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2000 March 27 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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**FACULTY SENATE AGENDA
MONDAY, MARCH 27, 2000
2:45 PM / Rogers-Stout, Room 101**

NOTE TO DEPARTMENT CHAIRS: Please share the Senate agenda, minutes, and any other enclosures with your faculty prior to the scheduled meeting. Senate meetings are open to ALL faculty. Agendas, minutes, and attendance rosters are available on the Faculty Senate website at "<http://www.etsu.edu/senate/>". The Senate begins a new era this year and will be notifying members and interested others of announcements and meetings via email this academic year. If you would like to be placed on the electronic distribution lists, please notify the Secretary via phone at x9-5391 or email at "mckinney@etsu.edu".

AGENDA FOR SENATE MEETING

CALL TO ORDER: Patrick

APPROVAL OF MINUTES: March 10, 2000

OLD BUSINESS:

Committee reports:

**Academic Matters - Logan
Committee on Committees - Chenoweth
Concerns & Grievances - Hemphill
Development & Evaluation - King / Parker
Election & Bylaws - Miller
Research, Creative & Scholarly Activities - Oppewal**

Recommendation from Research Committee - Tom Oppewal

NEW BUSINESS:

**Presentation of findings from Continuous Improvement Teams on Enrollment
- Dr Linda Doran**

**Recommendation from Development & Evaluation Committee concerning SAI
- Charles Parker**

ANNOUNCEMENTS:

Upcoming presentation to Senate:

- 1) Dr. Donna Russell, Assistant General Counsel, TBR - April 10**
- 2) Faculty Salary Survey Report - Dr. Bert Bach - April 23**
- 3) Committee on Assessment of Technology Services - Dr. Norma MacRae
- April 10 or 23**
- 4) Members of Northeast State Technical Community College Faculty Council will meet
with the Faculty Senate Executive Committee on April 17**
- 5) Senate Elections for Officers - April 23**

ADJOURNMENT:

PLEASE NOTE: Next meeting, Monday, April 10, 2000, Culp Forum.

MINUTES - March 27, 2000
Faculty Senate / East Tennessee State University
Last updated: April 4, 2000

UPCOMING MEETING: April 10, 2000 2:45 PM Culp Forum Room	FOLLOWING MEETING: April 24, 2000 2:45 PM Culp Forum Room
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Present: Aston, Burkett, Butler, Chenoweth, Chi, Collins, Deadman, Harvey, Hemphill, Johnson, Kelley, Kerley, King, Logan, McKinney, Miller P, Parker, Patrick, Perry, Sluss, Stone, Tollefson, West.

Excused: Alavi, Burgess, Oppewal, Stanley, Grover, Steadman.

Absent: Faust, Gallemore, Hayes, Mattioli, Mehta, Miller H, Mohon, Obregon, Poole, Reesman, Varney, Williams.

Guests: Dr. Michael Clay, Dr. Linda Doran, Dr. Bill Fisher, Kevin Hughes, Michael Pitts, Dr. Rich Ranker, Steve Wilkinson.

CALL TO ORDER:

With a quorum present, President Patrick called the meeting to order at 2:50 pm.

APPROVAL OF MINUTES:

The minutes of the March 6, 2000 meeting were approved by voice vote.

OLD BUSINESS:

• **Committee Reports.**

1) **Academic Matters (Logan)** reported that the committee looking into the issue regarding the transfer of grade point averages from other schools met with Dr. Bach. Although some opposition exists, it looks favorable that the Faculty Senate's recommendation will be phased-in. The Committee continues to review honor code issues raised by SGA President Harris.

2) **Committee on Committees (Chenoweth)** - No report at this time.

3) **Concerns and Grievances (Hemphill)** reported that it has been reviewing a situation and recently issued a statement to the parties involved.

