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2022 January 12 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Committee
Meeting Notes
January 12, 2022**

Members Present Julie Bowers, Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, William Flora, Colin Glennon, Stacie Hill, Drew Howell, Myra Jones, Sookhyun Kim, Jill LeRoy-Frazier, LeAnn Olson, Gina Osborne, Evelyn Roach, Jonathon Taylor, Jennifer Young

Members absent Tabitha Fair, Laurie Schroder, Kimberly Sell, Beth Thompson

Guests Present Mary Andreae, Christine Anzur, Carl (Wesley) Buerkle II, Robert (Andrew) Dunn, Amy Greene, Charlie Jones, Karen Keith, Jamie Price

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business:

Jill LeRoy-Frazier moved to approve the December 8, 2021 minutes. Colin Glennon seconded. The motion passed unanimously.

-New Courses MUSC 4200 Applied Composition Level I and MUSC 4250 Applied Composition Level II were approved during the 12/8/21 UCC meeting pending revision of the Course Objectives. The revisions were completed, and Jason Davis approved both courses to move forward to Academic Affairs.

New Business

- Revise Curriculum: Non-Substantive - B.M. Music Education: Instrumental/General Concentration

Prior to the meeting, Primary Reviewers Julie Bowers and Laurie Schroder reviewed the proposal.

During the meeting, the following edits were completed:

- Justification for the Program Revision and Impact of Revision – correct grammatical/typographical errors
- Number of Courses Deleted – change to 1

Confirmation from Primary Reviewer Julie Bowers

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Music Department, College of Arts & Sciences, and university

Julie Bowers motioned to approve the proposal with edits completed during the meeting. Jennifer Young seconded. The motion passed unanimously.

- Revise Curriculum: Non-Substantive - B.A. Applied Music Concentration

Prior to the meeting, Primary Reviewers LeAnn Olson and Sookhyun Kim contacted Alan Stevens to clarify information related to the impact of students currently in the concentration.

During the meeting, one edit was completed.

- Summary of Revision – add Move MUSC 1205 Chamber Orchestra from core to concentration

Confirmation from Primary Reviewers LeAnn Olson and Sookhyun Kim

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Music Department, College of Arts & Sciences, and university

LeAnn Olson motioned to approve the proposal with edit completed during the meeting. Sookhyun Kim seconded. The motion passed unanimously.

- Revise Curriculum: Non-Substantive - B.M. Music Education: Vocal/General Concentration

Prior to the meeting, Primary Reviewers Kimberly Sell and Colin Glennon were assigned to review the proposal. There were no questions/concerns.

Confirmation from Primary Reviewer Colin Glennon

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Music Department, College of Arts & Sciences, and university

Colin Glennon motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

-New Course COMM 3045 Advanced Public Speaking

Wesley Buerkle provided an overview of the proposed course.

Prior to the meeting, primary reviewers Jonathan Taylor and Jill LeRoy-Frazier contacted Wesley Buerkle to clarify information related to the catalog description and course objectives.

During the meeting, one edit was completed.

- Catalog Description – Change to read: Provides advanced-level presentational training with particular emphasis on workforce, professional, and organizational use. Course topics may include blending vocal, verbal, and nonverbal elements for optimal audience impact; creative use of multimedia and presentational software; and crafting presentations that explain, demonstrate, argue, compel, and motivate groups.

Confirmation from Primary Reviewers Jonathan Taylor and Jill LeRoy-Frazier

- ✓ Course consistent with university goals
- ✓ Course adds value to the Communication & Performance Department, College of Arts & Sciences, and university
- ✓ Course objectives are appropriate

- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course appropriate at 3000 level
- ✓ Credit hours appropriate at 3

Jonathon Taylor motioned to approve the proposal with the change to the course description. Jill LeRoy-Frazier seconded. The motion passed unanimously.

-New Course COMM 4450 Dark Side of Interpersonal Communication

Christine Anzur provided an overview of the proposed course.

