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2002 September 16 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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FACULTY SENATE AGENDA
MONDAY, September 16, 2002
2:45 PM/ Culp Center – Forum Room

NOTE TO DEPARTMENT CHAIRS: Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to ALL faculty. Agendas, minutes, and attendance rosters are available on the Faculty Senate website at <http://www.etsu.edu/senate/>.

AGENDA FOR SENATE MEETING

CALL TO ORDER: President Kerley

APPROVAL OF MINUTES: August 26, 2002

OLD BUSINESS: Standing Committee Assignments

NEW BUSINESS:

TBR Core Curriculum	Dr. Linda Doran
OIT Advances and Changes	Dr. Rich Ranker
Report of TBR Promotion/Tenure Task Force	David Logan
Response to Proposed SAI Revision	Dr. Norma MacRae
Draft Policy Revision on Non-Instructional Assignments	President Kerley

ANNOUNCEMENTS:

Dr. Terry Tollefson will be attending the Regent's Education Summit, "Charting Tennessee's Future", on September 18, 2002 as the ETSU Faculty Senate representative.

ADJOURNMENT: adjourn to committees for election of committee chairs

PLEASE NOTE: Next meeting, Monday, Oct. 7, 2001, Culp Forum Room, 2:45 pm

Send information and notices of non-attendance to Ruth Verhegge (verheggr@etsu.edu or 97553), Secretary, Faculty Senate, 2001-02

MINUTES – September 16, 2002
Faculty Senate – East Tennessee State University

UPCOMING MEETING: October 7, 2002 2:45 pm Culp Forum Room	FOLLOWING MEETING: October 21, 2002 2:45 pm Culp Forum Room
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Present: Bennard, Bitter, Breese, Broome, Burgess, Butler, Champouillon, Cherry, Chi, Collins, Grover, Hayes, Hemphill, Kelley, Kerley, Logan, Mackara, Miller, Morgan, Mozen, Patrick, Prather, Price, Rusinol, Schaller-Ayers, Shafer, Stanley, Stone, Thewke, Tollefson, Trogen, Verhegge, Whitten

Excused: Barnes, Cockerham, Fisher, King, Li, Williams, Zogyie

Absent: Anderson, Bharti, Jungkeit

Guests: Bert Bach, Mark Bragg, Karen King, Norma MacRae, Rich Ranker

CALL TO ORDER:

With a quorum present, President Kerley called the meeting to order at 2:46 pm.

APPROVAL OF MINUTES:

The minutes of the August 26, 2002 meeting were unanimously approved,

OLD BUSINESS:

President Kerley distributed committee assignments and the charge to committees for the Senate year 2002-2003.

NEW BUSINESS:

- **TBR Core Curriculum:** Dr. Linda Doran discussed the initiatives which are underway across the Tennessee Board of Regents system. Included in the discussion was the calendar of mandates, the review of low-producing programs, the proposed general education core curriculum, the general education outcomes, and a comparison of the proposed state core with ETSU general education requirements. Many questions were asked related to the intensive requirements, the general education outcomes, the dropping of the physical education requirements and the American History requirement.

- **OIT Advances and Changes:** Mark Bragg reviewed the status of email for faculty and staff describing the current email configuration. It is proposed that ETSU will go to 1 server with a single email client and use of calendar which is integrated into Outlook; security will be much improved and individuals will have access to email and calendar with one password and one sign-on; virus protection will be improved. Concerns: learning curve as not everyone uses Outlook and Outlook is the target for viruses. Rich Ranker described the student email system – imail; he also announced that the OIT web page has been updated with a section for faculty and staff and that the ATL lab has been updated. Descriptions of the work done in the multimedia classrooms during the summer were distributed. OIT staff are meeting with department chairs to review and survey regarding the Faculty Technology Plan.
- **Report on TBR Promotion/Tenure Task Force:** David Logan has been appointed to a new TBR Task Force charged with reviewing and suggesting changes in TBR policy on promotion and tenure. Recommendations are to be to the board in April, 2003. Items expected to be reviewed include the number of times a faculty member may apply and whether the number of years in rank should continue to be specified or should promotion be achievement specific. Senators were requested to contact Senator Logan via email with concerns or comments. Senator Logan will also meet with the Academic Council and with department chairs.
- **Response to Proposed SAI Revision:** Dr. Normal MacRae referred Senators to information previously distributed related to the proposed revision of the SAI. She requested that any responses be submitted in writing and she requested that the Faculty Senate endorse the work plan for going forward. A motion was made and carried unanimously to endorse the work plan for revision of the SAI.
- **Draft Policy Revision on Non-Instructional Assignments:** Copies of Dr. Bach's memo to President Kerley related to the draft of the revision of the policy on Non-Instructional Assignments were distributed to Senators. Dr. Bach indicated that the purpose of this revision is to remove ambiguity which has existed specifically regarding obligation to return to the institution after completion of the Non-Instructional Assignment. Dr. Kerley requested that members of the Senate critique and send comments. The matter was sent to the Committee on Academic Matters who will take these comments and develop a statement.

ANNOUNCEMENTS:

Senator Patrick announced that the new Total Interlibrary Loan system is now available; he distributed information on how to access the system.

Senator Mozen announced that there will be an AAUP meeting on September 30 right after the Legislative Forum (4 PM) in the Board Room in the Mini Dome.

President Kerley requested Senators submit questions for the legislators to answer during the Legislative Forum.

ADJOURNMENT:

The meeting was adjourned to committees at 4:25 pm.

Please notify Ruth Verhegge (verheggr@etsu.edu) or x97553), Secretary, 2001-02, of any changes or corrections to the minutes. Web page maintained by Bill Hemphill (hempfill@etsu.edu or X94184).