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Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Council
Meeting Notes
March 22, 2023**

Members Present Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, Cynthia Edwards, Tabitha Fair, Julie Fox-Horton, Colin Glennon, Myra Jones, LeAnn Olson, Evelyn Roach, Laurie Schroder, Jonathon Taylor, Jennifer Young

Members absent Julie Bowers (class conflict), Mathew Desjardins, Chelsie Dubay, Bill Flora, Stacie Hill

Guests Present Karen Brewster, Mary Campbell, Amy Greene, Cara Harker, Mary Langenbrunner, Cassandra Pusateri, Mike Ramsey

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business

LeAnn Olson moved to approve the March 8, 2023 minutes. Scott Contreras-Koterbay seconded. The motion passed unanimously.

New Business

New Course Proposal: SALM 4100 Financial Strategies in Sport and Recreation

Amy Greene provided an overview of the proposed new course which will replace the accounting course (ACCT 2010 or ACCT 2000) currently required in the major. The new course will combine basic accounting principles with in-depth material related to application in sports and recreation. The course was developed in conjunction with experts in the field, who will also assist in teaching course content.

Prior to the meeting, Primary Reviewers Colin Glennon and Scott Contreras-Koterbay found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Colin Glennon and Scott Contreras-Koterbay

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Sport, Exercise, Recreation, & Kinesiology and Clemmer College
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course level adjusted appropriately from 2000 to 4000 level.
- ✓ Credit hours appropriate at 3.

Scott Contreras-Koterbay motioned to approve the proposal as written. Colin Glennon seconded. The motion passed with one abstention.

Revise Curriculum: Non-Substantive – Sport and Recreation Management

Amy Greene provided an overview of the proposed revision which replaces the current major requirement of ACCT 2010 or ACCT 2000 with the newly approved SALM 4100.

Prior to the meeting, Primary Reviewers Colin Glennon and Scott Contreras-Koterbay found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Colin Glennon and Scott Contreras-Koterbay

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Sport, Exercise, Recreation, & Kinesiology, Clemmer College, and university.
- ✓ Learning outcomes appropriate
- ✓ Course exchange appropriate

Scott Contreras-Koterbay motioned to approve the proposal as written. Colin Glennon seconded. The motion passed with one abstention.

Revise Curriculum: Non-Substantive – BSN Nursing

Mary Campbell provided an overview of the proposed revision which eliminates the accelerated second-degree program track. This track was developed prior to the availability of an accelerated format specifically for students who had previously attained a college degree. An accelerated option is now available on all campuses so there is no longer a need for a separate track.

Prior to the meeting, Primary Reviewers Tabitha Fair and Jennifer Young found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Tabitha Fair and Jennifer Young

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Undergraduate Nursing Program, College of Nursing, and university.

Tabitha Fair motioned to approve the proposal as written. Jennifer Young seconded. The motion passed unanimously.

Cassandra Pusateri provided an overview of the two HDAL course and child life concentration proposals. There has been increased interest from students in child life studies with the goal of becoming certified as a child life specialist. Two new courses were created to support a new concentration focused in this area of study.

New Course Proposal: HDAL 4610 Practicum in Child Life

New Course Proposal: HDAL 4897/5897 Therapeutic Play in Child Life

Prior to the meeting, Primary Reviewers Jonathon Taylor and LeAnn Olson found the new course proposals to be well written. With permission of the originator, minor typos were edited prior to the meeting.

Confirmation from Primary Reviewers Jonathon Taylor and LeAnn Olson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Counseling & Human Services and Clemmer College
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.

- ✓ Credit hours appropriate at 3.

Establish New Concentration in an Existing Program - Child Life - B.S. Human Services

Prior to the meeting, Primary Reviewers Jonathon Taylor and LeAnn Olson found the new concentration proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers LeAnn Olson and Jonathon Taylor

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Counseling & Human Services, Clemmer College, and university.
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jonathon Taylor motioned to approve HDAL 4610, HDAL 4897/5897, and the new concentration proposals as currently written. LeAnn Olson seconded. The motion passed unanimously.

