East Tennessee State University

Digital Commons @ East Tennessee State University

Faculty Senate Agendas and Minutes

Agendas and Minutes

11-17-2003

2003 November 17 - Faculty Senate Minutes

Faculty Senate, East Tennessee State University

Recommended Citation

MINUTES – November 17, 2003
Faculty Senate – East Tennessee State University

UPCOMING MEETING: December 1, 2003 2:45 pm Meeting Room 2	FOLLOWING MEETING: January 12, 2004 2:45 pm Culp Forum Room

Present: Baryla, Bharti, Bitter, Burgess, Butler, Champouillon, Collins, Daniels, Fisher, Grover, Hayes, Hemphill, Jungkeit, Kelley, Kerley, Mackara, Miller, Mozen, , Nave, Schaller-Ayers, Shafer, Shuttle, Stanley, Thewke, Tollefson, Verhegge, Wallace, Williams, Zoggyie

Excused: Breese, Davenport, King, Li, Littleton, Patrick, Rusinol,

Absent: Bennard, Chi, Coates, Morrow, Prather, Stone, Whitten

Guests: Dr. Wayne Andrews, Dr. Bert Bach, Mark Bragg, Dr. Norma MacRae

CALL TO ORDER:

With a quorum present, President Tollefson called the meeting to order at 2:50 pm.

APPROVAL OF MINUTES:

The minutes of the November 3, 2003 meeting were unanimously approved,

NEW BUSINESS:

   Courses Denied Status in Core:_Dr. Bach reported on the current status of seven courses submitted to TBR to be included in the core which were denied approval. After a series of exchanged correspondence and a requested appeal, the five courses that have historically been in the core are now approved for inclusion in the "new" core; the two new courses will be resubmitted once a protocol has been put in place for addition of new courses to the core. No additional action is needed at this time.

   Update: Faculty Computer Replacements: Dr. Andrews described the Faculty/Staff Computer Replacement Initiative which is now in place. The university is currently negotiating with Dell to be able to purchase, not lease, new computers and replace faculty and staff computers every 4 years. A cost of approximately $1,000 will be paid for the computer under this program; anything greater to meet the needs of the faculty or staff member will be paid by the department or dean. The Quillen College of Medicine will not be included in this program as their budget is separate.
   Mark Bragg addressed the need to limit storage space on ETSU servers. If a faculty member runs out of allotted space they have three options: discard things not

needed; choose to store the information somewhere else; or ask for more space by calling the Help Desk.

Peer Evaluation Report and Recommendation for Action: Dr. MacRae summarized the report and recommendations of the Implementation Committee on Faculty Evaluation: Peer Evaluation of Teaching. The committee recommends: 1. Peer assessment of teaching be provided to new tenure-track faculty members to support development of their instructional role at ETSU; 2. Documentation of peer evaluation of teaching be required as part of the evidence of quality of instruction presented in applications for tenure and promotion; and 3. Training for peer evaluation of teaching be provided to department chairs and senior faculty who will serve as mentors through workshops and online training materials and resources.

Dr. MacRae requested that the discussion held on November 17th be considered the first reading of the recommendation and that action to endorse be taken on December 1. Motion to vote on this policy based on recommendation from the Committee on Faculty Development and Evaluation made and carried with 1 vote in opposition and 1 abstention.

OLD BUSINESS:

Bylaws Committee Report: Senator Hemphill again referred Senators to the Faculty Senate web page www.etsu.edu/senate to review the bylaws changes that are being proposed. He indicated that the changes were mostly administrative reorganization that did not require a change to the constitution; changes are indicated in red. Senators were requested to review the proposed changed prior to the December 1st meeting and be prepared to take action on approval.

Senator Lee Daniels, Chair of Committee on Committees, reported that the committee had appointed individuals to the TAF and RODP committees.

Motion by Senator Schaller-Ayers (2nd Senator Stanley) to ask appropriate authorities to enforce smoking policies carried with 2 votes in opposition.

ANNOUNCEMENTS:

Senator Fisher reported that representatives from TIAA Cref will be on campus for non-medical school employees and will be at the medical school on November 21, 2003.

ADJOURNMENT:

The meeting was adjourned to committees at 4:04 pm.

Please notify Ruth Verhegge (verheggr@etsu.edu) or x97553), Secretary, 2003/04, of any changes or corrections to the minutes. Web page maintained by Bill Hemphill (hemphill@etsu.edu or X94184).