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Medical Student Education Committee Minutes

1-16-2024

2024 January 16 - Medical Student Education Committee Minutes

Medical Student Education Committee, East Tennessee State University

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The Medical Student Education Committee (MSEC) of the Quillen College of Medicine met for a meeting on Tuesday, January 16, 2024 via Zoom.

Members Present

<u>Faculty Voting Members</u>	<u>Subcommittee Chairs</u>
Ivy Click, EdD, Chair	Keelin Roche, MD – M3/M4 Review Subcommittee
Caroline Abercrombie, MD	
Thomas Ecay, PhD	<u>Academic Affairs Staff</u>
Jennifer Hall, PhD	Kortni Dolinger, MS
Russell Hayman, PhD	Aneida Skeens, MPH
Paul Monaco, PhD	Ben Smith, BBA
Jason Moore, MD	
Antonio Rusinol, PhD	<u>Guests</u>
	Aleksandr Fuks, MD – Prof/Chair OB/GYN
<u>Student Voting Members</u>	Amy Johnson, EdD – Assoc Dean for Faculty Affairs
Ashlyn Songer, M1	Doug Thewke, PhD – Prof Biomedical Sciences
Helen Mistler, M3	Earl Brown, MD – Prof Pathology
Andrew Hicks, M4	Jameson Hirsch, PhD – Prof Psychiatry
	Kelly Karpa, PhD – Assoc Dean for Institutional Effectiveness and Innovation
<u>Ex Officio Voting Members</u>	Ryan Landis, MD – Assist Prof Surgery
Melissa Robinson, MD	Tom Kincer, MD – Assoc Dean for Rural and Community Programs
Amanda Stoltz, MD	Tory Street, MPH, EdD – Assist Dean for Admissions and Records
<u>Ex Officio Non-Voting Members</u>	
Beth Anne Fox, MD	
Kenneth Olive, MD	
Deidre Pierce, MD	

Meeting Minutes

Dr. Click opened the meeting at 3:30 pm.

Consent Agenda Items

<u>Item Number</u>	<u>Motion</u>	<u>Outcome</u>
1. December 12, 2023 MSEC Meeting Minutes	Minutes reviewed by MSEC members prior to meeting. MSEC adopted and approved consent agenda item.	Passed
2. M3/M4 Review Subcommittee Reports a. Psychiatry Clerkship Review	Report reviewed by MSEC members prior to meeting. Elements met or	Passed

<p>b. RPCT Clerkship Review</p>	<p>exceeded expectations with the exception of only 34% of students being at or above the national mean on NBME exam performance. MSEC adopted and approved consent agenda item.</p> <p>Report reviewed by MSEC members prior to meeting. Elements met or exceeded expectations. MSEC adopted and approved consent agenda item.</p>	<p>Passed</p>
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The MSEC Consent Agenda Items are shared with MSEC Members via Microsoft Teams document storage.

Announcements:

- MSEC Retreat Meeting on February 20, 2024 will be held in the Medical Library Basement Classroom
- Attendance Taking
 - PointSolutions – maybe?
 - On paper as backup

Action Agenda Items

Agenda Item 1 - Update: CBSE Results	
Presentation	Dr. Click presented an update of the CBSE results for the Classes of 2024-2026. Dr. Click noted the results are from the last three times the CBSE was given at the end of the pre-clerkship phase. Dr. Click stated the CBSE results have not been where we want them to be the last couple of years; however, the Class of 2026, which completed the CBSE in December 2023, did significantly better than the previous two classes and were above the national mean. In summary, students performed better than in the last two years. We are not quite to our pre-pandemic numbers but are looking more hopeful than we did.
Motion	No approval required.
MSEC Discussion	None
Outcome	MSEC members informed of CBSE results.
Pertains to LCME Element(s) [if applicable]	8.4 – Evaluation of Educational Program Outcomes 9.4 – Formative Assessment and Feedback

Follow-Up Discussion and/or Action Item	None
Who Responsible	N/A
Date Report/Update Due to MSEC	N/A

The CBSE Results document is shared with MSEC Members via Microsoft Teams document storage.

