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2000 September 25 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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**FACULTY SENATE AGENDA
MONDAY, SEPTEMBER 25, 2000
2:45 PM / Culp Center - Forum Room**

NOTE TO DEPARTMENT CHAIRS: Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to ALL faculty. Agendas, minutes, and attendance rosters are available on the Faculty Senate website at "<http://www.etsu.edu/senate/>".

AGENDA FOR SENATE MEETING

CALL TO ORDER: President Steadman

APPROVAL OF MINUTES: September 11, 2000

OLD BUSINESS:

Committee Reports

Academic Matters (Tollefson)
Committee on Committees (Martin)
Concerns and Grievances (Hemphill)
Development and Evaluation (King/Verhegge)
Elections and Bylaws
Research, Creative and Scholarly Activities (Kelley)
Legislative Affairs (Patrick)

NEW BUSINESS:

Part-Time Faculty Study - Dr. Linda Doran

Adjunct Faculty Handbook Website - Dr. Marsh Grube & Dr. Dan Brown

Faculty Technology Leadership Program - Dr. Rich Ranker

ANNOUNCEMENTS:

ADJOURNMENT:

PLEASE NOTE: Next meeting, Monday, October 9, 2000, Culp Forum.

Send information and notices of non-attendance to Michael McKinney (mckinney@etsu.edu or x9-5391), Secretary, Faculty Senate, 2000-01.

MINUTES - September 25, 2000

Faculty Senate / East Tennessee State University

Last updated: September October 2, 2000

UPCOMING MEETING: October 9, 2000 2:45 PM Culp Forum Room	FOLLOWING MEETING: October 23, 2000 2:45 PM Culp Forum Room
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Present: Anderson, Aston, Broome, Burgess, Burkett, Butler, Chi, Collins, Deadman, Fisher, Harvey, Hayes, Heath, Hemphill, Kelley, Kerley, King, Li, Logan, Mattioli, McKinney, Mehta, Miller, Patrick, Poole, Price, Reesman, Stanley, Steadman, Stone, Tollefson, Varney, Verhegge, Williams.

Excused: Alavi, Grover, Montgomery.

Absent: Gallemore, Martin, Mohon, Sluss.

Guests: Dr. Bert Bach, Mr. Bob Baxley, Dr. Dan Brown, Dr. Linda Doran, Dr. Rich Ranker.

CALL TO ORDER:

With a quorum present, President Steadman called the meeting to order at 2:45 p.m.

APPROVAL OF MINUTES:

The minutes of the September 11, 2000 meeting were unanimously approved.

OLD BUSINESS:

- Committee Reports.

1) **Academic Matters (Tollefson)** - No report at this time. Steadman announced that Dr. Cantrell presented the report prepared by the Continuous Improvement Team on Faculty Evaluation to Academic Council.

2) **Committee on Committees (Miller)** - No report at this time.

3) **Concerns and Grievances (Hemphill)** reported that one matter has been referred to the Committee.

4) **Development and Evaluation (King)** reported that issues regarding merit pay have been brought before the Committee.

5) **Elections and Bylaws** - No report at this time.

6) **Legislative Affairs (Patrick)** reported that the Committee is planning a series of meetings with area legislators. Fisher was named as recorder.

7) **Research, Creative and Scholarly Activities (Kelley)** reported that the Committee discussed issues to be addressed during the year.

- **Treasurer's Report.** Kerley delivered the Treasurer's report (as of 8-31-00).