Cara Harker provided an overview of the first 5 DANC proposals. They are substantial modification proposals which lower each course's credits from 3 to 1 then allow for the courses to be repeated for up to 3 credits each. The course titles were also modified to remove the 1 (i.e., DANC 2105 Ballet 1 becomes DANC 2015 Ballet).

Revise Course Substantial Modification: DANC 2105 Ballet I (Ballet)

Revise Course Substantial Modification: DANC 2125 Jazz Dance I (Jazz Dance)

Revise Course Substantial Modification: DANC 2130 Modern Dance I (Modern Dance)

Prior to the meeting, Primary Reviewers Chelsie Dubay and Julie Fox-Horton contacted Cara Harker to clarify a minor typo on the grading scale. With permission of the originator, the edit was completed prior to the meeting.

Confirmation from Primary Reviewer Julie Fox-Horton

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course.
- ✓ Course appropriate at 2000 level.
- ✓ Credit hours reduction from 3 to 1 (repeatable up to 3 credits) is appropriate.

Julie Fox-Horton motioned to approve DANC 2105, DANC 2125, and DANC 2130 with the edits completed prior to the meeting. LeAnn Olson seconded. The motion passed unanimously.

Revise Course Substantial Modification: DANC 2135 Ballroom Dance I (Ballroom Dance)

Revise Course Substantial Modification: DANC 2150 Tap Dance I (Tap Dance)

Prior to the meeting, Primary Reviewers Jennifer Young and Julie Bowers found the proposal to be well written. The same edit was made related to the grading scale on these proposals.

Confirmation from Primary Reviewers Jennifer Young and Julie Bowers (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences

- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course.
- ✓ Course appropriate at 2000 level.
- ✓ Credit hours reduction from 3 to 1 (repeatable up to 3 credits) is appropriate.

Jennifer Young motioned to approve DANC 2135 and DANC 2150 with the edits completed prior to the meeting. LeAnn Olson seconded. The motion passed unanimously.

New Course Proposal: DANC 2500 Foundations for Performance Training

Cara Harker provided an overview of the proposed new course. The dance minor as currently written does not have core courses. This course was developed as the first of three core courses as part of the revision to the Dance minor.

Prior to the meeting, Primary Reviewers Colin Glennon and Julie Bowers found the proposal to be well written with no areas of concern.

During the meeting, the grading scale was edited to read “F = Below 240 points”

Confirmation from Primary Reviewers Colin Glennon and Julie Bowers (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course.
- ✓ Course appropriate at 2000 level.
- ✓ Credit hours appropriate at 3.

Julie Fox-Horton motioned to approve the proposal with the edit to the grading scale. Tabitha Fair seconded. The motion passed unanimously.

New Course Proposal: DANC 2505 Musical Theatre Dance I

Cara Harker provided an overview of the proposed new course which was developed to increase student opportunities related to musical theatre dance.

Prior to the meeting, Primary Reviewers Tabitha Fair and Mathew Desjardins found the proposal to be well written with no areas of concern.

During the meeting, the grading scale was edited to read “F = Below 240 points”

Confirmation from Primary Reviewers Tabitha Fair and Mathew Desjardins (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course.
- ✓ Course appropriate at 2000 level.
- ✓ Credit hours appropriate at 3.

Tabitha Fair motioned to approve the proposal with the edit to the grading scale. Jonathon Taylor seconded. The motion passed unanimously.

New Course Proposal: DANC 3000 Somatic Exercise for the Performing Artist

Cara Harker provided an overview of the proposed new course which is the second of the three new core courses for the revision to the minor.

Prior to the meeting, Primary Reviewers Mathew Desjardins and Laurie Schroder contacted Cara Harker to clarify one of the expected learning outcomes.

Confirmation from Primary Reviewers Mathew Desjardins (e-mail) and Laurie Schroder

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course.
- ✓ Course appropriate at 3000 level.
- ✓ Credit hours appropriate at 3.

During the meeting, the grading scale was edited to read “F = Below 240 points”

Laurie Schroder motioned to approve the proposal with the edit to the grading scale. LeAnn Olson seconded. The motion passed unanimously.

Revise Course Substantial Modification: DANC 3505 Musical Theatre Dance

Cara Harker provided an overview of the course modifications which modifies the course description and changes the course title to Musical Theatre Dance II.