Prior to the meeting, primary reviewers Jill LeRoy-Frazier and Jonathan Taylor contacted Christine Anzur to clarify information related to the grading scale, academic justification, course objectives, and expected learning outcomes. An edit was completed to the grading scale.

During the meeting, one edit was completed.

- Academic & Credit Number Justification – Remove the sentence “Thus adding this class will increase the number . . . “

Confirmation from Primary Reviewers Jill LeRoy-Frazier and Jonathan Taylor

- ✓ Course consistent with university goals
- ✓ Course adds value to the Communication & Performance Department, College of Arts & Sciences, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 3

Jonathon Taylor motioned to approve the proposal with the edit to the academic & credit number justification. Jill LeRoy-Frazier seconded. The motion passed unanimously.

- Revise Academic Minor – Advertising Minor Program

Andrew Dunn provided an overview of the proposed revision which replaces ADVR 2070 Advertising Graphics with MCOM 3500 Audience Insights.

Prior to the meeting, Primary Reviewers Jennifer Young and Julie Bowers were assigned to review the proposal. There were no questions/concerns.

During the meeting, one edit was completed.

- Number of Courses Modified – change to 0

Confirmation from Primary Reviewers Jennifer Young and Julie Bowers

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Media & Communication, College of Arts & Sciences, and university

Jennifer Young motioned to approve the proposal as written. Julie Bowers seconded. The motion passed unanimously.

- Revise Academic Minor – Minor in Communication Studies

Wesley Buerkle provided an overview of the proposed revision which is designed to align the minor with revisions made to the major and to incorporate learning outcomes recommended by National Communication Association (NCA).

Prior to the meeting, Primary Reviewers Laurie Schroder and Sookhyun Kim reviewed the proposal. There was a break in e-mail communication between the reviewers and originator which prevented discussion of the proposal.

Jason Davis tabled the proposal until the 1/26/22 meeting. Sookhyun Kim will contact Wesley Buerkle to clarify questions related to the proposed revision.

- Revise Curriculum: Substantive - Communication Studies BA/BS

Wesley Buerkle provided an overview of the proposed curriculum revision which is based on recommendations from the National Communication Association (NCA) and creates two concentrations: Communication Studies and Storytelling.

Prior to the meeting, Primary Reviewers Colin Glennon and Laurie Schroder were assigned to review the proposal. No questions/concerns were identified.

Confirmation from Primary Reviewers Colin Glennon and Laurie Schroder

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Communication & Performance, College of Arts & Sciences, and university

Prior to moving the proposal forward, Jason Davis will insert the edit to the COMM 3045 Advanced Public Speaking Course Description into the New Course Information table.

Colin Glennon motioned to approve the proposal pending the addition of the COMM 3045 Course Description. Jonathon Taylor seconded. The motion passed unanimously.

- Revise Curriculum: Non-Substantive - Elementary Education, B.S.E.D.

Jamie Price provided an overview of the proposed revision to the curriculum which reflects changes to the pathways to ESL endorsement by the Tennessee Department of Education.

Prior to the meeting, Primary Reviewers Tabitha Fair and Colin Glennon reviewed the proposal. There were no questions.

Confirmation from Primary Reviewers Tabitha Fair and Colin Glennon

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Curriculum & Instruction Department, Clemmer College, and university

Colin Glennon motioned to approve the proposal as written. Jennifer Young seconded. The motion passed unanimously.

-New Course SCED 4454 Middle School Science Methods

Karin Keith provided an overview of the proposed course which is designed to support teaching middle school science.

Prior to the meeting, primary reviewers Jennifer Young and Jonathan Taylor reviewed the proposal. There were no questions.

Confirmation from Primary Reviewers Jennifer Young and Jonathan Taylor

- ✓ Course consistent with university goals
- ✓ Course adds value to the Curriculum & Instruction Department, Clemmer College, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 2

Jonathon Taylor motioned to approve the proposal as written. Jennifer Young seconded. The motion passed unanimously.