NEW BUSINESS:

- **Part-Time Faculty Study.** Dr. Linda Doran and Mr. Bob Baxley addressed the report of the Committee on Part-Time Faculty. Dr. Doran stated that the Committee was appointed by the Provost due to the perceived unfavorable work climate for part-time faculty at ETSU. Dr. Doran stated the findings of the Committee as follows: 1) The institution has little latitude regarding compensation levels since they are governed by TBR policy with narrow exceptions for variances. 2) The Staffing Profile indicates that use of part-time staffing at ETSU is not excessive as levels have remained relatively constant over the last five years (13.6% in 1994 to 16.6% in 1999). 3) A questionnaire administered to part-time faculty (68% response) in Spring 1998 provided an overall picture of part-time faculty perceptions and registered major concerns regarding salary, services provided, development, availability of adequate computers, office space and benefits. 4) Mr. Bob Baxley addressed a survey on the use of part-time faculty which was distributed to department chairs. He stated the survey indicated that although chairs value the contributions of part-time faculty, they are concerned about increasing reliance on part-time staff. Mr. Baxley reported that the comments demonstrated frustration with salary rates, office space and benefits. Dr. Doran then presented the Committee's recommendations: 1) ETSU should keep the importance of increasing the part-time faculty rate structure at the forefront with various TBR councils as compensation matters are discussed. 2) ETSU should request that TBR provide part-time faculty with the option of purchasing health insurance policies through a group rate. 3) ETSU should issue and regularly update a Part-Time Faculty Handbook. 4) ETSU should ensure appropriate orientation for part-time faculty. 5) ETSU should develop standards for support for part-time faculty. 6) ETSU should establish a recognition program for part-time faculty. 7) ETSU should list part-time faculty in a campus phone directory print supplement. 8) ETSU should provide professional development seminars, workshops and other activities for part-time faculty. Dr. Doran concluded by noting that the Provost will appoint an Advisory Committee on Part-Time Faculty to develop an action plan for implementing the recommendations. After numerous questions were addressed, the faculty senate voted to endorse the report. (For more information, contact Dr. Linda Doran at x9-4213)
- **Adjunct Faculty Handbook Website.** Dr. Dan Brown demonstrated the use of a website devoted to common issues encountered by adjunct faculty, including employment practices, identification cards, orientation ideas for department chairs, service and research opportunities, academic responsibilities and many other items. The site can be accessed from ETSU's home page. (For more information, contact Dr. Dan Brown at x9-4171)
- **Faculty Technology Leadership Program.** Dr. Rich Ranker discussed the Faculty Technology Leadership Program. He stated that the objective is to ensure that ETSU faculty develop basic technology skills. Dr. Ranker discussed the curriculum which initially provides exposure to the entire breadth of technology available and then allows

members to develop their own primary areas. (For more information, contact Dr. Rich Ranker at x9-8613)

ANNOUNCEMENTS:

- **Steadman announced that the Information Technology Governance Council has approved a sub-council to address issues related to the web policy and draft a new policy. ITGC is asking the Faculty Senate to provide a member for the sub-council. Steadman suggested that volunteers submit their interest to him via e-mail.**
- **Steadman announced that Jim Bowman will address the Faculty Senate on October 9 and seek input into the evaluation of the operations of his office.**
- **Steadman announced that Dr. Bach will address the Faculty Senate on October 9 regarding faculty and administrator evaluations.**
- **Fisher distributed and discussed a handout regarding rising costs at public colleges. Fisher referred to an article stating that since the University of Tennessee system lost 196 professors (nearly 10% of its faculty) to other institutions last year, it raised funds to provide for faculty raises by increasing tuition. He also raised the issue of further financial woes for the state if salary equalization at the K-12 level is ordered as a result of a current lawsuit.**
- **Fisher announced that the interim president at Middle Tennessee State University is Dr. Eugene Smith from the University of Memphis.**
- **Fisher announced that enrollment at Walters State Community College has increased to 6,100 students. He stated this was a significant increase.**
- **Fisher announced that appointments are still available for conferences with the TCRS representative who will be on campus Wednesday, September 27.**

ADJOURNMENT:

The meeting was adjourned at 3:52 p.m.

Please notify Michael McKinney (mckinney@etsu.edu or x9-5391) Secretary, 2000-01, of any changes or corrections to the minutes. Webpage maintained by Stephen Patrick (patrick@etsu.edu or x9-6994).