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Faculty Senate Agendas and Minutes

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11-5-1990

### 1990 November 5 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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FACULTY SENATE  
NEXT MEETING:  
November 5 at 3:30 pm  
FORUM ROOM, CULP CENTER

Notes: TO DEPARTMENT CHAIRS: Please post this in your department office or circulate among your faculty. THANKS.

TO FACULTY SENATORS: The purpose for providing the Master Plan report at last meeting was to keep us abreast of the issues that are being decided and/or considered as the master plan is developed. Please keep involved and pass your comments on to the Master Plan committee. Bob Acuff, President-elect of the Faculty Senate, is on the committee.

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AGENDA

- 1) Approval of the October 15 minutes (enclosed).
- 2) Treasurer's report.
- 3) Announcements
  - a) Report on Faculty Sub-Council meeting (enclosed)
  - b) Report on Tennessee Higher Education Faculty Assembly meeting
- 4) Committee reports
  - a) Faculty Development and Evaluation (enclosed)
  - b) Concerns and Grievances - University concerns and grievances policy
  - c) Elections - Movement of Senate elections to spring
- 5) Unfinished business
- 6) New business
  - a) Selection of chair of University Tenure and Promotion Appeals Committee
- 7) Adjournment

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Minutes of the October 15, 1990 Faculty Senate Meeting

President Bob Riser called the meeting to order at 3:35 p.m.

**APPROVAL OF MINUTES.** The minutes October 1 were approved with the following corrections: 1) George Poole's name was added to the list of those present at the October 1 meeting; 2) Under NEW BUSINESS, Grade Change Policy, the sentence which read "These motions . . . are now to be reconsidered by the senate," has been changed to: "These motions . . . are again to be considered to ascertain the sense of the present senate." This change was made to avoid confusion with the formal reconsidering of a motion.

**TREASURER'S REPORT.** Saralyn Gold gave the treasurer's report. As of September 27, 1990 the balance on hand was \$4851.85. (A full report of expenses was available to senators).

**ANNOUNCEMENTS.** Riser announced that the proposed change of grade policy endorsed by the senate at the October 1 meeting will be brought up at the next Academic Council meeting.

**NEW BUSINESS.** Riser introduced Jerry Gehre, chair of the Study Committee on the Campus Master Plan. Gehre updated senators on the findings of Sasaki and Associates on the campus master plan. He pointed out that the various options of the master plan are tied to different levels of growth in enrollment projected for the university by the Office of Institutional Research, utilizing projections submitted by ETSU deans. David Close, arts and sciences, asked the source of the enrollment growth, especially since increases in the traditional student population are expected to be minimal. Gehre noted that increases were expected to come from the non-traditional student population.

Al Lucero, business, questioned Gehre on the status of the Johnson City Foundry property. Was the university going to purchase this property? Gehre replied that ETSU does have an option on the property, and that at the present time the property is being assessed, especially in regard to the condition of the soil, sections of which may be contaminated by heavy metals.

There were many questions on the projections for the Sherrod Library. Options covered in the master plan include adding on to the present building through an addition on the back of the building; using the old student center, now occupied by the College of Medicine, as a satellite library; having a satellite library on State of Franklin Road, in back of Brown Hall; and scrapping the present building for a new edifice. The last-mentioned option has been dismissed as too expensive, while the first-mentioned option has the shortcoming of being inadequate if enrollment increases significantly and another addition is needed. It was also pointed out that an addition will only add to the climate control woes of the building.

Other significant discussion centered around the inadequate distribution of space on campus and on the possibility of reallocating space to meet the needs of departments and colleges which are short of classroom space in particular. Brief discussion focused on the Lifelong Learning Center, the Performing Arts Center, parking problems which will arise as the result of building expansion, and overcrowding on the campus.

After Gehre's presentation, Riser announced that the Student Government Association was to consider the plus and minus grades proposal next week. The proposal will go to Academic Council.

The meeting adjourned at 4:53 p.m.

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**PRESENT**

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**ABSENT**

Charles Parker	Robert Davidson	Ed Williams	Ken James
Jim Pleasant	Chris Ayres	Bill Fisher	Ernest Bentley
Bob Riser	Bill Campbell	Mary Lou Gammo	Katie Dunn
Scott Beck	Mary Nelson	Charles Johnson	Rebecca Isbell
David Close	Marie Tedesco	Al Lucero	Brad Arbogast
Mark Holland	Bob Acuff	Carol Gordon	Margaret Houghland
Christa Hungate	Kenneth Ferslew	Beth Smith	Ahmad Wattad
Dan Johnson	Sue McCoy	Saralyn Gold	Rosemary Brown (ex)
Hugh LaFollette	Eliz Williams	Gene McCoy	Rebecca Nunley (ex)
Anne LeCroy	Virginia Adams	Phil Scheuerman	
George Poole			

