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[Graduate Council Meeting Minutes and Reports](#)

1-27-2020

2020 January 27 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

East Tennessee State University
Graduate Council
Minutes
January 27, 2020
President's Conference Room
1:15 p.m.

Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Emily Conner, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Brian Johnston, Dr. Claudia Kozinetz, Dr. Ingrid Luffman, Dr. Lori Marks, Dr. Tony Pittarese, Dr. Marie Tedesco, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, Dr. David Currie, Casey Gardner, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Dr. Evelyn Roach

Absent: Maria Costa, Dr. William R. Duncan, Dr. Wendy Doucette, Dr. Jennifer Pealer, Dr. Craig Wassinger

Guests: Dr. Bill Flora, Lana Cook, Dr. Kerry Proctor-Williams, Dr. Ryan Youngblood, Dr. Lee Bidgood, Dr. Eileen Ernenwein, Dr. Amal Khoury, Dr. Greg Ordway, Dr. Thomas Jones, Dr. Gerado Arceo-Gomez, Dr. Michael Smith, Dr. Darrell Moore

A. **Approval of the Minutes: November 25, 2019**

  Motion was made, seconded, and carried to approve the November 25, 2019 minutes

B. **Curriculum Subcommittee – Dr. Ellis**
  Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:
      Appropriate credit hour assignment
      Appropriate discipline-specific best practices
      Appropriate purpose and goals of the proposal
      Appropriate intellectual/learning outcomes
      Appropriate content and topics
      Appropriate major assignments
      Appropriate class level
      Appropriate course type
      Appropriate course delivery method
      Conflict with other courses or programs
      Articulation and transferability of credit to other institutions

1. BIOL - 4287/5287 - Experiments in Animal Behavior and Physiology, https://etsu.curriculog.com/proposal:3377/form, Darrell Moore
2. Revise Program Policy - M.A. Appalachian Studies – Admission, https://etsu.curriculog.com/proposal:3809/form, Lee Bidgood
3. Revise Curriculum: Non-substantive – MS Speech Language Pathology, https://etsu.curriculog.com/proposal:3794/form, Kerry Proctor-Williams
4. Revise Curriculum: Non-substantive – MS Geosciences, https://etsu.curriculog.com/proposal:3910/form, Eileen Ernenwein
5. Establish Articulation Agreement MD/MBA, https://etsu.curriculog.com/proposal:3981/form, Tony Pittarese
6. Terminate Academic Program - Response to Intervention C-4, https://etsu.curriculog.com/proposal:3877/form, Lori Marks for Karin Keith
7. Revise Articulation Agreement – PharmD/MBA, https://etsu.curriculog.com/proposal:3349/form, Anthony Pittarase
8. Non-Substantive Curriculum Revision - M.B.A. Master of Business Administration, https://etsu.curriculog.com/proposal:3685/form, Anthony Pittarese
9. AVST - 5330 - Digital Archiving, https://etsu.curriculog.com/proposal:4028/form, Marie Tedesco
10. SOWK - 4337/5337 - Family Violence, Propose New Course, https://etsu.curriculog.com/proposal:3164/form, Michael Burford
11. BIOL - 4027/5027 - Biomedical Evolution and Ecology https://etsu.curriculog.com/proposal:3948/form , Thomas Jones
12. BIOL - 4087/5087 - Plant Ecology and Evolution, https://etsu.curriculog.com/proposal:3207/form, Gomez/ Thomas Jones
13. Establish New Certificate - C4, Health Data Analytics, https://etsu.curriculog.com/proposal:3096/form, Michael Smith
14. CSCI - 5000 - Data Management, Propose New Course, https://etsu.curriculog.com/proposal:3337/form, Mathew Desjardins
15. CSCI - 5030 - Decision Support Systems, Propose New Course, https://etsu.curriculog.com/proposal:3338/form, Mathew Desjardins
16. CSCI - 5470 - Cyber Risk Governance, Propose New Course, https://etsu.curriculog.com/proposal:3808/form, Mathew Desjardins
17. Academic Program Modification - Master of Health Administration (MHA), https://etsu.curriculog.com/proposal:3253/form, Ryan Youngblood
18. HSMP - 5150 - Health Care Financial Management, Propose New Course, https://etsu.curriculog.com/proposal:3920/form, Ryan Youngblood
19. HSMP - 5700 - Studies in Health Administration, Propose New Course, https://etsu.curriculog.com/proposal:3921/form, Ryan Youngblood
20. Establish Program Policy – CBAT Undergraduate and Graduate International Student Seminar – Progression, https://etsu.curriculog.com/proposal:2940/form, Anthony Pittarese
    a. CBAT 4107/5107 – International Student Seminar, https://etsu.curriculog.com/proposal:2432/form, Karen Tarnoff

