

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

3-9-2022

2022 March 9 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2022 March 9 - Undergraduate Curriculum Council Minutes" (2022). *Undergraduate Curriculum Council Minutes*. 194.
<https://dc.etsu.edu/ucc-minutes/194>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

**Undergraduate Curriculum Committee
Meeting Notes
March 9, 2022**

Members Present Julie Bowers, Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, Tabitha Fair, William Flora, Colin Glennon, Myra Jones, Sookhyun Kim, Jill LeRoy-Frazier, LeAnn Olson, Gina Osborne, Evelyn Roach, Beth Thompson, Jennifer Young

Members absent Stacie Hill, Drew Howell, Laurie Schroder, Jonathon Taylor

Guests Present Karen Brewster, Mathew Desjardins, Taylor Stevenson, William Trainor, Mohammad Uddin

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business:

Scott Contreras-Koterbay moved to approve the February 23, 2022 minutes. LeAnn Olson seconded. Rhonda Brodrick abstained. The motion passed.

New Business

-New Course ECON 3600 - Data Visualization for Economics and Finance

Taylor Stevenson provided an overview of the proposed course which is designed to meet a skill deficit in Excel identified by their community advisory board.

Prior to the meeting, Primary Reviewers Sookhyun Kim and LeAnn Olson contacted Taylor Stevenson to clarify information related to the course description, attendance policy, and potential course similarity with CSCI 1120 Using Information Technology and CSCI 4047 Data Analytics and Visualization.

During the meeting, the following edit was completed:

- Catalog Description – add “analyzing and” before visually presenting data

Confirmation from Primary Reviewers Sookhyun Kim and LeAnn Olson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Economics & Finance, College of Business & Technology, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course appropriate at 3000 level
- ✓ Credit hours appropriate at 3

LeAnn Olson motioned to approve the proposal with the edit completed during the meeting. Sookhyun Kim seconded. The motion passed unanimously.

Revise Academic Minor - Finance minor

Taylor Stevenson provided an overview of the proposed revision to the minor which adds more finance classes to the minor.

Prior to the meeting, Primary Reviewers LeAnn Olson and Sookhyun Kim contacted Taylor Stevenson to clarify information related to the Approved Electives. Dr. Stevenson explained FNCE 3210 Personal Finance is undergoing a number change to FNCE 2220. Students choosing the minor may count one of the 2000 level courses and then choose from any 3000 or 4000 level finance courses to complete the minor.

Confirmation from Primary Reviewers LeAnn Olson and Sookhyun Kim

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Economics & Finance, College of Business & Technology, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Sookhyun Kim motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

Revise Curriculum: Substantive - B.B.A. - Finance, Concentrations: Financial Services (formerly banking), Investments and Corporate Finance, Real Estate, General Finance

Taylor Stevenson provided an overview of the proposed revision which is based on industry changes and recommendations from their community advisory board. The revision changes banking to financial services and creates a common core for all finance majors.

Colin Glennon and Jennifer Young were primary reviewers for this proposal.

During the meeting, the following edits were completed:

- Proposed Curriculum Components
 - Remove bold face type from Advisor Approved Electives
 - Put 12 credits in parentheses
- New Course Information – ECON 3600
 - Course Title – change to Data Visualization for Economics and Finance
 - Course Description - add “analyzing and” before visually presenting data

Confirmation from Primary Reviewers Colin Glennon and Jennifer Young

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Economics & Finance, College of Business & Technology, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jennifer Young motioned to approve the proposal with edits completed during the meeting. Colin Glennon seconded. The motion passed unanimously.

Scott Contreras-Koterbay provided an overview of the UHON proposals. A Fine & Performing Arts Scholars program has existed within the ETSU Honors College since 2005. These proposals will transition the program to a formal minor, increase flexibility within the program for senior students, and resolve financial aid issues for students.

-Revise Course: Substantial Modification UHON 1318 - Honors Artistic Vision II

Prior to the meeting, Primary Reviewers Beth Thompson and Julie Bowers contacted Scott Contreras Koterbay to clarify information related to the alignment of the course purpose, objectives and assignments with the major course topics and expected learning outcomes.

Confirmation from Primary Reviewers Beth Thompson and Julie Bowers

- ✓ Course consistent with university goals
- ✓ Course adds value to the Honors College Department, Honors College, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 1000-level course
- ✓ Course appropriate at 1000 level
- ✓ Credit hours appropriate at 3

Julie Bowers motioned to approve the proposal as written. Beth Thompson seconded. Scott Contreras-Koterbay abstained. The motion passed.

-Revise Course: Substantial Modification UHON 2018 - Honors Interdisciplinary Artistry I

Primary Reviewers Laurie Schroder and Beth Thompson had no questions related to this proposal.

