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### 1988 February 8 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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East Tennessee State University  
Box 23534A • Johnson City, Tennessee 37614-0002

FACULTY SENATE MEETING

February 8, 1988

D.P. Culp Center, Forum 3:30p.m.

I. CALL TO ORDER

II. APPROVAL OF MINUTES

III. TREASURERS REPORT

IV. REPORTS

SBR Faculty Sub-Council  
Presidents Council  
Academic Council  
Interim Committee Reports

V. UNFINISHED BUSINESS

Promotion Policy - David Logan  
Refer to your copy of 1/29/88

VI. NEW BUSINESS

Summer Term Withdrawl Procedure  
Summer Teaching  
Status of Foreign Languages - Eduardo Zayas-Bazan  
Program - Continuing Education at ETSU  
Other

VII. ADJOURNMENT



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APPROVED MINUTES OF THE FACULTY SENATE MEETING

February 8, 1988

D.P. CULP CENTER FORUM

CALL TO ORDER

The meeting was called to order by President Margaret Hougland at 3:35 p.m.

APPROVAL OF PREVIOUS MINUTES

Minutes of the January 25, 1988 meeting were approved as prepared.

TREASURERS REPORT

William Fisher distributed a report showing a balance of \$2,852.00 as of January 28, 1988.

REPORTS

S.B.R. University Sub-Council Meeting. President Margaret Hougland distributed a summary of the January 29, 1988 S.B.R. Faculty Sub-Council Meeting. She answered several questions on various items which appeared on the report.

President's Council Meeting. February 3, 1988. Anne LeCroy reported that President's Council spent most of the meeting discussing concerns related to black faculty status and programs to handle black student affairs. Also, there was a review of the ETSU Fact Book which contains various types of data about enrollment, expenditures, distribution of university personnel, and salaries. Some information from the Fact Book was distributed to the Senators. The Fact Book was distributed to library, deans, chairpersons, and other administrators. Enrollment stayed under the 10,000 mark. The total increase in personnel over the last five years is about 3 1/2 %; number of faculty increased less than one percent. Professional non-faculty has increased 25%; clerical and secretarial has increased 3% while the other categories collectively have decreased. Expenditures in the last five years have increased by 41%. Administrative salaries have increased by 60%; instructional salaries have increased 22.7%.

Academic Council Meeting January 28, 1988. Most of the meeting was devoted to curricular proposals from Biological Sciences, Music and Curriculum and Instruction. There was a brief update on mid-semester grade report. A comparison of Fall and Spring enrollment data was distributed.

Committee Reports. Development and Evaluation committee announce a meeting. Also, Concerns and Grievances Committee announced a meeting for Friday, February 12, 1988 at 3:00p.m.

A reminder of the State Board of Regents Meeting, March 17-18, 1988 at Tri-Cities State Tech was given.

William Fisher reported on a meeting with the University of Tennessee Benefits Committee in Knoxville. Dr. Fisher referred to Senate Bill #2116. It proposes to establish supplemental medical insurance for retired state employees and teachers. Also, a request was made to the Tennessee Retirement System to study the feasibility of a Tennessee law similar to Massachusetts law forbidding "balance billing" of fees above the amount that the medicare program determined to be a reasonable charge. Dr. Fisher also discussed 12 provisions of a Proposed Phased Retirement Program.

#### UNFINISHED BUSINESS

Promotion Policy. Revisions suggested at the last meeting have been included in the policy. Dave Logan presented some additional points related to teaching; extensive discussion followed, until a consensus was reached. Language in promotion policy statements should be uniform.

#### NEW BUSINESS

President Margaret Houglund requested that comments regarding the Summer Term Withdrawal Policy should be forwarded to her before the next Academic Council Meeting.

Summer Teaching. Academic Matters Committee was asked to review the summer teaching policies and to report to the Senate within a month.

Status of Foreign Language Program. Dr. Eduardo Zayas-Bazan presented this issue to the Senate. He started with a background of the department and led to the current situation. It is a small department with small classes. At ETSU there is no Foreign Language requirement. Tennessee mandates two years of Foreign Language for a B.A. degree. Students at ETSU are allowed to graduate with a B.S. degree, thus eliminating the language requirements.