21. PMSY - 6700 - Laboratory Research in Pharmaceutical Sciences, https://etsu.curriculog.com/proposal:4087/form, Greg Ordway
22. Establish New Concentration in an Existing Program - Cardiovascular Sciences, https://etsu.curriculog.com/proposal:4029/form, Greg Ordway
   a. CVSC - 6300 - Cardiovascular Physiology, https://etsu.curriculog.com/proposal:4071/form, Greg Ordway
   b. CVSC - 6700 - Laboratory Research in Cardiovascular Sciences, https://etsu.curriculog.com/proposal:4084/form, Greg Ordway
23. Establish New Concentration in an Existing Program - Cellular, Molecular and Chemical Biology, https://etsu.curriculog.com/proposal:4056/form, Greg Ordway
   a. CMCB - 6700 - Laboratory Research in Cellular, Molecular and Chemical Biology, https://etsu.curriculog.com/proposal:4086/form, Greg Ordway
24. Establish New Concentration in an Existing Program - Immunology, Inflammation and Infectious Diseases, https://etsu.curriculog.com/proposal:4058/form,Greg Ordway
   a. IIID - 6700 - Laboratory Research in Immunology, Inflammation and Infectious Diseases, https://etsu.curriculog.com/proposal:4072/form, Greg Ordway
   b. IIID - 6800 - Microbial Pathogenesis, https://etsu.curriculog.com/proposal:4083/form, Greg Ordway
25. Establish New Concentration in an Existing Program - Neuroscience, https://etsu.curriculog.com/proposal:4031/form, Greg Ordway
   a. NSCI - 6300 - Introduction to Neuroscience, https://etsu.curriculog.com/proposal:4059/form, Greg Ordway
   b. NSCI - 6700 - Laboratory Research in Neuroscience, https://etsu.curriculog.com/proposal:4085/form, Greg Ordway

Motion was made, seconded, and carried to approve the curriculum proposals

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

Appointment		
Applicant	**Department**	**Recommendation**
Julia Teresa Atiles	Early Childhood Education	member
Jennifer M Boa	Social Work	affiliate
Thelma Elizabeth Burgess	Social Work	affiliate
Jamie Clem	Social Work	Member
Jesse Danielle Gilreath	Social Work	Affiliate
Amber Dawn Mahan	Social Work	Affiliate
Sarah Hogstrom Standridge	Sport, Exercise, Recreation, & Kinesiology	Member

Reappointment			
Applicant	**Department**	**Present Status**	**Recommendation**
Lee Butler Bidgood	Appalachian Studies	Member	Member
Bruce Owen Dalton	Social Work	Member	Member
Sylvia N Driver	Nursing Graduate Programs	Member	Affiliate
Eileen Gloria Ernenwein	Geosciences	Member	Member
Joel K Faidley	Accountancy	Temporary	Member
Richard L Sander	Graduate School	Member	Affiliate
Carol M Trivette	Early Childhood Education	Member	Senior
Christopher C Widga	Geosciences	Affiliate	Member

Motion was made, seconded, and carried to approve the graduate faculty appointments and reappointments

D. Graduate Education Policies

1. Pass/Fail Grading Option for Graduate Courses
   A category was added to the current policy. The letter grades of "P" (Pass) and "F" (Fail) may be used for specialized courses. Only courses that have been approved for "P/F" grading option in the curriculum approval process may use a P/F grading option. Graduate students may not elect to take a standard letter grade course as P/F.

   A "P" is awarded for work that is equivalent to a "C" or higher. P/F graded courses will be counted as degree credit hours earned. Failing grades (F) are computed in the student's GPA. Pass grades (P) are not computed in the GPA.

2. Graduate Admissions—policy revised and put into new template.
   This policy was approved with a few changes. It will go out for public approval for a period of two weeks.

3. Graduate Student Retention—policy revised and put into new template.
   This policy was approved with a few changes.
4. Graduate Degree Requirements—policy revised and put into new template.
   This policy was approved
5. Determining GPA: Graduate—policy revised based on adding P/F option
   This policy was approved with two revisions
6. Academic Fresh Start: Graduate (currently part of Admissions policy but should be separated into its own policy)
   This policy was approved.
7. Accelerated Bachelor's to Master's policy (currently part of Admissions policy but should be separated into its own policy)
   This policy was approved
8. Transfer and/or Acceptance of Credit for Graduate Programs
   This policy was tabled until next meeting

E. Old Business

There was no old business to discuss

F. New Business
   a. Graduate Curriculum Subcommittee extended meeting, Monday, February 10, 2020, 12:00-4:00 p.m.
   b. Action Item: Establishment of Consent Agenda process for select curriculum proposals (e.g., eliminating GRE in masters programs, non-substantive program revision to clarify credits for federal financial aid)
   The Consent Agenda would be for those in attendance at the curriculum subcommittee that had proposals. This would eliminate those people from coming to Graduate Council since they have already presented their proposals. This policy will be decided on in the curriculum subcommittee. They would follow the same rules as Academic Council.

G. Adjournment

There were no further items to discuss. Meeting adjourned at 3:28pm