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Faculty Senate, East Tennessee State University

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MINUTES OF THE FACULTY SENATE MEETING
NOVEMBER 21, 1988

The meeting was called to order by president Anne LeCroy at 3:40 p. m.

APPROVAL OF PREVIOUS MINUTES:

Corrections were noted and recorded in the submitted draft of the November 7 minutes. The corrected version was then approved.

TREASURER'S REPORT:

A statement of the expenses to date, including the month of October, was distributed to attending members. Special attention was directed to the budget categories of travel and student worker expenditures. Those two categories were then projected for the remainder of the fiscal year.

ANNOUNCEMENTS:

1. The Monday, November 28, open meeting on university traffic and parking matters was mentioned and members were advised that letters about this session were sent to approximately 625 faculty members.
2. On Tuesday, November 29, the Division-School-College Chairs of the Tenure and Promotion Committees will meet with the Executive Board of the Faculty Senate to review present practices with the purpose of developing a more standardized approach campus-wide. A follow-up meeting in the spring will also be scheduled at which time specific recommendations will be considered.
3. The primary focus of the Monday, December 5, meeting will be the introduction of the newly appointed deans who would then be provided an opportunity to address the Senate and express their thoughts and prospective goals.
4. A memorandum from the Academic Council was presented for Faculty Senate consideration. This proposal related to adjusting the ETSU cum laude grade point average to 3.5. This would bring it more in line with our sister institutions. Statistics were included to provide appropriate data for comparison purposes. This will be an agenda item for the December 5 meeting.
5. Bill Fisher presented an oral report relating to the number of faculty (32) who have money deducted from their monthly paycheck (a combined total of \$6,000) for tax deferred annuity contributions. This amount is presently being held on campus for 15 days before it is sent to the firms at the end of the month for crediting in the respective faculty member's account. An investigation will be conducted to see whether a specific letter can be sent to each of those 32 persons advising them of this situation.
6. Al Iglar was introduced as the newly elected senator from the School of Public and Allied Health to fill the unexpired term of Creg Bishop who resigned.

- Yearly, it becomes necessary for the Faculty Senate to elect a member of the senate to chair the University Tenure and Promotion Appeals Committee. Charlie Johnson (Business) volunteered and was unanimously elected to chair the 1988-89 committee. It was also noted that the College of Education needs to select their representative for this year's committee.

ELECTION OF 1988-89 SENATE PRESIDENT-ELECT:

As a result of the resignation of Creg Bishop from the senate and from his office as president-elect by reason of his new administrative position, it became necessary to elect a new person to that post. The nominees were:

Hugh LaFollette (Arts and Sciences)
Al Lucero (Business)
Jim Pleasant (Applied Science and Technology)

In the initial voting, no one person received a majority, so a runoff election was held between Hugh LaFollette and Al Lucero. The result was the election of Hugh LaFollette.

COMMITTEE REPORTS:

Academic Matters - Al Lucero

The committee met and discussed a proposal submitted to Dr. Sonya Cashdan by Caroline Chinouth. The proposal was routed to this committee by Dr. Anne LeCroy. The proposal suggests a technical writing minor to be implemented as an interdisciplinary program by the English department. The minor is to consist of existing courses in various departments. The committee unanimously endorsed the concept of a minor in technical writing. In discussing various aspects of the proposal, some reservations were expressed. The demand for writers should be determined from feedback from business and industry. The time frame described in the proposal must be adjusted. Are there adequate library resources to support the program? Is faculty expertise available? What is the feedback from corporations, deans, chairs, students? While the proposal is in draft status, the committee recommends that the regional demand for writers be determined. The research discussed in the proposal should be completed. Also, possible major/minor combinations should be suggested. Complete information of courses to be included in the minor is needed.

Committee on Committees - Bill Fisher

Mention was made that two positions were open for trustees of the Faculty Sick Leave Bank, and committee members were asked to recommend individuals whose names would then be submitted to Dr. Beller for his consideration and prospective appointment for a three-year term. These persons must presently be members of the bank.

Faculty Development Committee - Hugh LaFollette

Comments were made about the degree of progress at the present moment on the development of a Survival Manual, FAP/FAR/FAE and SAI study. Additional information will be provided upon request.

Research Committee - Jim Pleasant

Recommendations with proposals were made which stated that Tenure and Promotion policies should be given out to all new faculty within the first ten days of their employment and arrival on campus. In addition, the Second Task Force Interim Reports of the Commission on the Future of ETSU that recommended including the statement regarding professional service be changed or eliminated. The committee proposed the elimination of the statement from the report. Both proposals were approved.

Election Committee - Margaret Hougland

A resolution was presented about the representation of the Developmental Studies Division relating to how and where their Faculty Senate representation would be considered. After a period of discussion the vote was as follows; 16 for, 3 against, 1 abstaining. Faculty Senate bylaws will be reviewed and voted on at the January 23 meeting.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Werner Waldron
Secretary