4) **Development and Evaluation (Parker)** reported the Committee's recommendations regarding the Student Assessment of Instruction (SAI). 1) The process should be decentralized to allow each college to design its own instrument. 2) A core group in each college should be designated to govern development. 3) The

format should be flexible enough to allow computerized scanning and statistical analysis. A major portion of the instrument should be of a likert scale nature. The written section should be continued to allow students the opportunity to expand upon a course's strong and weak points and extraneous factors. 4) Editing and updating of the instrument should be limited to allow comparisons over a period of time. 5) There should be a University SAI Review Committee to review the document and offer suggestions for improvement. 6) There should be timely feedback to the instructor (not before the posting of final grades but within two weeks after posting of final grades). The instructor's chair should be allowed to view the written comments and the likert tabulations. Suggested questions and statements for the SAI were discussed as a starting point. After a vigorous discussion, the Faculty Senate voted to approve, in principle, and forward the recommendations of the Committee. There was one opposing vote.

5) Elections and Bylaws (Miller, P) distributed a handout with two proposed changes to the Constitution and By-Laws of the Faculty Senate. One proposal permits councils not represented on the Faculty Senate to have non-voting membership and the second adds the Legislative Affairs Task Force Committee to the list of standing committees. Miller also announced the upcoming elections.

6) Research, Creative and Scholarly Activities (Stone) distributed revised motions for discussion. The first motion urged changes to strengthen ETSU's position in securing community partnerships from external resources. To further the objective, the motion proposes that the Associate VP for Research report directly to the President and have signatory authority. The second motion proposed that a faculty member be identified to coordinate and promote student and faculty collaboration in the area of research, creative and scholarly activities. The first motion passed with two opposing votes and the second motion passed unanimously.

NEW BUSINESS:

- **Demonstration of Multimedia Classroom.** Dr. Rich Ranker and Dr. Michael Clay demonstrated the capabilities of the Multimedia classroom in Rogers-Stout Hall. (For more information, contact Dr. Rich Ranker at x9-8613 or Dr. Michael Clay at x9-7152).
- **Presentation of Findings from Continuous Improvement Teams on Enrollment.** Dr. Linda Doran, Michael Pitts and Steve Wilkinson presented ETSU's enrollment profile for 1999-2000. The profile indicates that the student population is changing and competitors are emerging. Mr. Pitts discussed enrollment by state, showing that 75% of ETSU students come from a fifteen-county area in Northeast Tennessee. Mr. Pitts described the decline of out-of-state enrollment and factors contributing to the decline, such as the decline of academic common market opportunities, the Southwest Virginia Higher Education Center, and the high cost of out-of-state tuition in Tennessee as compared to in-state tuition in the students' state of residence. The team concluded that recruiting must be strategically focused and that geographic recruitment should be expanded. The greatest enrollment potential is in the area of in-state transfers. The use of scholarships is a key area of recruiting and must be increased to compete with other schools for top students. (For more information, contact Dr. Linda Doran at x9-4213).

ANNOUNCEMENTS:

- **Patrick requested potential dates for the next legislators breakfast. He stated that the Chamber of Commerce would be holding its breakfast in April at the Johnson City Public Library if the Faculty Senate wanted to combine the meetings. Otherwise, the Faculty Senate would hold its breakfast at the D.P. Culp Center in May. Comments from the Faculty Senate indicated that May would be a better time frame for the meeting.**
- **Dr. Bill Fisher distributed a handout with information regarding the number of Tennessee ORP participants in the various TIAA/CREF funds. He announced that TIAA-CREF representatives would be on campus March 28-29 to discuss retirement plans.**
- **Dr. Bill Fisher distribute a handout showing state budget funding items for the 1999-2000 budget for the state of Tennessee.**

ADJOURNMENT:

The meeting was adjourned at 4:30 p.m.

Please notify Michael McKinney (mckinney@etsu.edu or x9-5391) Secretary, 1999-2000, of any changes or corrections to the minutes. Webpage maintained by Stephen Patrick (patrick@etsu.edu or x9-6994) President, Faculty Senate, 1999-2000.