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1988 September 26 - Faculty Senate Minutes

Faculty Senate, East Tennessee State University

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East Tennessee State University
Box 23534A • Johnson City, Tennessee 37614-0002

MINUTES OF THE FACULTY SENATE MEETING

September 26, 1988

CALL TO ORDER

The meeting was called to order by President Anne LeCroy at 3:38 p.m.

APPROVAL OF PREVIOUS MINUTES

The previous minutes were approved with few changes.

TREASURERS REPORT

See attachment.

REPORTS AND ANNOUNCEMENTS

Elections Committee. Some question was discussed thoroughly about representation of developmental studies being accounted to Arts and Sciences on the Senate chair. The decision to discuss in more detail at the October 10, 1988 Faculty Senate meeting was motioned and seconded. Therefore, no other discussion was admitted.

Introduction of Dr. Teresa Rice. Dr. James Pleasant introduced Dr. Teresa Rice to fulfil Ms. Suzanne Smith's position on Faculty Senate. Ms. Smith is completing work on her doctorate.

The Grievance Policy will be discussed at the next Sub-Council meeting on October 14, 1988.

Meeting with Drs. Beller and Alfonso. A list of topics were distributed for the Senators to look over for the meeting with Drs. Beller and Alfonso. The meeting is scheduled for October 11, 1988.

Taxing benefits of 1989. Dr. Bill Fisher distributed handouts for Senators to discuss at the meeting. The Senators discussed, among other matters, the taxing benefits of 1989. The main concern of the Senate members was the House Bill 4241. This Bill has been passed through Congress, yet it has not passed through the Senate. Senators moved and seconded a motion to go on record as supporting this Bill 4241. After discussion, the motion was approved by strong positive vote.

NEW BUSINESS

Discussion of the Constitution and proposed revisions occupied the remaining time of the Senate meeting.

ADJOURNMENT

The meeting was adjourned at 5:05 p.m.

Respectfully Submitted,



Werner Waldron

ATTENDANCE FACULTY SENATE MEETING

September 26, 1988

Present

Charles Parker
Jim Pleasant
Christa Hungate
Hugh LaFollette
Anne LeCroy
Al Timan
Charles Johnson
Bill Fisher
George Granger
Al Lucero
Mary Nelson
Charles Beseda
Bill Campbell
Don Jones
Bob Acuff
Margaret Hougland
Mitchell Robinson
Sue McCoy
Rosemary Brown
Joyce Bassham
Katherine Dibble
Saralyn Gold
Werner Waldron
Marie Tedesco

Absent

Etta Saltos
David Close-ex
Colin Baxter
Edwin Williams
Karen Renzaglia
Ernest Bentley-ex
Jean Frazier
Clark Gillett
Brunhilde Tober-Meyer-ex

Donald Ferguson
Richard Verhegge
Gene McCoy
Greg Bishop

1.5

BY LAWS OF THE FACULTY SENATE

EAST TENNESSEE STATE UNIVERSITY (FACULTY SENATE)

The Faculty Senate of East Tennessee State University shall be governed by the following by-laws in the conduct of its business.

1.5.1. ARTICLE I: COMMITTEES

The Senate shall establish committees to study and make reports on matters of concern to the University faculty. Committees created by the Senate become committees of the Senate, receive their authority from the Senate, and shall report their findings and make their recommendations to the Senate.

(Policies and Procedures of Senate Committees - Duplicate of Constitution Article V 1.4.6.1.A.)

1.5.1.1. (B-) STANDING COMMITTEES:

(The Senate shall elect members annually to the standing committees not later than the date of the June meeting. The standing committee shall be maintained at full membership as necessary and shall file minutes and any other pertinent reports ~~in writing~~ with the Secretary of the Senate at least seven (7) workdays prior to each regularly scheduled meeting of the Senate. - moved to Constitution 1.4.7.1.)

Except for the Executive Committee, the size of standing committees shall be determined by the Senate. The membership of each committee should reasonably reflect the composition of the Senate. The Chair of each committee, except the Executive Committee, shall be elected from the members of that committee at their first meeting.

The standing committees of the Senate are as follows:
Committee on Academic Matters, Committee on Faculty Concerns and Grievances, Committee on Faculty Senate Elections, Committee on Faculty Development and Evaluation, Committee on Research and Committee on Committees and Exit Interview Committee.

1.5.1.2. (B-) Duties of the Standing Committees:
1-) COMMITTEE ON ACADEMIC MATTERS:

This committee (, as its name indicates,) shall be broadly concerned with the various academic programs, policies, and procedures of the University. Matters of concern shall include but not be restricted to such things as:

*Legislative
Comm?
Budget?
Student Govt?
Acad. Affs?*

- A. admissions, retention, and transfer requirements
- B. recruitment and retention of high quality students
- C. promotion and coordination of interdepartmental and intercollegiate programs
- D. degree and residence requirements
- E. honors programs
- F. establishment of new and review of existing academic programs
- G. academic advisement program
- H. promotion and enhancement of honor societies.

