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Faculty Senate Agendas and Minutes

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12-7-1987

### 1987 December 7 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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East Tennessee State University  
Box 23534A • Johnson City, Tennessee 37614-0002

AGENDA

FACULTY SENATE MEETING  
December 7, 1987

D.P. Culp Center, Forum      3:30p.m.

I. CALL TO ORDER

II. APPROVAL OF PREVIOUS MEETING MINUTES

III. TREASURERS REPORT

IV. ANNOUNCEMENTS

Presidents Council  
Academic Council  
SBR Meeting  
THEC Retirement Study

V. OLD BUSINESS

Inclement Weather Policy

VI. NEW BUSINESS

FAP/FAR/FAE & SAI Committee Update - Dr. Glen Riecken  
Topic: AIDS and the University

VII. ADJOURNMENT



East Tennessee State University  
Box 23534A • Johnson City, Tennessee 37614-0002

APPROVED MINUTES OF THE FACULTY SENATE MEETING  
December 7, 1987

CALL TO ORDER

The Meeting was called to order at 3:35 p.m. by President Margaret Hougland.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The Minutes of the November 16, 1987 minutes were approved as prepared.

TREASURERS REPORT

William Fisher distributed a report showing a balance of \$3,525.00 as of November 11, 1987.

ANNOUNCEMENTS

Presidents Council. Anne LeCroy reported that Dr. Beller emphasized the need to approve travel requests on time. Some travel requests have been received after the trip has been taken. Dr. Beller reported on appropriations that were discussed at the S.B.R. meeting.

Academic Council. Curriculum proposals were approved. Grades must be submitted by 4:00 p.m. Monday, December 21, 1987. Inclement Weather policy was left unchanged. Promotion policy has gone through a number of small changes. The proposal of a second appeals process in the promotion process after the Vice-President's decision is important before the recommendation is received by the President. Another significant change is to start the process by notifying the candidate in May. A copy of the official 1988-90 calendar was distributed.

S.B.R. Meeting. President Hougland provided an explanation of a handout summarizing the S.B.R. activities. It provided extensive detail on appropriations. East Tennessee State University plans to develop nine new chairs of excellence during the next five years.

THEC Retirement Study. Dr. William Fisher reported about a three day workshop program that some of our faculty attended in Knoxville.

Dr. Fisher emphasized that it is illegal to post grades.

Executive Committee Meeting with Dr. Robert Alfonso and Dr. Ronald Beller. John Taylor reported on the meeting. The items discussed included:

- 1) Faculty Handbook (David Logan will continue to edit)
- 2) Posting of grades (Academic Affairs will send to each faculty a copy of policy which prohibits posting of grades)
- 3) S.B.R. annual conference plans
- 4) Status of books by Drs. Williams and Culp (Williams book-final edit; Culp compiling history of Medical School for later publication)
- 5) Need for Foundation donor summary statement
- 6) Policy on replacing asst. or assoc. deans ( no written policy; reflects wishes of Dean)
- 7) SAC Report for September 1988-an interm report
- 8) Members of A&S Deans Search Committee (Spritzer-Chair; S. Harris, H. Grubb, S. Beck, J. Hilliard, R. LaPella, J. Odom, D. Nelson, J. Gold, J. Whitehead, G. Poole, T. Huang, R. Scher, F. Sauceman, and B. Silvers.

#### OLD BUSINESS

Inclement Weather Policy. Dr. Ronald Beller will decide when school will be canceled.

#### NEW BUSINESS

FAP, FAR, FAE Committee. Dr. Glenn Riecken declined to present a report to the Faculty Senate. He indicated he did not have to report to Faculty Senate on the matter. A meeting of the FAP, FAR, FAE Committee has been called for Wednesday, December 9, 1987. Extensive discussion followed concerning faculty evaluation.

Motion. Since Dr. Riecken refused to provide a report, the Faculty Senate requests that Dr. Robert Alfonso obtain a progress report of the FAP, FAR, FAE Committee and provide the senate with a copy of that report.

