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Undergraduate Curriculum Council Minutes

2-10-2021

2021 February 10 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Committee
Meeting Notes
February 10, 2021**

Members Present Rhonda Brodrick, T. Jason Davis, Tabitha Fair, William Flora, Julie Fox-Horton, Casey Gardner, Dana Harrison, Drew Howell, Myra Jones, Sookhyun Kim, Tony Pittarese, Evelyn Roach, Laurie Schroder, Kimberly Sell, Melissa Shafer, Jonathon Taylor, Jennifer Young

Members absent Julie Bowers, Scott Contreras-Koterbay

Guests Present Joe Bidwell, Daryl Carter, Allen Coates, Alan Holmes, Jill LeRoy-Frazier, Phyllis Thompson, Daniel Westover

The UCC meeting was called to order at 2 p.m. by Tony Pittarese. Due to COVID-19 social distancing restrictions, the meeting was conducted by Zoom. Roll was taken by Rhonda Brodrick.

Old Business:

Julie Fox-Horton moved to approve the January 27, 2021 minutes. Jason Davis seconded. The motion passed unanimously.

New Business

-New Course CDST - 4317/5317 - Applied and Professional Ethics

Allen Coates provided an overview of the proposed course.

Prior to the meeting, Primary Reviewers Jennifer Young and Scott Contreras-Koterbay contacted Allen Coates to clarify information related to the lack of prerequisite courses, attendance policy, and potential overlap in content with PHIL 5017 Ethical Theory and MGMT 5020 Legal and Ethical Responsibility.

Confirmation from Primary Reviewers Jennifer Young and Scott Contreras-Koterbay (e-mail)

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Cross Disciplinary Studies and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 3

Dr. Coates has e-mails from the Departments of Philosophy and Management confirming there is not content overlap with the proposed new course. He will forward the e-mails to Dr. Pittarese who will attach them to the proposal.

Jennifer Young motioned to approve the proposal as currently written pending the attachment of the e-mails confirming lack of content overlap. Jason Davis seconded. The motion passed unanimously.

- Academic Program Consolidation - Bachelor of Science, Interdisciplinary Studies; Bachelor of General Studies; Bachelor of Science, Professional Studies

Jill LeRoy-Frazier provided an overview of the proposed program consolidation.

Prior to the meeting, Primary Reviewers Jennifer Young and Scott Contreras-Koterbay contacted Jill LeRoy-Frazier to clarify information related to the academic justification, the difference between concentrations, and whether a list of pre-approved courses is available. Minor edits were completed prior to the meeting.

Confirmation from Primary Reviewers Jennifer Young and Scott Contreras-Koterbay (e-mail)

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Cross Disciplinary Studies, College of Graduate & Continuing Studies, and ETSU
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jennifer Young motioned to approve the proposal as currently written. Jason Davis seconded. The motion passed unanimously.

-New Course AFAM 2000 - Introduction to Black American Studies

Daryl Carter provided an overview of the proposed course which will be a required foundational course for the Africana Studies Minor.

Prior to the meeting, Primary Reviewers Julie Bowers (e-mail) and Tabitha Fair contacted Daryl Carter to clarify information related to implementation date, attendance policy, and academic justification.

During the meeting, the following edits were completed:

- Academic Justification – change to read Africana Studies minor
- Course Purpose – change to read “and developed over the course of the nation’s history.”
- Attendance Policy – add “Students will lose one full letter grade for every six unexcused absences.”

Confirmation from Primary Reviewers Julie Bowers and Tabitha Fair

- ✓ Course consistent with university goals
- ✓ Course adds value to the Department of Arts & Sciences and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 2000-level course
- ✓ Course appropriate at 2000 level
- ✓ Credit hours appropriate at 3

Tabitha Fair motioned to approve the proposal with the edits completed during the meeting. Jason Davis seconded. The motion passed unanimously.

- Revise Academic Minor - Africana Studies Minor

Daryl Carter provided an overview of the proposed revision to the minor.

Prior to the meeting, Primary Reviewers Julie Bowers and Tabitha Fair contacted Daryl Carter to clarify information related to the title of one of the advisor approved elective courses.

During the meeting, the following edits were completed:

- Program Revision and Final Revision – change PSCI 4030 to Black American Political Thought

Confirmation from Primary Reviewers Julie Bowers (e-mail) and Tabitha Fair

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Arts & Sciences, College of Arts & Sciences, and ETSU
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Tabitha Fair motioned to approve the proposal as written. Dana Harrison seconded. The motion passed unanimously.

-New Course WGSS 3110 - Men and Masculinities

Phyllis Thompson provided an overview of the proposed course.

Primary Reviewers Jason Davis and Julie Fox-Horton found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Jason Davis and Julie Fox-Horton

- ✓ Course consistent with university goals
- ✓ Course adds value to the Literature and Language Department and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course appropriate at 3000 level
- ✓ Credit hours appropriate at 3

Jason Davis motioned to approve the proposal. Julie Fox-Horton seconded. The motion passed unanimously.

-New Course WGSS 3410 - Gender and Violence

Phyllis Thompson provided an overview of the proposed course.

Primary Reviewers Sookhyun Kim and Laurie Schroder contacted Phyllis Thompson to clarify information in the Academic & Credit Number Justification, a course previously offered as “experiential”, possible overlap with CJCR 4670 Race, Gender, and Crime, and the dated reference material.

Confirmation from Primary Reviewers Sookhyun Kim and Laurie Schroder

- ✓ Course consistent with university goals
- ✓ Course adds value to the Literature and Language Department and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course appropriate at 3000 level
- ✓ Credit hours appropriate at 3

Laurie Schroder motioned to approve the proposal as written. Sookhyun Kim seconded. The motion passed unanimously.

-New Course WGSS 4200 – Feminist Research Methods

Phyllis Thompson provided an overview of the proposed course.

Primary Reviewers Kimberly Sell and Melissa Shafer contacted Phyllis Thompson found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Kimberly Sell and Melissa Shafer

- ✓ Course consistent with university goals
- ✓ Course adds value to the Literature and Language Department and university
- ✓ Course objectives are appropriate
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course appropriate at 4000 level
- ✓ Credit hours appropriate at 3

Melissa Shafer motioned to approve the proposal. Kim Sell seconded. The motion passed unanimously.

- Revision of An Academic Minor – Women’s Studies Minor

Phyllis Thompson provided an overview of the proposed revision to the minor.

Prior to the meeting, Primary Reviewers Dana Harrison and Jonathon Taylor contacted Phyllis Thompson to clarify information related to the number of courses modified/added/deleted.

During the meeting, the following edits were completed:

- Number of Courses Added – change to 3 (new), 12 (existing to elective section)
- Summary of Revision and Final Revision – remove HDAL 4956. This has been taught as an entrepreneurial course but is not approved and listed in the undergraduate catalog.

Confirmation from Primary Reviewers Dana Harrison and Jonathon Taylor

- ✓ Proposal consistent with university goals
- ✓ Proposal adds value to the Department of Literature & Language, College of Arts & Sciences, and ETSU
- ✓ Learning outcomes appropriate
- ✓ Courses appropriate

Jonathan Taylor motioned to approve the proposal as written. Dana Harrison seconded. The motion passed unanimously.

Other Discussion:

Dr. Flora announced Dr. Evelyn Roach’s new position as Director of the Curriculum Innovation Center.

Tony Pittarese adjourned the meeting at 3:10 pm.

Respectfully submitted,
Rhonda Brodrick, UCC Secretary