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Graduate Council Meeting Minutes and Reports

11-25-2019

2019 November 25 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**East Tennessee State University
Graduate Council
Minutes
November 25, 2019
President's Conference Room
1:15 p.m.**

Present: Dr. Patrick Bradshaw, Emily Conner, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Brian Johnston, Dr. Claudia Kozinetz, Dr. Lori Marks, Dr. Jennifer Pealer, Dr. Tony Pittarese, Dr. Craig Wassinger, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, David Currie, Casey Gardner, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee

Absent: Maria Costa, Dr. William R. Duncan, Dr. Evelyn Roach, Dr. Julia Bernard, Dr Ingrid Luffman, Dr. Marie Tedesco

Guests: Dr. Aimee Govett, Dr. Natalia Ward, Dr. Travis Graves, Donna Frazier, Dr. Lana Cook, Dr. Dorothy Greene, Dr. Liv Detwiler, Dr. Tom Donahoe, Dr. Katherine Weiss,

A. Approval of the Minutes: October 28, 2019

Motion was made, seconded, and carried to approve the October 28, 2019 minutes.

B. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

1. Program Policy Revision - graduate certificate in Clinical Alcohol and Drug Abuse Counseling Studies –

- Admission, <https://etsu.curriculog.com/proposal:3332/form>, Dorothy Greene,
Chair Mary Mullins
2. Program Policy Revision
- PharmD/MBA – Admission, <https://etsu.curriculog.com/proposal:3355/form>, Anthony Pittarese, Chair Charles Gorman
 3. Program Policy Revision - Studio Art, M.F.A. –
Progression, <https://etsu.curriculog.com/proposal:3011/form>, Travis Graves, Chair Mira Gerard
 4. SPAN - 4167/5167 - Spanish for Law and
Business, <https://etsu.curriculog.com/proposal:2372/form>, Isabel Gomez Sobrino, Chair Katherine Weiss
 5. MICR - 6600 - Special Topics in Advanced Immunology, Propose New
Course <https://etsu.curriculog.com/proposal:3843/form>, Jonathan Moorman,
Chair Gregory Ordway
 6. Revise Program Policy - PhD Nursing – Progression, Revise Program
Policy <https://etsu.curriculog.com/proposal:3904/form>, Donna Fraysier, Chair Myra Clark
 7. Non-Substantive Curriculum Revision - DNP TN Joint Doctor of Nursing Practice,
Women's Health Care Nurse
Practitioner, <https://etsu.curriculog.com/proposal:3578/form>, Nancy Cameron, Chair Myra Clark
 8. Non-Substantive Curriculum Revision - DNP TN Joint Doctor of Nursing Practice,
Adult Gerontology Acute Care Nurse
Practitioner, <https://etsu.curriculog.com/proposal:3573/form>, Nancy Cameron, Chair Myra Clark
 9. NRSE - 5707 - Issues in Reproductive Health, Revise Course: Substantial
Modification (major) <https://etsu.curriculog.com/proposal:3552/form>, Nancy Cameron, Chair Myra Clark
 10. NRSE - 5710 - Primary Care in Women's Health, Revise Course: Substantial
Modification (major) <https://etsu.curriculog.com/proposal:3553/form>, Nancy Cameron, Chair Myra Clark
 11. CUIAI - 4777/5777 - Career and Technical Education Curriculum, Assessment, &
Classroom Organization, ZA_Propose New Course
2018, <https://etsu.curriculog.com/proposal:3025/form>, Karin Keith, Chair Karin Keith
 12. MEDA - 4307/5307 - Technology in Career and Technical
Education, ZA_Propose New Course

2018, <https://etsu.curriculog.com/proposal:3024/form>, Karin Keith, Chair Karin Keith

13. Non-Substantive Curriculum Revision - Teacher Education, M.A.T. (Secondary Education 6-12 and K-12 Concentration), ZA_Non-Substantive Curriculum Revision 2018 <https://etsu.curriculog.com/proposal:3083/form>, Aimee Govett, chair: Karin Keith
14. Non-Substantive Curriculum Revision - Teacher Education, M.A.T. (Middle Grades Education 6-8 Concentration), ZA_Non-Substantive Curriculum Revision 2018, <https://etsu.curriculog.com/proposal:3085/form>, Aimee Govett, Chair Karin Keith
15. READ - 4557/5557 - Adolescent Literacy: Assessment and Instruction, <https://etsu.curriculog.com/proposal:2681/form>, Natalia Ward, Chair Karin Keith
16. READ - 4657/5657 - Disciplinary Literacy: Assessing and Instructing Adolescents, <https://etsu.curriculog.com/proposal:2744/form>, Renee Rice Moran, Chair Karin Keith

Motion was made, seconded and carried to approve the curriculum proposals

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Mickey E White	Counseling and Human Services	Member

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
Sandra McGill Enloe	Educational Foundations & Special Education	Temporary	Temporary-recommend one year
John W Ramsey	Computing	Affiliate	Affiliate
Delanna Kay Reed	Communication and Performance	Member	Member
Jasmine Renner	Educational Leadership & Policy Analysis	Member	Member

Submitted: Emily Brockelman, Wendy Doucette, Ingrid Luffman, Brittany Wilkins,
Not Submitted: Marie Tedesco

Motion was made, seconded, and carried to approve the faculty appointments and reappointments

D. Graduate Education Policies

1. Pass/Fail Grading Option for Graduate Courses

This policy was discussed at length and it was determined that new wording was needed for the policy. Dr. Marks will revise the wording and present it at the January 2020 meeting.

2. Admission to Candidacy and Approval of the Program of Study

There will no longer be a paper Program of Study. Degree Works replaces this form. Evelyn is working on any holds or provisions for a student that can go to Degree Works. PhD's still must have a candidacy form. Substitution form was discussed. A course substitution form must be filed by the eighth day of the semester. After the eighth day, the course substitution will not be eligible for federal financial aid, but the substitution will still be applied to the Program of Study.

E. Program Reviews

- a. Appalachian Studies
- b. Geosciences
- c. English
- d. Technology

Summaries for each of these program reviews were submitted with the November Graduate Council agenda for everyone to look over

F. Information Items and Announcements

- a. Jean Hemphill is on the Graduate Faculty Subcommittee
- b. Upcoming Meetings
 - i. December 9 – Graduate Curriculum Subcommittee Meeting
 - ii. December 16 – Graduate Faculty Subcommittee Meeting?

Faculty subcommittee members will vote via email. Dr. Wilkins will send out the list to everyone on the committee

- iii. December 23 – Graduate Council Meeting?

Dr. Marks sent out an email that there would be no council meeting in December 2019

- iv. January 13 – Graduate Curriculum Subcommittee Meeting
- v. Holiday January 20 – Schedule Alternate Graduate Faculty Subcommittee Meeting

This meeting will be via email. Dr. Wilkins will send out the list to everyone on the committee

- vi. January 27 – Graduate Council Meeting

G. Old Business

There was no old business to discuss

H. New Business

SP grade will now be Pass for financial aid

I. Adjournment

There was no other business to discuss. Meeting adjourned at 2:35pm