Agenda Item 2 – Approval: Patient Procedures and Types	
Presentation	<p>Please see the M3 Required Procedures Lists document for additional information.</p> <p>Dr. Click presented a list of required patient procedures and types that students must log into the curriculum management system during clerkships. MSEC must approve this list each year prior to clerkships starting.</p> <p>Kortni Dolinger stated there were some procedures that clerkship directors requested be removed from the list. The reasons and why removed are noted M3 Required Procedures List document.</p>
Motion	A motion was made to approve the presented Patient Procedures and Types for the 2024-25 academic year and seconded.
MSEC Discussion	<p>Dr. Robinson asked if the pelvic exam is being taught in Doctoring and Dr. Click confirmed it is. Dr. Kincer stated he teaches GTA for the M3 students and asked if this was referencing Doctoring for M1 and M2 students and if using task trainers. Dr. Click confirmed task trainers were being used. Dr. Kincer stated he feels by the end of the M3 year, that students feel extremely well-trained in doing both male and female exams. Dr. Click commented that with students now using task trainers and then eventually standardized patients and then real patients in the clerkships is a nice transition along the education continuum.</p>
Outcome	MSEC discussed and approved the motion.
Pertains to LCME Element(s) [if applicable]	Element 6.2 – Required Clinical Experiences

Follow-Up Discussion and/or Action Item	None
Who Responsible	N/A
Date Report/Update Due to MSEC	N/A

The M3 Required Procedures List document is shared with MSEC Members via Microsoft Teams document storage.

Agenda Item 3 – Follow-up: Clerkship Absences 2023-24 Academic Year	
Presentation	<p>Dr. Click reminded MSEC members of the discussion on M1 and M2 absences at the December 12 MSEC meeting and that Dr. Bird had asked if this same kind of information could be presented for the clerkships. Dr. Click stated Kortni Dolinger pulled together this information to present to MSEC members today.</p> <p>Kortni stated that every M3 student is given four flex days from the first day of clerkships to the end of clerkships. Kortni stated out of 70 students, 21 have not taken a single flex day, 27 students have taken 1 flex day, 12 students have taken 2 flex days, 9 students have taken 3 flex days, and only 1 student has taken all 4 flex days. Kortni noted this might change as we get closer to the end of the clerkships. The numbers presented today were as of January 4, 2024. Kortni stated we have a lot of students who are not utilizing these days and is a big difference from what we are seeing in the pre-clinical phase. Kortni stated other types of absences that M3 students took included 32 days (14 students) of unanticipated leave days (sick, emergency); 51 days and/or partial days (15 students) of planned leave (doctor appointments); 15 students have gone to conferences and used educational leave;</p>

	and 20 days (14 students) of Quillen activity (IGR, Quillen 100). Kortni stated she feels the days are being used for the right reasons. Kortni also stated that in the policy for the clinical years, students cannot miss more than 20% of the clerkship. If they do miss more than 20%, they receive an incomplete and work with the clerkship director for a make-up plan. Kortni stated students have not missed more than 20% of clerkships this year.
Motion	No approval required.
MSEC Discussion	None
Outcome	MSEC members informed of absences in clerkships.
Pertains to LCME Element(s) [if applicable]	12.4 – Student Access to Health Care Services

Follow-Up Discussion and/or Action Item	None
Who Responsible	N/A
Date Report/Update Due to MSEC	N/A

The Clerkship Absences 2023-24 document is shared with MSEC Members via Microsoft Teams document storage.

Agenda Item 4 – Discussion/Approval: Tri-TRAILS Summer Course	
Presentation	<p>Dr. Click reminded MSEC members that when they approved the three-year accelerated track, students in the track would need to complete course work between their M1 and M2 year. Accelerated students will receive credit for four weeks of their ambulatory selective but will also need to have another course in order to fill in the remaining four-week block. Dr. Click stated the accelerated students will begin a Tri-TRAILS Research course beginning in June. This is a new course that MSEC will need to approve.</p> <p>Dr. Stoltz presented the new course to MSEC members. Dr. Stoltz stated the eight weeks between the M1 and M2 year are being used to complete fourth-year requirements early. Accelerated students will complete the four-week ambulatory selective, normally completed in the fourth year, and this new course will fill the remaining four weeks. Dr. Stoltz stated the goal of the course is to immerse students in a rich, mentored research environment and provide opportunity to fully engage in the research process, from writing the proposal to collecting the data to disseminating results. Dr. Stoltz will be the course director. Dr. Stoltz stated students will participate in didactic sessions focused on building research competencies, complete a quality improvement project at their ambulatory practice site, present their findings at the summer student research forum, and meet regularly with their mentor.</p>
Motion	A motion was made to approve the new Tri-TRAILS Research course and seconded.
MSEC Discussion	None
Outcome	MSEC approved the motion.
Pertains to LCME Element(s) [if applicable]	8.1 – Curricular Management 8.2 – Use of Medical Educational Program Objectives

Follow-Up Discussion and/or Action Item	None
Who Responsible	N/A
Date Report/Update Due to MSEC	N/A

The Tri-TRAILS Summer Course document is shared with MSEC Members via Microsoft Teams document storage.

