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Undergraduate Curriculum Council Minutes

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2023 February 8 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Council
Meeting Notes
February 8, 2023**

Members Present Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, Mathew Desjardins, Chelsie Dubay, Tabitha Fair, William Flora, Julie Fox-Horton, Colin Glennon, Stacie Hill, Myra Jones, LeAnn Olson, Evelyn Roach, Laurie Schroder, Jonathon Taylor, Jennifer Young

Members absent Julie Bowers (class conflict), Cynthia Edwards

Guests Present Michael Anthony Fowler, Thomas (TJ) Jones

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business

Scott Contreras-Koterbay moved to approve the November 30, 2022 minutes. Julie Fox-Horton seconded. The motion passed with one abstention.

Revise Course Substantial Modification: SOWK 4451 Field Education Practicum 1

Three proposals from Social Work were approved in the October 12 meeting pending the submission of a course revision proposal for SOWK 4451 Field Education Practicum 1. Jason Davis asked UCC members to review the proposal and vote electronically by Monday, December 5, at noon.

Confirmation from UCC Members

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Social Work and the College of Clinical & Rehabilitative Health Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level
- ✓ Credit hours are appropriate at 3.

The proposal passed by majority vote with 10 members responding to approve.

New Business

New Course: ARTH 4137 Art and the Sacred

Michael Fowler provided an overview of the proposed new course which blends art history and religious studies. This course allows students to study religious art presented in previous courses at increased depth.

Prior to the meeting, Primary Reviewers Colin Glennon and Chelsie Dubay contacted Michael Fowler to clarify whether a disclaimer in the syllabus might be beneficial if students needed to miss a class in which the topic for discussion created personal conflict. This question was discussed in the meeting. The committee agreed the disclaimer does not need to be added to the course proposal, but it was recommended it be included in future course syllabi.

Confirmation from Primary Reviewers Colin Glennon and Chelsie Dubay

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Art & Design and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 3.

Colin Glennon motioned to approve the proposal as written. Chelsie Dubay seconded. The motion passed unanimously.

Revise Academic Minor – Art History Minor

Scott Contreras-Koterbay provided an overview of the proposed revision to the minor which removes the 2-track division, making the minor less complicated. There are no changes in credits.

Prior to the meeting, Primary Reviewers Tabitha Fair and Julie Bowers found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Tabitha Fair and Julie Bowers

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Art & Design, College of Arts & Sciences, and university.
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Tabitha Fair motioned to approve the proposal as written. Mathew Desjardins seconded. The motion passed unanimously with Scott Contreras-Koterbay abstaining.

New Course: BIOL 3330 – Fundamentals of Synthetic Biology

Thomas Jones provided an overview of the proposed new course which is designed to support a proposed new minor in Synthetic Biology. The course provides a broad foundation and fills content gaps so that students from a variety of majors can pursue the Synthetic Biology Minor.

Prior to the meeting, Primary Reviewers Scott Contreras-Koterbay and LeAnn Olson contacted Thomas Jones to clarify information related to hidden prerequisites. Edits were completed prior to the meeting.

Confirmation from Primary Reviewers Scott Contreras-Koterbay and LeAnn Olson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Biological Sciences and the College of Arts & Sciences
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course.
- ✓ Course appropriate at 3000 level.
- ✓ Credit hours appropriate at 3.

Scott Contreras-Koterbay motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

Establish Minor – Synthetic Biology

Thomas Jones provided an overview of the proposed revision to the minor which was requested by higher administration to establish a presence in the region related to synthetic biology. The goal of the minor is to introduce a science that could be approached from a variety of majors. Elective course options within the minor are intentionally broad allowing students to choose an elective related to their majors.

Prior to the meeting, Primary Reviewers Mathew Desjardins and Jennifer Young contacted Thomas Jones to clarify information related to hidden prerequisites. Edits were completed prior to the meeting.

Confirmation from Primary Reviewers Mathew Desjardins and Jennifer Young

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Biological Sciences, College of Arts & Sciences, and university.
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Mathew Desjardins motioned to approve the proposal. Jennifer Young seconded. The motion passed unanimously.

Other Discussion:

The committee will not need a called meeting on 2/15/23. The next meeting will be Wednesday, February 28, 2023. Jason Davis will publish the agenda on Monday of next week.

Jason Davis adjourned the meeting at 2:30 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary
Approved 2/22/23