FOR YOUR INFORMATION

Faculty Sub-Council, 10/19/90 (Nashville)

Faculty senate representatives from 20 of the 22 TBR schools were in attendance. The TBR staff presented a report on their review of TBR Policy 5:02:03:00 (Academic Freedom, Responsibility, and Tenure) with respect to eight issues. The issues were:

1. A. whether appropriate weight is given to the area of instruction in the awarding of tenure and  
B. whether it is appropriate to evaluate a tenured faculty member in the area of instruction,
2. whether institutional diversity in implementation of the TBR tenure policy is appropriate,
3. use of "collegiality" criterion as a reason for supporting denial of tenure,
4. adequacy of policy in addressing the probationary period and assessment of instructional responsibilities for an administrator hired with faculty rank in the tenure track,
5. adequacy and fairness of the policy in addressing transfer of a tenured professor to a different division or department, especially the need to meet requirements of the new assignment,
6. adequacy of the policy in defining faculty responsibilities as it relates to role in tenure review of colleagues,
7. whether policy should prohibit a tenured or tenure-track professor from accepting -- while on leave from the home institution -- a tenure-track appointment at another institution, and
8. policy requirement to discuss non-renewal of contracts with probationary faculty members...to look at what the legislation requires and whether TBR policy exceeds it.

The report found that issues 1.A, 2, 4, 5, 7, and 8 are adequately addressed in the policy and no revisions are warranted. The following revisions to the remaining items were recommended.

- (a) While collegiality is addressed indirectly in the present policy, the staff felt it could be made clearer by adding the following as item j of Section 8 (Criteria to Be Considered in Tenure Recommendations):

"j. Demonstrated willingness and ability to work effectively with colleagues to support the mission of the institution and the common goals both of the institution and of the academic organizational unit."

*This was endorsed by Faculty Sub-Council.*

- (b) Implicit in TBR policy is the expectation that faculty will assume significant roles in determining the personnel status of their peers. In order to address this more directly, the staff proposed adding the following statement to the last paragraph of Section II (Academic Freedom and Responsibility):

"The faculty member has a collegial obligation to participate in tenure and promotion review of colleagues as specified in institutional policy."

*This was endorsed by Faculty Sub-Council.*

- (c) The staff recommended that the current procedures for annual faculty assessment be supplemented and that this be presented in response to TBR concern that faculty members should undergo post-tenure review which looks at performance over longer intervals and in terms of longer term objectives than those normally reflected in annual objectives. The staff recommended that the following be added as item d of Section 8 (Tenure Appointments):

## FOR YOUR INFORMATION

Academic Council, 10/16/90

The following curriculum proposals were approved.

- 1) Computer and Information Sciences - new course, 222-5230, Graph Theory and Its Applications
- 2) Technology
  - a) credit hour changes (4 hrs to 3 hrs) for Woodworking Technology (222-1610), Manufacturing Technology (247-3600), Construction Technology (247-3610)
  - b) new course, 247-3660, Technology of Communications
  - c) change in title of concentration - A.A.S. in Technology to A.A.S. in Engineering Technology
  - d) new concentration in Technology Education (within Engineering Technology)
- 3) Physical Education
  - a) new courses - Scuba (524-1085), Exercise for Weight Management (524-1056), Outdoor Education: Camping/Canoeing (524-3005 to be changed to 2000 level), Graded Exercise Testing (524-5440)
  - b) title change - Teaching Techniques of Aerobic Fitness (524-3080) from Theory & Practice of Aerobic Fitness

A proposal from Physical Education to change the general education activity requirements was tabled pending further review by the curriculum committee.

The following recommendations from John Taylor, Acting Dean of the Graduate School, were approved.

- 1) The statement, "Graduate students in 4xx7 level courses shall be required to do specified work over and above that required of undergraduate students in these courses," should appear in both graduate and undergraduate catalogs. Statements within course descriptions regarding additional expectations for graduate students should be deleted.
- 2) The statement, "After the published 'Last Day to Add a course' students may not change their enrollment status in 4xx7 courses from graduate to undergraduate or from undergraduate to graduate" should be added to both catalogs.

The following recommendation regarding the Change-of-Grade process was approved.

- 1) The only signature required on the Change-of-Grade form will be that of the faculty member making the change.
- 2) A faculty member making a grade change will submit the completed Change-of-Grade form to the Records Office.
- 3) The Records Office will send one copy of the Change-of-Grade form to the faculty member making the change and one copy to the departmental chair or school/college dean.

The Grade Appeal Process for Students, presented by Nancy Garland, Assistant Dean for Academic Affairs, was approved.

The Student Bill Of Rights, presented by Sally Thomas-Lee, Assistant Dean of Student Affairs was approved. (The policy had several minor changes, suggested by the university attorney, to the version previously approved by the Faculty Senate.)

Proposed dates for summer orientations, presented by Dorman Stout, Vice-President for Student Affairs, were approved.

