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Graduate Council Meeting Minutes and Reports

4-22-2019

2019 April 22 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**East Tennessee State University
Graduate Council
Minutes
April 22, 2019
President's Conference Room
1:15 p.m.**

Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. William Flora, Dr. Jean Hemphill, Dr. Jill-Leroy Frazier, Dr. Brian Johnston, Dr. Lori Marks, Dr. Martha Pointer, Dr. Mitch Robinson, Heath Shelton, Dr. Craig Wassinger, Dr. Claudia Kozinetz, Dr. Karin Bartoszuk, David Currie, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Dr. Evelyn Roach, Janet Green

Absent: Queen Brown, Maria Costa, William Duncan, David Hurley, Dr. Brittany Wilkins

A. Approval of the Minutes: March 25, 2019

Motion was made, seconded, and carried to approve the March 25, 2019 minutes (with additions). Dr. Marks will put in the additions.

B. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

1. Program Policy Revision - M. A. Counseling – Admission,
<https://etsu.curriculog.com/proposal:2408/form>, Janna Scarborough
2. Substantive Revision of a Degree or Concentration - Family Nurse Practitioner,
<https://etsu.curriculog.com/proposal:2584/form>, Jean Hemphill

3. Change Program of Study Credits - Family Nurse Practitioner, <https://etsu.curriculog.com/proposal:2969/form>, Donna Fraysier
4. Terminate Academic Program - Post DNP Family Nurse Practitioner, <https://etsu.curriculog.com/proposal:2965/form>, Donna Fraysier
5. Substantive Revision of a Degree or Concentration - Psychiatric Mental Health Nurse Practitioner, <https://etsu.curriculog.com/proposal:2597/form>, Judith Rice
6. Change Program of Study Credits - Psychiatric Mental Health Nurse Practitioner, <https://etsu.curriculog.com/proposal:2716/form>, Judith Rice
7. Terminate Academic Program - Post-DNP Psychiatric Mental Health Nurse Practitioner, <https://etsu.curriculog.com/proposal:2966/form>, Donna Fraysier
8. Substantive Revision of a Degree or Concentration - Nursing Administration, <https://etsu.curriculog.com/proposal:2620/form>, Donna Fraysier

9. Change Program of Study Credits - Nursing Administration, <https://etsu.curriculog.com/proposal:2622/form>, Donna Fraysier
10. Substantive Revision of a Degree or Concentration - Nursing Education, <https://etsu.curriculog.com/proposal:2579/form>, Katherine Hall
11. Terminate Academic Program - Post-DNP Executive Leadership in Nursing, <https://etsu.curriculog.com/proposal:2960/form>, Donna Fraysier
12. Substantive Revision of a Degree or Concentration - Post-DNP Adult Gerontological Nurse Practitioner, <https://etsu.curriculog.com/proposal:2626/form>, Donna Fraysier
13. Change Program of Study Credits - Post-DNP Adult Gerontological Nurse Practitioner, <https://etsu.curriculog.com/proposal:2627/form>, Donna Fraysier

Curriculum Subcommittee Members Present 4/8/2019:

Patrick Bradshaw, Jon Ellis, Jean Hemphill, Brian Johnston, Claudia Kozinetz, Lori Marks, Martha Pointer, Heath Shelton, Craig Wassinger

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

April 2019

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Chand Frasier	Biomedical Sciences - COM	Member
Yong Jiang	Biomedical Sciences - COM	Member
Matthew Keasey	Biomedical Sciences - COM	Member
Zhengke Li	Biomedical Sciences - COM	Member