1.5.1.3. (2-) COMMITTEE ON FACULTY CONCERNS AND GRIEVANCES:

The Committee on Faculty Concerns and Grievances shall initiate, study, and review all University policies including but not restricted to such things as:

- A. academic freedom and responsibility
- B. faculty salaries and other benefits
- C. criteria for determining annual salary increments
- D. all faculty personnel policies including appointments, promotion, tenure, dismissal and leaves of absence.
- (E- leaves of absence, etc-)

The committee shall also act as an appeals agency to hear grievances filed by individual faculty members. The committee is charged with developing procedures for this purpose, subject to approval by the Senate. See Faculty Senate Grievance Procedure Policy 1.6.

1.4.6. ARTICLE V: FACULTY SENATE COMMITTEES

1.4.6.1.

As noted in the By-Laws, the Senate shall establish committees to study and make reports on matters of concern to the University faculty. Committees created by the Senate become committees of the Senate, receive their authority from the Senate, and shall report their findings and make their recommendations to the Senate.

- A. Policies and Procedures of Senate Committees: Senate Committees shall not act independently of the Senate, and all recommendations of these committees shall be presented to the Senate for consideration. Committee work shall be done as a body and not ~~as~~ individual members of the committee. Actions taken shall be those of the committee as a whole representing a majority vote. Minority reports and recommendations may be submitted to the Senate, if desired by dissenting committee members. A majority of the committee membership shall constitute a quorum for the transaction of all business of the committee.
- B. Standing Committees: The Standing Committees of the Senate shall be the Executive Committee and such others as are identified in the ByLaws. (The Senate shall elect members to the standing committees not later than the date of the June meeting- The Senate shall elect members to the standing committees not later than the date of the June meeting-) The Executive Committee shall appoint members to the standing committees according to the procedures established in the By-Laws. The standing committees shall be maintained at full membership as necessary and shall file annual reports in writing with the Secretary of the Senate at least seven (7) workdays prior to the last regularly scheduled meeting of the *Senate during* ~~(Senate)~~ academic year.
- C. The Composition of the Executive Committee: The Executive Committee shall be composed of eight members:
 1. The President, the President-Elect, the Secretary, the Treasurer, the immediate Past President of the Senate.
 2. Three additional members of the Executive committee shall be elected by the Senate from its membership by secret ballot each year after the new members of the Senate are seated

3. No more than two (2) members of the Executive Committee shall be elected from a single college, school or equivalent academic unit represented in the Senate.

M (4. The duties of the Executive Committee of the Senate
O shall be as follows:0

Y a. To consider and act on urgent matters of immediate
E general interest to the University which cannot wait for
D action by the Senate in regular session. Such actions
of the Executive Committee shall be reported to the
Senate at its next meeting and shall be subject to
ratification by a majority vote of the Senate.

T b. To nominate to the Senate candidates for election to
all standing committees.

O c. To propose such ad hoc committees of the Senate as
B may be needed to recommend to the Senate the membership
of these committees. The life of an ad hoc committee
shall be limited to the term of the Senate that created
that committee.

Y d. To examine the work of the various Senate committees
L to prevent duplication of effort, to insure the carrying
A out of the committee assignments, and to coordinate the
work of all committees.

W e. To refer matters to the proper committees of the
S Senate.

f. To meet at least five (5) workdays in advance of
regular Senate meetings for the purpose of preparing an
agenda and making assignments to those who are to report
to the Senate at the next meeting of the Senate. A copy
of the agenda will be sent to each member of the Senate
at least three (3) workdays before the Senate convenes.)

1.4.7. ARTICLE VI: MEETINGS

1.4.7.1

The Faculty Senate shall hold ~~(one)~~ regularly scheduled meetings each month during the Fall and Spring semesters at such time as specified by the membership of the Senate. Special meetings and meetings during the Summer terms may be called by the Executive Committee or by the President upon petition of ten (10) members of the Senate. Notification of summer or special meetings shall be made, in writing, to all members of the Senate at least three (3) workdays prior to such meetings. Except for executive sessions, all meetings of the Senate shall be open, ~~to any member of the University community and such visitors as may be invited in advance by the President of the Senate.~~

1.4.7.2.

The Senate may go into executive session by approval of two-thirds (2/3) of the members present.

1.4.7.3.

*Don't this
in writing
by voting?*

A majority of the elected membership of the Faculty Senate shall constitute a quorum for the transaction of all business of the Senate.

1.4.8. ARTICLE VII: AMENDMENT PROCEDURE

1.4.8.1

(A-) Initiation: This constitution may be altered by an initiatory procedure begun in either of the following ways:

(1) A. By a petition signed by one-fifth (1/5) of the full-time faculty members.

(2) B. Through a proposal supported by one-third (1/3) of the Faculty Senate members.

1.4.8.2

(B-) Ratification: Any amendments shall be adopted and ratified in the following manner:

(1) A. An amendment must receive a favorable vote by a majority of Faculty Senators voting in an official Senate meeting to be held no sooner than one week after the initiatory procedure has been completed.

(2) B. The proposed amendment will then be distributed to the full-time faculty for review and evaluation.

(3) C. Any such amendment must receive a favorable vote by a majority of the full-time faculty members voting ~~(thereon)~~. The vote shall be taken no sooner than one week after the proposal has been distributed to the faculty for review and evaluation.