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Undergraduate Curriculum Council Minutes

1-24-2024

2024 January 24 - Undergraduate Curriculum Council Minutes

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University Governance, East Tennessee State University, "2024 January 24 - Undergraduate Curriculum Council Minutes" (2024). *Undergraduate Curriculum Council Minutes*. 214.
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**Undergraduate Curriculum Council
Meeting Notes
January 24, 2024**

Members Present Rhonda Brodrick, Allen Coates, T. Jason Davis, Mathew Desjardins, Bradley Edwards, Cynthia Edwards, William Flora, Julie Fox-Horton, Stacie Hill, Myra Jones, Evelyn Roach, Jennifer Young

Members absent Paul Baggett, Julie Bowers, Chelsie Dubay, Colin Glennon, Daniel Hedden, Melessia Webb

Guests Present Cynthia Chambers, Jamie Price, John Wheeler

The UCC meeting was called to order at 2 p.m. by Julie Fox-Horton. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business

Mathew Desjardins moved to approve the December 13, 2023 minutes. Bradley Edwards seconded. The motion passed.

New Business

Revise Curriculum: Non-Substantive – Elementary Education, B.S.E.D.

Jamie Price provided an overview of the proposed revision to the curriculum which adds a dual license pathway in Elementary and English as a Second Language.

Prior to the meeting, all UCC members were assigned to review the policy.

Confirmation from UCC Members

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Curriculum & Instruction, Clemmer College of Education & Human Development
- ✓ Learning outcomes are appropriate.
- ✓ Courses are appropriate.

Mathew Desjardins motioned to approve the proposal as written. Jason Davis seconded. The motion passed unanimously.

Revise Program Policy – B.S.E.D., Elementary Education; B.S., Early Childhood Development Pre-K-3 (Pre-K-3 Concentration); B.S., Special Education; B.S., Kinesiology Major (Physical Education K-12 Concentration); Secondary Education: Teacher Preparation

Cynthia Chambers provided an overview of the proposed policy revision which moves the timeframe for admission to the program from the Pre-Residency course to the Residency II course. This will increase student flexibility in terms of attaining licensure.

Prior to the meeting, all UCC members were assigned to review the policy.

Confirmation from UCC Members

- ✓ Proposal consistent with university goals

- ✓ Proposal adds value to the Department of Educational Foundations/Special Education, Clemmer College of Education & Human Development

Mathew Desjardins motioned to approve the proposal as written. Jason Davis seconded. The motion passed unanimously.

Other Discussion:

The UCC does not have guidelines in place to define how the council functions.

- How does the council define quorum?
- Should there be attendance requirements for UCC members?
- Should there be term limits for service?
- What is the process for creating guidelines for the council? Are bylaws needed? Could guidelines be added to the UCC's charge?

Dr. Flora suggested council members consider the above questions and other concerns related to UCC function. Julie Fox-Horton will add this discussion item to a spring semester meeting with a light agenda. If the members choose to develop guidelines, the goal would be to have them in place for the 2024-2025 academic year.

The next meeting will be on February 14, 2024.

Mathew Desjardins motioned to adjourn the meeting. Jason Davis seconded. Julie Fox-Horton adjourned the meeting at 2:20 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved 2/14/24