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
Jennifer Bingham	Appalachian Studies	Affiliate	Affiliate
Sean James Fox	Health Sciences	Affiliate	Affiliate
Michelle S. Freeman	Accountancy	Affiliate	Member
Tammy E. Hayes	Department of Media & Communication	Temp	Temp
Jin Seok Hong	Engineering Technology, Surveying & Digital Media	Member	Member
Karen King	Graduate School	Member	Member
Chuanfu Li	Surgery - COM	Senior	Senior
James Michael Livingston	Engineering Technology, Surveying & Digital Media	Member	Member
Ernest David Maupin	Nursing Graduate Programs	Temp	Member
Larry S. Miller	Criminal Justice & Criminology	Member	Senior
April Heather Morrison	Nursing Graduate Programs	Temp	Member
Mary Helen Green Mullins	Social work	Member	Member
Arnold Nyarambi	Educational Foundations & Special Education	Affiliate	Member
Fred Sauceman	Appalachian Studies	Affiliate	Affiliate
Donald J Shemwell	Management & Marketing	Member	Member
Sarah Elizabeth Treat	Nursing Graduate Programs	Temp	Member

Present: Wendy Doucette, Mitch Robinson, Brittany Wilkins
Submitted: Julia Bernard, Jill LeRoy-Frazier

Absent: William Flora

Motion was made, seconded, and carried to approve the graduate faculty appointments and reappointments.

D. Graduate Education Policies

- I. Graduate Council membership selection process: See *Graduate Council and Subcommittee Attendance Policy* and *Membership Structure* items on the Graduate Council page within University Governance.
<https://www.etsu.edu/universitygovernance/governancecommittees/graduatecouncil.php>, Dr. Marks

The membership process and wording was discussed. Dr. Marks will make revisions. Academic Counsel will have to approve the revisions. Will look at this more at the August 2019 meeting.

- II. Application for Admission to a Doctoral Program Policy, Optional GRE update, Dr. Marks
Dr. Marks sent out emails to department chairs. Two want to keep the GRE (Audiology and Sport Physiology & Performance). This item was tabled until Fall 2019 and will be discussed further.

E. Recognition of Service to Graduate Council

Certificates were given to recognize their service to the Graduate Council. Dr. Marks presented the certificates to the following members:

Dr. Martha Pointer

Dr. William Flora

Dr. David Hurley

Dr. Jill Leroy-Frazier

Dr. Wendy Doucette

Dr. Mitch Robinson

Dr. Julia Bernard (2018-2019)

Heath Shelton (2018-2019)

F. New Business, Announcements, Updates

G. Adjournment

There was no further business to discuss. Meeting adjourned at 2:20pm

Graduate Council and Subcommittee Voting Member Attendance, 2018-2019

Member	Aug		Sep		Oct		Nov		Jan		Feb		March	
	Su b	G C	Su b	G C	Su b	G C	Su b	G C	Su b	G C	Su b	G C	Su b	G C
Julia Bernard		X	X	X	X		X	X	X	X	X	X	S	
Wendy Doucette	X	X	X	X	X	X	X	X	X		X	X	S	
William Flora		X		X	X	X	X	X	X	X	X		X	
Jill LeRoy-Frazier		X	S		X	X	X	X	X	X	X	X	X	
Mitch Robinson	X		S	X	X	X			X	X	X	X	X	
Brittany Wilkins	X	X	X		X		X	X	X	X	X	X	X	
Patrick Bradshaw	*	X	*	X	X	X	*	X	X	X	X		X	
Jon Ellis	*	X	*	X	X	X	*	X	X	X	X	X	X	
Jean Hemphill	*	X	*	X	X	X	*		X	X	X	X	S	
David Hurley	*		*	X			*							
Brian Johnston	*	X	*	X	X	X	*	X	X	X	X	X	X	
Claudia Kozinetz	*	X	*		X		*	X	X	X	X	X	X	
Lori Marks	*	X	*	X	X	X	*	X	X	X	X	X		
Martha Pointer	*	X	*	X	X	X	*		X	X	X	X		
Heath Shelton	*	X	*			X	*	X	X	X	X	X	X	
Craig Wassinger	*	X	*	X	S	X	*	X	X	X	X	X	S	

X = Attended

S = Absent but submitted

*** Note: Attendance was not recorded for these meetings**