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Undergraduate Curriculum Council Minutes

5-8-2024

2024 May 8 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Council
Meeting Notes
May 8, 2024**

Members Present Rhonda Brodrick, T. Jason Davis, Mathew Desjardins, Chelsie Dubay, Bradley Edwards, Julie Fox-Horton, Daniel Hedden, Evelyn Roach, Melessia Webb, Jennifer Young

Members absent Paul Baggett, Julie Bowers, Allen Coates, Cynthia Edwards, William Flora, Colin Glennon, Stacie Hill, Myra Jones

Guests Present Todd Emma, Alan Holmes, Jill Hayter, Larry Miller, Mildred Maisonet Noguerras, Isabel Gomez Sobrino

The UCC meeting was called to order at 2 p.m. by Julie Fox-Horton. The meeting was conducted virtually using Zoom. Roll was taken by Julie Fox-Horton.

Old Business

Brad Edwards moved to approve the April 10, 2024 minutes. Jason Davis seconded. The motion passed.

New Business

- New Course – DIGM 4427/5427 Virtual Production Techniques

Todd Emma introduced the proposed lecture/lab course which develops student skills in virtual production and prepares them to navigate the convergence of traditional digital media with emerging virtual productions techniques in the job market.

Primary Reviewer Daniel Hedden found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewer Daniel Hedden

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Digital Media, the College of Business & Technology, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 4.

Daniel Hedden motioned to approve the proposal as written. Brad Edwards seconded. The motion passed.

- Revise Course: Substantial Modification (Major) – EPID 4020 Introduction to Public Health Surveillance (to become EPID 4027/5027 Introduction to Public Health Surveillance)

Mildred Maisonet Noguerras introduced the revision to the course which includes making it dual listed as a required course in the undergraduate Epidemiology minor and an elective course for graduate students enrolled in the Master of Public Health – Epidemiology concentration.

Prior to the meeting, Primary Reviewers Jason Davis and Mathew Desjardins found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Jason Davis and Mathew Desjardins

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Biostatistics & Epidemiology, the College of Public Health, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 3.

Jason Davis motioned to approve the proposal as written. Mathew Desjardins seconded. The motion passed.

- Revise Program Policy – Bachelor of Business Administration - Progression

Jill Hayter provided an overview of the proposed revision which will remove the 3-Strike policy (prevents students from taking a course more than 3 times) for the BBA core. The policy cannot be enforced because of limitations in the academic computer systems.

Prior to the meeting, Primary Reviewers Brad Edwards and Melessia Webb found the policy revision to be well written with no areas of concern.

Confirmation from Primary Reviewers Brad Edwards and Melessia Webb

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Accountancy, the College of Business & Technology, and the university.
- ✓ Justification for revision is appropriate.

Brad Edwards motioned to approve the proposal as written. Melessia Webb seconded. The motion passed.

- Revise Course: Substantial Modification (Major) – SPAN 4747/5747 *Al Andalus in Spain* (new course title *Al-Andalus: Religious Dialogue, Multiculturalism, and Hispanic Identity*)

Isabel Gomez Sobrino introduced the proposed revisions to the course which include removing the study abroad requirement, modifying the course title to reflect an on-ground course, and changing the prerequisite from SPAN 2020 Second-Year Spanish II to SPAN 3030 Hispanic Literary Criticism.

Prior to the meeting, Julie Fox-Horton contacted Isabel Gomez Sobrino for permission to correct the F categories of the undergraduate and graduate grading scales. With permission of the originator, the undergraduate grading scale was edited to read F = below 60 and the graduate grading scale was edited to read F = below 73.

Confirmation from UCC Members

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Literature & Language, the College of Arts & Sciences, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.

- ✓ Credit hours appropriate at 3.

Mathew Desjardins motioned to approve the proposal as edited. Jason Davis seconded. The motion passed.

- New Course – CJCR 2700 Justice, Crime, and Ethics

Larry Miller introduced the proposed course which is a stand-alone course focused on legal and moral expectations within the field of criminal justice.

Primary Reviewer Jennifer Young found the proposal well written with no areas of concern.

Confirmation from Primary Reviewer Jennifer Young

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Criminal Justice and Criminology, the College of Arts & Sciences, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course.
- ✓ Course appropriate at 2000 level.
- ✓ Credit hours appropriate at 3.

Jennifer Young motioned to approve the proposal as edited. Mathew Desjardins seconded. The motion passed.

Other Discussion:

Julie Fox-Horton thanked UCC members for their service this year. The committee reviewed 112 proposals in the 2023-2024 academic year. The proposals reviewed today clear the docket for the committee. She will be presenting the UCC report at the Academic Council meeting later this week.

Julie Fox-Horton will e-mail UCC members drafts of today's meeting minutes and the 2023-2024 annual report by tomorrow. Members are asked to approve these documents by e-mail by Friday, May 10, 2024, so they can be archived on the UCC website.

Jason Davis motioned to adjourn the meeting. Mathew Dejarbins seconded. Julie Fox-Horton adjourned the meeting at 2:25 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved by e-mail 5/9/2024