The motion passed unanimously.

AIDS in the Work Place. Dr. Clark Gillett provided a handout with his program about AIDS. He described what AIDS is, explained how it is detected, and how it is transmitted. He explained the various symptoms and stages of the virus and stated that people usually die from other opportunistic infections. Statistics and results from various studies were reported in his presentation.

ADJOURNMENT

The meeting was adjourned at 5:32 p.m.

Respectfully Submitted,

  
Alfonso Lucero

FACULTY SENATE ATTENDANCE 12-7-87

Present

David Chi  
Clark Gillett  
Donald Ferguson  
David Close  
Anne LeCroy  
Edwin Williams  
Colin Baxter  
Karen Renzaglia  
Bob Samuels  
Paul Walwick  
Bill Fisher  
Ruth Ketron  
Al Lucero  
Charles Beseda  
Bill Campbell  
Jean Frazier  
Don Jones  
John Stone  
John Taylor

Etta Saltos  
Carol Norris  
Creg Bishop  
Linda Kerley  
Brunehilde Tober-Meyer  
Betsy Williams  
Margaret Hougland  
Katherine Dibble  
Fred Waage

Absent

Mark Airhart-ex  
Jim Fields  
James Pleasant  
Suzanne Smith  
Steb Hipple  
George Granger  
Edwardo Zayas-  
Bazan  
Mitch Robinson  
Joyce Bassham  
Richard Verhegge  
Glenda DeJarnette  
Werner Waldron



**The State University  
and Community College System of Tennessee**

1415 Murfreesboro Road • Suite 350 • Nashville, Tennessee 37217 • (615) 366-4400

MEMORANDUM

**TO:** Dr. Arliss L. Roaden, Executive Director  
Tennessee Higher Education Commission

**FROM:** Thomas J. Garland *TJG*

**SUBJECT:** Early Retirement Study Committee

**DATE:** December 10, 1987

In reference to your letter requesting SBR representatives to serve on a committee to study the above topic, the following have agreed to serve:

Dr. James Ford, President, Cleveland State Community College

Dr. William Fisher, Professor - Department of Management and Marketing, East Tennessee State University

Ms. Linda F. Sendaula, Assistant Vice Chancellor for Human Resource Development, SBR

Mr. H. Clay Harkleroad, Associate Vice Chancellor for Business and Finance, SBR

Please contact the Board of Regents representatives directly when scheduling the meeting dates.

TJG/gs

cc: Committee Representatives ✓

Austin Peay State University • East Tennessee State University • Memphis State University • Middle Tennessee State University  
Tennessee State University • Tennessee Technological University • Chattanooga State Technical Community College  
Cleveland State Community College • Columbia State Community College • Dyersburg State Community College  
Jackson State Community College • Motlow State Community College • Roane State Community College  
Shelby State Community College • Volunteer State Community College • Walters State Community College  
Nashville State Technical Institute • State Technical Institute at Knoxville  
State Technical Institute at Memphis • Tri-Cities State Technical Institute  
The State Area Vocational-Technical Schools

THE UNIVERSITY OF TENNESSEE  
KNOXVILLE

MEMORANDUM



College of  
Business  
Administration

Department  
of Finance

TO: Faculty Senate Faculty/Staff Benefits Committee  
FROM: *al*  
Al Auxier, Chairperson  
SUBJECT: Agenda for January 25, 1988 meeting  
(Rm. 218, University Center at 3:15 p.m.)  
DATE: January 15, 1988

AGENDA

1. Some helpful comments on the HMO option for health care coverage. Linda Burton.
2. Effort to obtain health insurance coverage for retirees. Frank Bell or Victor Hobday.
3. Update on effort to achieve longevity pay for long-term, part-time employees. Carolyn Alfrey.
4. An evaluation of alternatives to the TIAA-CREF retirement plan. Helen Le Cultre and Harvey Carruth.
5. Update on a higher education early (phased) retirement plan. William J. Fisher, ETSU. Professor Fisher is a member of a State committee charged with studying the feasibility of an early retirement plan.
6. Achieving catastrophic mental health insurance coverage. Henry Fribourg.
7. Other business.

