 (Membrane and Transport Biology), 5300-6300 (Intracellular Signalling), 5400-6400 (Intercellular Communications).
- 4) Department of Political Science: change in requirements of MCM program, including new courses: Political Science 5600 (Intro to Public Adm), 5608 (Public Organization Theory), 5615 (Public Budgeting and Finance), 5620 (Administrative Law and Practice), 5635 (Public Personnel Mgmt), 5935 (Consultanship in City Mgmt).
- 5) Department of Human Development and Learning: Editorial changes in Ed.S. in School Psychology proposal, including new courses:
HD&L 6820 (Ascertaining Childrens' Social-Personal Development), 6830 (Applied Neuropsychology for Children).

An ad hoc committee to review the final exam schedule will be appointed. The committee will include Ron Giles, Acting Assistant Dean of Graduate Studies, and a representative from the Faculty Senate.

A recommendation of the Computer Literacy Panel to include BISC 1301 (Biology III Lab) in the list of courses which meet the computer literacy requirements was approved.

The Academic Bankruptcy Policy, previously endorsed by the Faculty Senate, was approved with the following modifications:

- 1) a student could invoke the policy only once;
- 2) a student invoking the policy will be required to attend an orientation.

Academic Council 1/15/91

The following curriculum proposals were approved:

- 1) Department of Music: change of course titles:
353-3310 to Music Skills and Concepts (from Music Skills for Classroom Teachers), 3320 to Music Activities and Materials (from Music Experiences for Children K-6).
 - 2) Department of Technology: Change of course numbers:
247-3770 (Crafts) from 234-3660, 247-4720 (Teaching In-Car Instruction) from 234-4227, 247-4710 (Methods of Instruction in Driver Education) from 234-4717.
 - 3) School of Continuing Studies: change status of BGSD 1010 (Portfolio Development Education) from inactive to active.
 - 4) Department of Physical Education and Recreation: Change of General Education Activity requirements:
The requirement of 2 courses in PE will be modified so that one course must come from the fitness category and one from the lifetime skills category. Marching Band and ROTC will continue to meet PE core requirements.
-
-

Ed Williams, arts and sciences, asked if a cumulative listing of courses taken was included on a student's semester grade report. Margaret Hougland, medicine, observed that SIS probably could not handle that [cumulative listing], and Nancy Garland, academic affairs, noted that the current system also could not handle a cumulative listing. Garland suggested that perhaps the registrar, Richard Yount, might want to address this problem. A final question concerned why registration could not be done by mail. This query did not elicit a satisfactory response.

3. Advisement counselors Johnson reported that some colleges have employed full-time advisement counselors (business, for example). Where employed, these counselors do a fine job. Johnson related that the College of Arts and Sciences, because of its heavy student load, and its responsibility for advising undecided majors, was most in need of advisement counselors. But, Johnson noted, a conversation with Dean Osteimer revealed that arts and sciences does not have sufficient funds to hire full-time advisement counselors. Pressing needs for additional full-time faculty and, in some departments, full-time secretarial help, override the need for advisement counselors. Brief discussion followed on time secretaries spend on advisement-related activities and on the relation of counseling and the counseling office to advisement.

4. Courses on career choices. Academic matters members agreed that courses on career choices should be available to students. It was noted that of these types of courses already are being taught in some colleges.

5. Who advises and how are these individuals rewarded? Johnson reported that it is perceived by many faculty and administrators in arts and sciences, in particular, that those who advise are either poor teachers or poor scholars who have nothing else to do. In any case, the reward system is not structured to reward advising. Perhaps this needs to be changed so that those who care about advising are so rewarded (e.g. through merit pay, promotion etc.):

In further discussion on the general issue of advisement, Ernest Bentley, education, asked what is the major problem with advisement at ETSU. Was the major difficulty with the lack of information necessary to advise? with the undecided major? He suggested that perhaps the undecided major should be abolished.

Johnson responded that with a well-written catalog, clear explanations from departments on their requirements, and full-time advisors in the colleges, that many of the university's problems in regard to advisement would be solved.

A motion was made to endorse the Academic Matters Committee's report on advisement and to send it to Academic Council for information purposes. Saralyn Gold made a motion to add to the report a statement that student folders often are not available to advisors. This motion was seconded and passed unanimously. The report then was endorsed unanimously.

[The following statement on student folders has been added to Section 2a: "During discussion at the Faculty Senate meeting several people expressed concern that there needs to be improvement in the system keeping track of where the student advisement folders are located and how information is added to them. When students change majors their folders are often left behind, and the new advisors have difficulty getting information."]]

Riser deferred discussion of the report of the Ad Hoc Committee on Implementation of the SAI to the next meeting.

FOR YOUR INFORMATION

Information Resources Council 1/17/91

- 1) **Computer Equipment Subcommittee 1991-92** - James Vaught will chair the subcommittee. Other members are representatives from the five vice presidents.
 - 2) **Software Evaluation Subcommittee** - The subcommittee, to be chaired by Margaret Hougland, will have representatives from each school/college. They will evaluate software which Computer Services will consider for full or limited support.
 - 3) **Policy on access to on-line information** - Gary Walters will chair a committee to draft a policy concerning access to on-line information in FRS, HRS, and SIS files.
 - 4) **New DEC mainframe** - The purchase of a DEC mainframe has been approved and delivery is expected in mid-February. Renovation of Lucille Clement Hall is to be completed by mid-April. The move to this new facility is planned for the week of July 27.
 - 5) **IA/SIS Conversion** - The student information system will be tested on the new DEC mainframe. The conversion to SIS is to be after the 14th day of classes, Fall 1991.
-
-