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Undergraduate Curriculum Council Minutes

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2022 January 26 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Committee
Meeting Notes
January 26, 2022**

Members Present Julie Bowers, Rhonda Brodrick, T. Jason Davis, Tabitha Fair, Colin Glennon, Stacie Hill, Drew Howell, Myra Jones, Sookhyun Kim, Jill LeRoy-Frazier, LeAnn Olson, Gina Osborne, Evelyn Roach, Laurie Schroder, Jonathon Taylor, Beth Thompson, Jennifer Young

Members absent Scott Contreras-Koterbay, William Flora, Kimberly Sell (on leave)

Guests Present Alan Holmes, Amber Kinser, Bill Kirkwood, Michelle Lee, Michael McKamey, Aimee Rowe, David Shoham

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business:

Laurie Schroder moved to approve the January 12, 2022 minutes. LeAnn Olson seconded. The motion passed unanimously.

- Revise Academic Minor – Minor in Communication Studies

This proposal was tabled at the 1/12/22 meeting to allow the originator time to review feedback from the primary reviewers. The proposal is designed to align the minor with revisions made to the major and to incorporate learning outcomes recommended by the National Communication Association (NCA).

Primary Reviewers Laurie Schroder and Sookhyun Kim reviewed the proposal. Dr. Kim collaborated with Dr. Buerkle to discuss revisions. Prior to the meeting, revisions were made these sections: Current Program of Study, Summary of Revision, Impact of Revision, and Justification of Revision.

Confirmation from Primary Reviewers Laurie Schroder and Sookhyun Kim

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Communication & Performance, College of Arts & Sciences, and university

Sookhyun Kim motioned to approve the proposal as currently written. Laurie Schroder seconded. The motion passed unanimously.

-New Course ETSU 1011 Introduction to the University

This proposal was tabled at the 1/12/22 meeting to allow Bill Kirkwood an opportunity to address questions from UCC members. Dr. Kirkwood explained this course was developed primarily to increase enrollment in first year experience (FYE) courses. Several FYE courses are available at the university and college levels. This course would provide an option for students unable to afford a 3-credit course. This course could not substitute for a major-specific FYE course. If approved, this course would also be used to satisfy the 1 credit college course included in the recruitment partnership between ETSU and Elizabethton High School.

Confirmation from UCC Members

- ✓ Course consistent with university goals
- ✓ Course adds value to the university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 1000-level course
- ✓ Course appropriate at 1000 level
- ✓ Credit hours appropriate at 1

Tabitha Fair motioned to approve the proposal as written. Colin Glennon seconded. The motion passed unanimously.

New Business

-New Course NTFD 4426 Clinical Nutrition 1 Lab

-New Course NTFD 4436 Clinical Nutrition 2 Lab

Michelle Lee provided an overview of the two proposed courses which support the revision of the nutrition curriculum proposal discussed at the 1/12/22 meeting. These courses are designed to strengthen students' critical thinking skills and meet accrediting body standards.

During the meeting, the following edits were completed in both proposals.

- Course Objectives – edited to reflect the department's goals in offering the courses
- Required texts – information edited to reflect current editions, ISBNs

Confirmation from Primary Reviewers for NTFD 4426 Beth Thompson and Colin Glennon

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Rehabilitative Sciences, College of Clinical & Rehabilitative Sciences, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Beth Thompson motioned to approve the proposal with the edits completed during the meeting. Colin Glennon seconded. The motion passed unanimously.

Confirmation from Primary Reviewers for NTFD 4436 Julie Bowers and Laurie Schroder

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Rehabilitative Sciences, College of Clinical & Rehabilitative Sciences, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Julie Bowers motioned to approve the proposal with the edits completed during the meeting. Laurie Schroder seconded. The motion passed unanimously.

-New Course EPID 3040 Evidence-Based Analytics in Public Health

Michael McKamey provided an overview of the proposed course which was created by the Department of Biostatistics & Epidemiology for the College of Public Health. The course is

designed to provide students with a foundation in biostatistics and epidemiology that will allow them to interpret the validity of published work in the field. The course is needed to meet the accreditation standards of the Council on Education for Public Health.

Prior to the meeting, primary reviewers Jonathon Taylor and LeAnn Olson contacted Michael McKamey to clarify information related to whether the course is required for the major. The justification was edited to reflect the course is not needed for the major in the department developing the course; the course is required for the major in the College of Public Health.

Confirmation from Primary Reviewers Jonathon Taylor and LeAnn Olson

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Biostatistics & Epidemiology, College of Public Health, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Jonathon Taylor motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

- Revise Curriculum: Non-Substantive - B.S. in Public Health (Community Health Concentration)

Aimee Rowe provided an overview of the proposed revision which will exchange EPID 3080 Principles of Epidemiology for EPID 3040 Evidence-Based Analytics in Public Health.

Primary Reviewers Tabitha Fair and Jill LeRoy-Frazier found the proposal to be clear; they had no questions or concerns.

Confirmation from Primary Reviewers Tabitha Fair and Jill LeRoy-Frazier

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Community & Behavioral Health, College of Public Health, and university

Tabitha Fair motioned to approve the proposal as written. Jill LeRoy-Frazier seconded. The motion passed unanimously.

Other Discussion:

The next meeting will be February 9. There is currently one proposal in Curriculog, but Jason Davis said other proposals are in the works.

Jason Davis adjourned the meeting at 2:45 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved 2/9/22