Continuing Education Program. Al Lucero introduced Dr. Paul Fendt and Mr. Jim Ihlenfeld who presented the program on Continuing Education at ETSU. Dr. Fendt started the program with a brief history of the evolution of Continuing Education. He also presented a demographic profile of the students served by Continuing Education. Mr. Jim Ihlenfeld presented the plans, objectives and statistics of Continuing Education. He stated that in 1986-1987 academic year Continuing Education presented 179 non-credit programs with served 3317 students. Continuing Education is becoming more involved in Telecommunication programs.

#### ADJOURNMENT

The meeting was adjourned at 5:22 p.m.

Respectfully Submitted,

Alfonso Lucero

#### ATTENDANCE FACULTY SENATE

February 8, 1988

#### PRESENT

James Pleasant  
 Suzanne Smith  
 Anne LeCroy  
 Edwin Williams  
 Colin Baxter  
 Karen Renzaglia  
 Bob Samuels  
 Fred Waage  
 Paul Walwick  
 Eduardo Zayas-Bazan  
 Bill Fisher  
 Steb Hipple  
 Al Lucero  
 Charles Beseda  
 Bill Campbell  
 Don Jones  
 John Stone  
 John Taylor  
 David Chi  
 Clark Gillett  
 Donald Ferguson  
 Mitchell Robinson  
 Betsy Williams  
 Margaret Hougland  
 Creg Bishop  
 Glenda DeJarnette

Ruth Ketron  
 Werner Waldron  
 Carol Norris

#### ABSENT

Jim Fields  
 Etta Saltos  
 David Close  
 George Granger  
 Jean Frazier  
 Mark Airhart  
 Brunhilde Tober-  
 Meyer-ex.  
 Joyce Bassham  
 Linda Kerl y  
 Richard Verhegge  
 Katherine Dibble-ex

#### GUESTS

Dave Logan  
 Wilsie Bishop  
 Jim Ihlenfeld  
 Paul Fendt

SUMMARY OF THE SBR FACULTY SUB-COUNCIL MEETING  
Jan. 29, 1988

1. Dr. Douglas Covington was introduced as a special assistant to the Chancellor. Ms. Walker was introduced as the General Counsel for the SBR. She and the staff are putting together a program to bring to SBR institutions. Liability on committees (grade appeals) was addressed. The advice given was to call her before signing anything if you are served a suit.
2. Results of the Fall transcript audit of first-time freshmen relative to the 1989 admission changes were presented for SBR and UT institutions. ETSU is near SBR average - about 1/3 would have been deficient more than 2 units if accepted under the 1989 guidelines; about 1/5 met 1989 requirements.
3. An SBR/UT advisory committee is developing common guidelines for admission standards and are near agreement. Columbus Posey - ETSU representative.
4. As part of the settlement provisions II.F and II.K, workshops are being held at various institutions for the R/D program. ETSU workshop - March 23, 1988; Emmett Essin, director.
5. An ad hoc committee will revise the SBR policy in anticipation of the uncapping of mandatory retirement. Dr. Robert Alfonso - ETSU representative
6. Preliminary program of the Regent's Conference, April 10-12 was presented. Theme - Teaching for learning; improving learning in the classroom
7. The ad hoc committee was reconvened to evaluate the R/D program. Linda Dietz - ETSU representative
8. Revisions in the performance funding standards emphasize results of assessments rather than the process. A new, optional standard (Developing and Piloting New Assessment Instruments and Tools) provides a bonus which may be "banked" by the institution.
9. The council endorsed a recommendation that institutions develop a policy, similar to the Faculty Emeritus policy, for benefits and amenities for surviving spouses and family of deceased full-time SBR employees. The policy would be developed at the discretion of the institution.
10. The recommendation that the SBR sick leave bank policy be amended to permit contributions as well as assessments passed.
11. The report on intercollegiate athletics has been forwarded to the SBR; however, the committee on athletics has not met to review it.
12. English composition overloads - other institutions are splitting classes and/or hiring new faculty, usually part-time
13. Summer teaching assignments - departmental responsibility in most SBR institutions; full-time faculty cannot be paid part-time rates.
14. Council endorsed the proposal to develop a consortium for studying abroad and recommended that SBR ad hoc committee be appointed to establish the consortium