Professor William J. Fisher of East Tennessee State University, along with several of his colleagues will be our guests. This meeting should be more informative than usual, and I hope that you will be able to attend.

Thank you.

*Bill,  
we look forward  
to your visit.  
Best regards,  
al*

EAST TENNESSEE STATE UNIVERSITY FACULTY SENATE FINANCIAL REPORT

Budget Categories and Items	1987 - 1988	EXPENSES	November	December	Total Expenses To Date 12 - 31 - 87	Remaining Balance 12 - 31 - 87
	BUDGET	11-12-87	11-30-87	12-31-87		
I. Travel (3009) In-state travel (3150) Encumbrances	2090.00	986.00	(156.00)	139.00	1125.00	965.00
II. Operating Expenses (4000) Duplication-Off Campus (4140) Printing by E.T.S.U. (4110)  Postal Charges (4230)  Data Processing (4420)  Supplies (4500) Other Supplies (4590)	2100.00	570.00	43.00	65.00	678.00	1375.00
III. Scholarships-.RWSP (1410)	1000.00	62.00	39.00	132.00	233.00	767.00
<b>TOTALS</b>	<b>5190.00</b>	<b>1665.00</b>	<b>82.00</b>	<b>336.00</b>	<b>2083.00</b>	<b>3107.00</b>
Respectfully Submitted  <i>William J. Fisher</i>  William J. Fisher Treasurer January 25, 1988						



**Teachers Insurance and Annuity Association  
College Retirement Equities Fund**

Cordially invites you to attend a seminar

***TIAA-CREF and Your Financial Future:  
From Now To Retirement***

to discuss TIAA-CREF benefits and their role in your personal financial and retirement planning. This Seminar will be offered two times at the:

**Sheraton Plaza Hotel  
101 West Springbrook Drive  
Johnson City, Tennessee**

**Wednesday, March 2, 1988  
at 2 p.m. or at 6 p.m.**

Please indicate on the enclosed reply card which one of the sessions you wish to attend.

Spouses are welcome.  
Refreshments will be served.

R.S.V.P. by January 25, 1988

***TIAA-CREF and Your Financial Future***

No matter what stage of life you are in, learning where you stand financially with respect to the future is desirable. Perhaps even more desirable is learning what you can do to improve your future financial situation. The TIAA-CREF and Your Financial Future seminar provides information to help you accomplish this. It is designed to give you a better understanding of the options and flexibilities available within TIAA-CREF that can make your retirement more financially secure.

As a TIAA-CREF participant you have choices and financial opportunities not present in other pension plans. The Seminar covers the essentials of how TIAA-CREF works, including the special courses of action open to you within TIAA-CREF. You would learn about

- The financial decisions TIAA-CREF participants make at different points in their participation — thus preparing you to make informed choices at these decision points
- How your TIAA-CREF participation fits into your overall financial picture
- Where you stand currently with respect to retirement finances
- How your retirement financial situation is affected by your financial strategies when still employed
- How to protect your retirement funds against taxes and inflation
- Benefits you may receive from Social Security

This three-hour seminar is led by TIAA-CREF's Benefit Counselors. The seminar combines TIAA-CREF's experience in counseling those preparing for retirement with the results of research surveys conducted among retired participants and prior seminar participants themselves.

Please choose the session you would like to attend and write in the date and time on the enclosed reply card and return it in the postage-paid envelope we have provided. Your second and third choices are requested should we be unable to accommodate your first.

Confirmation of your reservation will be mailed to you approximately two weeks before the seminar.

We are pleased to provide this service for you and hope that you will be able to join us at the seminar. If you have any questions or want additional information, please write Antoinette Robinson at TIAA-CREF, 730 Third Avenue, New York, N.Y. 10017, or call toll-free at 1 800 842-2733, extension 2983.

R A