Confirmation from Primary Reviewers Laurie Schroder and Beth Thompson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Honors College Department, Honors College, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course
- ✓ Course appropriate at 2000 level
- ✓ Credit hours appropriate at 2

Beth Thompson motioned to approve the proposal as written. LeAnn Olson seconded. Scott Contreras-Koterbay abstained. The motion passed.

Establish Minor - Fine & Performing Arts Honors Studies

Prior to the meeting, Primary Reviewers Tabitha Fair and Jill LeRoy-Frazier contacted Scott Contreras Koterbay to clarify information related to the academic justification.

Confirmation from Primary Reviewers Tabitha Fair and Jill LeRoy-Frazier

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Honors College Department, Honors College, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jill LeRoy-Frazier motioned to approve the proposal as written. Tabitha Fair seconded. Scott Contreras-Koterbay abstained. The motion passed.

-Revise Course: Substantial Modification THEA 4700 - Musical Theatre Performance

Karen Brewster provided an overview of the proposed course revision. THEA 4700 was created and approved by the UCC before the Musical Theatre specialist, Dr. Fugate, was hired. After joining ETSU, Dr. Fugate revised the course to reduce the credit hours, streamline requirements, and focus on preparing students to transition into the professional world.

Primary Reviewers Colin Glennon and Laurie Schroder had no questions related to the proposal.

Confirmation from Primary Reviewers Colin Glennon and Laurie Schroder

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Theatre & Dance, the College of Arts & Sciences, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Colin Glennon motioned to approve the proposal as written. Beth Thompson seconded. The motion passed unanimously.

Revise Curriculum: Non-Substantive - BA Theatre (Musical Theatre Concentration)

Karen Brewster provided an overview of the proposed curriculum revision which adjusts courses to more effectively hone student skills and make the concentration comparable and competitive with other programs.

Prior to the meeting, Primary Reviewers Jill LeRoy-Frazier and Jennifer Young contacted Karen Brewster to clarify information related to

During the meeting, the following edits were completed:

- Academic Justification – add one bullet item “Adding THEA 3535 Musical Theatre History as a required course”

Confirmation from Primary Reviewers Jill LeRoy-Frazier and Jennifer Young

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Theatre & Dance, the College of Arts & Sciences, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jill LeRoy-Frazier motioned to approve the proposal with the edit completed during the meeting. Jennifer Young seconded. The motion passed unanimously.

Revise Articulation Agreement - Health Sciences and Pharmacy 3 + 1 program

Evelyn Roach provided an overview of the proposed revision which removes EPID 3080 Principles of Epidemiology from the major core and adds HSCI 4350 Cellular Pathophysiology and EPID 3080 Principles of Epidemiology to the advisor approved electives.

Primary Reviewers Tabitha Fair and Julie Bowers had no questions related to the proposal.

Confirmation from Primary Reviewers Tabitha Fair and Julie Bowers

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Health Sciences, the College of Public Health, Gattton College of Pharmacy, and university

Julie Bowers motioned to approve the proposal as written. Tabitha Fair seconded. The motion passed unanimously.

- New Course ECE 2050 - Circuits and Electronics I**
- New Course ECE 2140 - Introduction to Digital Systems**
- New Course ECE 4750 - Mechanical Engineering Lab**
- Revise Curriculum: Non-Substantive - Bachelor of Science in Engineering**
- Establish Program Policy - BS in Engineering - Graduation**

These 5 proposals are part of an engineering program taught collaboratively by ETSU and Tennessee Technological University (TTU). The proposals have been approved through TTU's curriculum process. They need to be added to ETSU's catalog since the program is jointly taught between the two campuses. Dr. Mohammad Uddin was available to address questions.

Scott Contreras-Koterbay and Jonathon Taylor reviewed the proposals.

Confirmation of Course Proposals from Primary Reviewers Scott Contreras-Koterbay and Jonathon Taylor

- ✓ Courses consistent with university goals
- ✓ Courses add value to the Department of Engineering, Engineering Technology, and Surveying, College of Business & Technology, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for 2000- and 4000-level courses
- ✓ Course appropriate at 2000 and 4000 level
- ✓ Credit hours appropriate at 4

Confirmation of Curriculum/Program Proposals from Primary Reviewers Scott Contreras-Koterbay and Jonathon Taylor

- ✓ Proposals consistent with university goals
- ✓ Proposals add value to the Department of Engineering, Engineering Technology, and Surveying, College of Business & Technology, and university
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Scott Contreras-Koterbay motioned to approve the five proposals as written. Colin Glennon seconded. The motion passed unanimously.

Other Discussion:

Jason Davis noted there are already several proposals ready for committee review at the March 23rd meeting. He will send an agenda early next week.

Colin Glennon motioned to adjourn the meeting. Beth Thompson seconded.

Jason Davis adjourned the meeting at 3:15 pm.

Respectfully submitted,

Rhonda Brodrick

approved 3/23/22