

East Tennessee State University

## Digital Commons @ East Tennessee State University

---

Undergraduate Curriculum Council Minutes

---

11-30-2022

### 2022 November 30 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

---

#### Recommended Citation

University Governance, East Tennessee State University, "2022 November 30 - Undergraduate Curriculum Council Minutes" (2022). *Undergraduate Curriculum Council Minutes*. 202.  
<https://dc.etsu.edu/ucc-minutes/202>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact [digilib@etsu.edu](mailto:digilib@etsu.edu).

**Undergraduate Curriculum Council  
Meeting Notes  
November 30, 2022**

**Members Present** Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, Mathew Desjardins, Chelsie Dubay, Cynthia Edwards, Tabitha Fair, William Flora, Julie Fox-Horton, Stacie Hill, Myra Jones, LeAnn Olson, Evelyn Roach, Laurie Schroder, Jonathon Taylor, Jennifer Young

**Members absent** Julie Bowers (class conflict), Colin Glennon (class conflict)

**Guests Present** Alan Stevens

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

**Old Business**

Mathew Desjardins moved to approve the November 9, 2022 minutes. LeAnn Olson seconded. The motion passed.

**New Business**

***Revise Course Substantial Modification: MUSC 1400 Music Fundamentals (becomes MUSC 1100 Music Fundamentals)***

Alan Stevens provided an overview of the proposed modification which increases scope and contact time for the course to better prepare students to be successful in the major. The proposal changes the course rubric to MUSC 1100 Music Fundamentals and increases course credits from 2 to 4.

Prior to the meeting, Primary Reviewers LeAnn Olson and Tabitha Fair contacted Neal Endicott to clarify information related to the academic justification and academic misconduct policy. With permission from the originator, minor edits were completed prior to the meeting.

Confirmation from Primary Reviewers LeAnn Olson and Tabitha Fair

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Music and the College of Arts & Sciences
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 1000-level course
- ✓ Course appropriate at 1000 level
- ✓ Credit hours increase from 2 to 4 is appropriate

LeAnn Olson motioned to approve the proposal as written. Tabitha Fair seconded. The motion passed unanimously.

***New Course: MUSC 4207 New Music Ensemble***

Alan Stevens provided an overview of the proposed new course in which an ensemble works with living composers to generate and/or perform newly composed music.

Prior to the meeting, Primary Reviewers Chelsie Dubay and Jennifer Young contacted Alan Stevens to clarify information related to the catalog description.

During the meeting, the following edit was completed:

- Catalog Description – edit to Explores the repertoire of New Music, improvisation, recent compositions . . .

Confirmation from Primary Reviewers Chelsie Dubay and Jennifer Young

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Music and the College of Arts & Sciences
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Jennifer Young motioned to approve the proposal with the edit completed during the meeting. Chelsie Dubay seconded. The motion passed unanimously.

### **Revise Academic Minor - Music Minor**

Alan Stevens provided an overview of the proposed revision to the minor which reflects the changes to MUSC 1400 Music Fundamentals. The course rubric changes to MUSC 1100, and course credits increase from 2 to 4 credits.

Prior to the meeting, Primary Reviewers Julie Fox-Horton and Jonathon Taylor found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Julie Fox-Horton and Jonathon Taylor

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Music, College of Arts & Sciences, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jonathon Taylor motioned to approve the proposal. Julie Fox Horton seconded. The motion passed unanimously.

### **Other Discussion:**

Three proposals from Social Work were approved in the October 12 meeting pending the submission of a course revision proposal for SOWK 4451 Field Education Practicum 1. This proposal is ready for review. Jason Davis asked UCC members to review the proposal and vote electronically by Monday, December 5, at noon.

Mathew Desjardins, Faculty Senate Representative, is responsible for keeping the senate updated on UCC business. UCC members supported sharing of the committee minutes to facilitate this communication.

Jason Davis will send the agenda for the December 14 meeting on Monday, December 5.

Jason Davis adjourned the meeting at 2:25 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary  
Approved