Agenda Item 5 – Discussion/Approval: Change to Special Studies Elective Course	
Presentation	<p><i>Please see the Special Studies Elective Course Revision presentation slides and Special Studies Non-Clinical Course Form for additional information.</i></p> <p>Dr. Fox stated she is the course director for the Special Studies elective and is requesting a change be made to the course. Dr. Fox stated 18-20 students have taken Special Studies after the dedicated Step 1 time, several have needed to take a leave of absence for longer preparation. Dr. Fox stated students who are on a leave of absence are removed from financial aid access and this has impacted QCOM’s ability to offer extra learning resources outside of our college. Dr. Fox stated the delays affect both the college and the student in clerkship placements, capacity, later M4 elective choices, residency application, overall medical school progress, etc.</p> <p>Dr. Fox stated she is asking MSEC to approve changing Special Studies from a monitored and accountable self-study process to a required Step 1 prep course external to our college. Dr. Fox stated the students will not be given a particular course they have to take, but would work with our academic consultants to select a program that would fit with the student’s style of learning and highly recommend that program to the student.</p>
Motion	A motion was made to change the Special Studies Elective into a required external Step 1 prep course and seconded.
MSEC Discussion	<p>Dr. Monaco asked if the external courses cost money and if so, who would pay? Dr. Fox stated the student would pay, but the student would be eligible for financial aid since this would be a required course.</p> <p>Dr. Olive stated he felt this was a great idea as the students need something to help them focus and move in the right direction.</p> <p>Helen Mistler asked if the proposal was for students taking their first Special Studies or those who need to take a second Special Studies elective. Dr. Fox stated this would be for those taking their first Special Studies. Helen asked Dr. Fox to share more about how the list of resources is determined. Dr. Fox stated the list she provided are the top-rated courses in the country for Step 1 and Step 2 prep. Dr. Fox stated she feels the selection of a course needs to be in consultation with our academic support counselors who work with the students longitudinally and will know what type of course might be better for their learning style. Helen asked if a student could find a resource on their own, and Dr. Fox stated they could but would need to be approved. Dr. Fox stated they would prefer to have a course where there is a facilitated teacher rather than just an online course where the student is doing it all on their own so we can help them better gain whatever study skills or content they are lacking and can be successful.</p>

	<p>Dr. Robinson asked how it will be determined they have completed the requirements. Dr. Fox stated there would either be a certificate or acknowledgement of completion that students have completed the program.</p> <p>Dr. Rusinol asked when students would be targeted to take Special Studies and Dr. Fox stated the dedicated course director or the academic support counselor who has been working with the student will contact her asking for Special Studies for the student and then Dr. Fox will meet with the student.</p> <p>Dr. Monaco asked for clarification on the Special Studies being facilitated or not. Dr. Fox stated it would depend on the recommendation of the academic counselor and noted they are finding that some students who are doing the work on their own have not been as successful as they would like. Dr. Monaco commented that it might be highly recommended that students do a facilitated option and Dr. Fox answered yes as the students could complete the program here and not have to travel.</p> <p>Helen Mistler asked if students completed the first Special Studies and did not pass Step 1 and needed to take a second Special Studies what the recommendation would be. Dr. Fox stated there is no recommendation for that at this point.</p> <p>Dr. Stoltz asked if this included Special Studies for those students needing Step 2. Dr. Fox stated this course was only for M2 students taking Step 1. Kortni Dolinger commented that we do not have Special Studies in the M4 year to prepare for Step 2. Kortni stated they have a course that students can enroll in, but it would be too soon to change that course for that group as it starts in four weeks.</p>
Outcome	MSEC discussed and approved the motion.
Pertains to LCME Element(s) [if applicable]	8.1 – Curricular Management 8.2 – Use of Medical Educational Program Objectives

Follow-Up Discussion and/or Action Item	None
Who Responsible	N/A
Date Report/Update Due to MSEC	N/A

The Special Studies documents are shared with MSEC Members via Microsoft Teams document storage.

The MSEC meeting adjourned at 4:30 p.m.

MSEC Meeting Documents

MSEC Members have access to the meeting documents identified above through the shared Microsoft Teams document storage option made available with their ETSU Email account and login.

If you are unable to access Microsoft Teams MSEC Team please contact: Aneida Skeens at: skeensal@etsu.edu. Telephone contact is: 423-439-6233.

MSEC Meeting Dates 2023-2024: (Zoom meetings unless noted)

January 16, **2024** – 3:30-6:00 pm

February 20 – **Retreat** – 11:30 am-5:00 pm (**in-person**)

March 19 – 3:30-6:00 pm

April 16 – 3:30-6:00 pm

May 21 – 3:30-6:00 pm

June 18 - **Retreat** – 11:30 am-3:00 pm (**in-person**)

June 18 - **Annual Meeting** – 3:30-5:00 pm (**in-person**)