- Revise Curriculum: Substantive - Nutrition

Mary Andreae provided an overview of the proposed curriculum revision which reflects changes in the 2022 Accreditation Standards. The new standards require students receive increased on site/simulated and interdisciplinary collaboration learning opportunities.

Prior to the meeting, Primary Reviewers LeAnn Olson and Kimberly Sell reviewed the proposal. There were no questions.

Two new course proposals, NTFD 4425 Clinical Nutrition 1 Lab and NTFD 4436 Clinical Nutrition 2 Lab, have not completed the UCC review process. They will be on the agenda for the 1/26/22 meeting.

Information currently in New Course Information should be deleted and replaced with information for NTFD 4425 Clinical Nutrition 1 Lab and NTFD 4436 Clinical Nutrition 2 Lab proposals.

Confirmation from Primary Reviewer LeAnn Olson

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Rehabilitative Sciences, College of Clinical & Rehabilitative Sciences, and university

LeAnn Olson motioned to approve the proposal pending the approval of NTFD 4426 and NTFD 4436 at the 1/26/22 UCC meeting. Jonathon Taylor seconded. The motion passed unanimously.

-New Course SALM 3205 Organization and People Management in Sport

Charlie Jones provided an overview of the proposed course.

Prior to the meeting, primary reviewers Scott Contreras-Koterbay and Tabitha Fair contacted Natalie Smith to clarify information related to the catalog description, prerequisites, course objectives, major course topics, and grading scale. Edits were completed prior to the meeting.

During the meeting, the following edit was completed.

- Implementation Date – change to Summer 2022

Confirmation from Primary Reviewers Scott Contreras-Koterbay and Tabitha Fair

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Sport, Exercise, Recreation, and Kinesiology, Clemmer College, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course appropriate at 3000 level
- ✓ Credit hours appropriate at 3

Scott Contreras-Koterbay motioned to approve the proposal with the edit completed during the meeting. Jill LeRoy-Frazier seconded. The motion passed unanimously.

- Revise Curriculum: Substantive - B.S. Sport and Recreation Management, Sport Management Concentration

Charlie Jones provided an overview of the proposed curriculum revision.

Prior to the meeting, Primary Reviewers Tabitha Fair and Scott Contreras-Koterbay contacted Natalie Smith to clarify information related to the academic justification, impact of action, and discrepancies in course titles between proposal and catalog. Edits were completed prior to the meeting.

Confirmation from Primary Reviewers Tabitha Fair and Scott Contreras-Koterbay

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Sport, Exercise, Recreation, and Kinesiology, Clemmer College, and university

Scott Contreras-Koterbay motioned to approve the proposal with the edit completed during the meeting. Jill LeRoy-Frazier seconded. The motion passed unanimously.

-New Course ETSU 1011 Introduction to the University

Bill Flora provided an overview of the proposed course.

Prior to the meeting, all UCC members were assigned to review the proposal. Questions were raised pertaining to the academic and credit number justification, dual enrollment, and overlap with similar courses (ETSU 1020, BADM 1000, 1120). Dr. Kirkwood was unable to attend the meeting to address the concerns.

Jason Davis tabled the proposal until the 1/26/22 UCC meeting to give Dr. Kirkwood the opportunity to address questions related to the proposal.

Other Discussion:

Kimberly Sell is on leave from the university through March. She also serves on the Quality & Effect Sub council of University Council. Jason Davis asked a member of UCC to join the committee during Dr. Sell's absence. Interested members were asked to e-mail Jason Davis.

The agenda for the 1/26/22 UCC Meeting will include the two tabled proposals from today's meeting and the two new course proposals necessary to support the Revise Curriculum: Substantive – Nutrition proposal.

- Revise Academic Minor – Minor in Communication Studies (tabled)
- New Course ETSU 1011 Introduction to the University
- New Course NTFD 4426 Clinical Nutrition 1 Lab
- New Course NTFD 4436 Clinical Nutrition 2 Lab

Jason Davis adjourned the meeting at 3:45 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved 1/26/22