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Undergraduate Curriculum Council Minutes

10-27-2021

2021 October 27 - Undergraduate Curriculum Council Minutes

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University Governance, East Tennessee State University, "2021 October 27 - Undergraduate Curriculum Council Minutes" (2021). *Undergraduate Curriculum Council Minutes*. 188.
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**Undergraduate Curriculum Committee
Meeting Notes
October 27, 2021**

Members Present Rhonda Brodrick, Scott Contreras-Koterbay, T. Jason Davis, Tabitha Fair, William Flora, Colin Glennon, Stacie Hill, Drew Howell, Myra Jones, Sookhyun Kim, Jill LeRoy-Frazier, LeAnn Olson, Evelyn Roach, Laurie Schroder, Kimberly Sell, Jonathon Taylor, Beth Thompson, Jennifer Young

Members absent Julie Bowers, Sookhyun Kim, Laurie Schroder, Kimberly Sell

Guests Present Mathew Desjardins, Joel Faidley, Michelle Freeman, Karin Keith

The UCC meeting was called to order at 2 p.m. by Jason Davis. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business:

Scott Contreras-Koterbay moved to approve the October 13, 2021 minutes. Jonathon Taylor seconded. The motion passed unanimously.

New Business

-New Course BADM 1000 - Business Career Exploration

Mathew Desjardins and Michelle Freeman provided an overview of the proposed course which is designed to introduce business concepts and careers and to role model professional etiquette for first semester students.

Primary reviewers LeAnn Olson and Colin Glennon stated the proposal was well written. They clarified with the originator the course is not required for the major. Michelle Freeman was also asked to address whether there is course duplication between BADM 1000 and BADM 1130 Introduction to Business. Representatives from the College of Business and Technology explained BADM 1130 is a 3-credit course; while some topics are common between courses, the course objectives and assignments do not overlap. They also indicated BADM 1130 may be required for the major in the future.

Confirmation from Primary Reviewers LeAnn Olson and Colin Glennon

- ✓ Course consistent with university goals
- ✓ Course adds value to the Accountancy Department, College of Business & Technology, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 1000-level course
- ✓ Course appropriate at 1000 level
- ✓ Credit hours appropriate at 1

Colin Glennon motioned to approve the proposal as written. LeAnn Olson seconded. The motion passed unanimously.

-New Course BADM 4000 – Your Professional Life

Michelle Freeman provided an overview of the proposed course. The fourth and final course the professional development series is designed to help students transition from the student role into a business career.

Prior to the meeting, Primary Reviewer Scott Contreras-Koterbay contacted Michelle Freeman to clarify information related to faculty qualified to teach the course, the course purpose, and major assignments. With input from Michelle Freeman, edits were completed prior to the meeting.

Confirmation from Primary Reviewer Scott Contreras-Koterbay

- ✓ Course consistent with university goals
- ✓ Course adds value to the Accountancy Department, College of Business & Technology, and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 1

Scott Contreras-Koterbay motioned to approve the proposal as written. Jill LeRoy-Frazier seconded. The motion passed unanimously.

- Revise Program Policy - B.S.E.D., Elementary Education; B.S., Early Childhood Development Pre-K-3 (Pre-K-3 Concentration); B.S., Special Education; B. S., Kinesiology Major (Physical Education K-12 Concentration); Secondary Education: Teacher Preparation

Karin Keith provided an overview of the proposed policy revision which is needed to align with changes made by the Council for the Accreditation of Educator Preparation.

Prior to the meeting, primary Reviewers Jill LeRoy-Frazier and Jonathon Taylor contacted Cynthia Chambers to clarify wording in the final policy revision box. With input from Cynthia Chambers, one minor edit was completed prior to the meeting.

Confirmation from Primary Reviewers Jill LeRoy-Frazier and Jonathon Taylor

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Educational Foundations/Special Education Department, Clemmer College of Education, and university

Jonathon Taylor motioned to approve the proposal as written. Jill LeRoy-Frazier seconded. The motion passed unanimously.

Other Discussion: None

Jason Davis adjourned the meeting at 2:25 pm.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary
Approved 12/8/21