Prior to the meeting, Primary Reviewers Laurie Schroder and LeAnn Olson contacted Cara Harker to clarify the program revision and major assignments. With permission of the originator, edits were completed prior to the meeting.

During the meeting, the grading scale was edited to read “F = Below 240 points”

Confirmation from Primary Reviewers Laurie Schroder and LeAnn Olson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course.
- ✓ Course appropriate at 3000 level.
- ✓ Credit hours appropriate at 3.

Laurie Schroder motioned to approve the proposal with the edit to the grading scale. LeAnn Olson seconded. The motion passed unanimously.

Revise Course Substantial Modification: DANC 3530 Dance Composition

Cara Harker provided an overview of the course modifications which combines formerly separate courses in composition and improvisation into one course, Dance Improvisation & Composition. This course will be the third core course in the revised minor.

Prior to the meeting, Primary Reviewers Scott Contreras-Koterbay and Mathew Desjardins found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Scott Contreras-Koterbay and Mathew Desjardins (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course.
- ✓ Course appropriate at 3000 level.
- ✓ Credit hours appropriate at 3.

Scott Contreras-Koterbay motioned to approve the proposal as written. Julie Fox-Horton seconded. The motion passed unanimously.

New Course Proposal: DANC 4140 Aerial Dance III

Cara Harker provided an overview of the proposed new course which serves the new concentration in physical theatre. This course focuses on the artistry of aerial dance.

Prior to the meeting, Primary Reviewers Jennifer Young and Julie Bowers found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Jennifer Young and Julie Bowers (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 3.

Jennifer Young motioned to approve the proposal as written. Jonathon Taylor seconded. The motion passed unanimously.

New Course Proposal: DANC 4505 Musical Theatre Dance III

Cara Harker provided an overview of the proposed new course which increases student opportunities in musical theatre dance.

Prior to the meeting, Primary Reviewers Colin Glennon and Tabitha Fair found the proposal to be well written with no areas of concern.

During the meeting, the grading scale was edited to read "F = Below 240 points"

Confirmation from Primary Reviewers Colin Glennon and Tabitha Fair

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 3.

Tabitha Fair motioned to approve the proposal as written. Colin Glennon seconded. The motion passed unanimously.

New Course Proposal: DANC 4950 Special Topics in Dance

Cara Harker provided an overview of the proposed new course which provides a means for groups of students to study topics not presented in regular course offerings.

Prior to the meeting, Primary Reviewers Laurie Schroder and Julie Fox-Horton contacted Cara Harker to clarify whether the course was to be taught at undergraduate and graduate levels since course numbers ending in 7 are reserved for dual listed courses. This course will be taught only at the undergraduate level. With permission of the originator, the course number was changed to DANC 4950. In addition, edits were made to the first sentence in academic credit number justification and the grading scale.

Confirmation from Primary Reviewers Laurie Schroder and Julie Fox-Horton

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 1 to 3.

Julie Fox-Horton motioned to approve the proposal with the edits completed prior to the meeting. Laurie Schroder seconded. The motion passed unanimously.

Revise Academic Minor: Dance

Cara Harker provided an overview of the proposed revision to the minor. The modifications better serve the students in the musical theatre and physical theatre concentrations by providing three core courses to anchor the minor and additional course options which increases the flexibility of the minor.

Prior to the meeting, the full council was asked to review the proposal. Council members found the minor proposal to be well written.

Confirmation from the council

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Theatre & Dance, College of Arts & Sciences, and university.
- ✓ Learning outcomes appropriate

✓ Courses appropriate

Julie Fox-Horton motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

The UCC members thanked Dr. Harker for presenting very well written proposals.

Other Discussion:

Jason Davis noted the council has two remaining meetings scheduled on April 12 and 26. There is a tentative meeting scheduled for May, but he expects things to slow down now that the catalog deadline has passed. The goal is to end the year with no outstanding proposals at the undergraduate curriculum council level.

Council members were reminded to be thinking about electing the chair for the 2023-2024 Academic Year. Nominations will be sought at the April 12 meeting.

Jason Davis adjourned the meeting at 3 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary
Approved 4/26/23