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Graduate Council Meeting Minutes and Reports

2-25-2019

2019 February 25 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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Recommended Citation

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**East Tennessee State University
Graduate Council
Minutes
February 25, 2019
President's Conference Room
1:15 p.m.**

Present: Dr. Julia Bernard, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Jill Leroy-Frazier, Dr. Brian Johnston, Dr. Lori Marks, Dr. Martha Pointer, Dr. Mitch Robinson, Heath Shelton, Dr. Craig Wassinger, Dr. Brittany Wilkins, Dr. Claudia Kozinetz, David Currie, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Evelyn Roach, Casey Gardner

Absent: Dr. Karin Bartoszuk, Dr. Sharon James McGee, Queen Brown, Maria Costa, Dr. William R. Duncan, Dr. Patrick Bradshaw, Dr. William Flora, Dr. David Hurley

Guests: Caleb Bennett, Janet Green, Dr. Renee Lyons, Dr. Rob Pack, Dr. Arshak Sargsyan,

A. Approval of the Minutes: January 28, 2019

Motion was made, seconded, and carried to approve the January 28, 2019 minutes.

B. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

- 1) Substantive Revision of a Degree or Concentration - School Library Professional Certificate (Renee Lyons) <https://etsu.curriculog.com/proposal:2535/form>

- a. Change Program of Study Credits - School Library Professional - Award 4.1 C4 (Renee Lyons) <https://etsu.curriculog.com/proposal:2798/form>
- 2) Substantive Revision of a Degree or Concentration - C4 Health Care Management (Jennifer Hunt) <https://etsu.curriculog.com/proposal:2556/form>
 - a. Change Program of Study Credits - Health Care Management (Jennifer Hunt) <https://etsu.curriculog.com/proposal:2557/form>
- 3) Substantive Revision of a Degree or Concentration - Rural Health Graduate Certificate (Rob Pack) <https://etsu.curriculog.com/proposal:2461/form>
 - a. Change Program of Study Credits - Rural Health Graduate Certificate (Rob Pack) <https://etsu.curriculog.com/proposal:2467/form>
- 4) Substantive Revision of a Degree or Concentration - Public Health Graduate Certificate (Rob Pack) <https://etsu.curriculog.com/proposal:2439/form>
 - a. Change Program of Study Credits - Public Health (Rob Pack) <https://etsu.curriculog.com/proposal:2466/form>
- 5) Establish New Certificate 12-23 credits - Health Care Genetics and Genomics (Arshak Sargsyan) <https://etsu.curriculog.com/proposal:2628/form>
 - a. NRSE - 5320 - Human Genetics and Genomics Essentials, Propose New Course (Arshak Sargsyan) <https://etsu.curriculog.com/proposal:2694/form>
 - b. NRSE - 5322 - Pharmacogenetics and Pharmacogenomics, Propose New Course (Arshak Sargsyan) <https://etsu.curriculog.com/proposal:2695/form>
 - c. NRSE - 5324 - Advanced Human Genetics and Genomics, Propose New Course (Arshak Sargsyan) <https://etsu.curriculog.com/proposal:2701/form>
 - d. NRSE - 5326 - Seminar and Practicum in Human Genetics and Genomics, Propose New Course (Arshak Sargsyan) <https://etsu.curriculog.com/proposal:2702/form>
- 6) Non-Substantive Curriculum Revision - C4 Epidemiology Graduate Certificate (Claudia Kozinetz) <https://etsu.curriculog.com/proposal:2534/form>
 - a. Change Program of Study Credits - Epidemiology Graduate Certificate (Claudia Kozinetz) <https://etsu.curriculog.com/proposal:2533/form>
- 7) Non-Substantive Curriculum Revision - Physical Therapy (Craig Wassinger) <https://etsu.curriculog.com/proposal:2511/form>
 - a. PHYT - 6663 - Human Research for PT, Revise Course: Substantial Modification (major) (Craig Wassinger) <https://etsu.curriculog.com/proposal:2453/form>
 - b. PHYT - 7764 - Case Study in Physical Therapy, Revise Course: Substantial Modification (major) (Craig Wassinger) <https://etsu.curriculog.com/proposal:2222/form>

Curriculum Subcommittee Members Present 2/11/2019:

Patrick Bradshaw, Jon Ellis, Jean Hemphill, Brian Johnston, Claudia Kozinetz, Lori Marks, Martha Pointer, Heath Shelton, Craig Wassinger, Karin Bartoszuk, Casey Gardner, Marsh Grube, LaDonna Hutchins, Evelyn Roach

Motion was made, seconded, and carried to approve the curriculum proposals.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

February 2019

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Christine Kiley Anzur	Communication and Performance	Member
Daniel P Connors	Engineering Technology, Surveying	Member
William Clifford Tollefson	Geosciences	Affiliate
Ling Wang	Internal Medicine – COM	Member

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
Roy M Andrade	Appalachian Studies	Affiliate	Affiliate
Kevin Breue	Obstetrics & Gynecology - COM	Member	Member
Nancy Granberry Cameron	Nursing Graduate Programs	Member	Member
Liv Halaas Detwiler	Literature & Language	Temporary	Affiliate
Sandra Kay Diffenderfer	Nursing Graduate Programs	Temporary	Affiliate
Kelly Ann Dorgan	Communication and Performance	Member	Member
Ellen R Guigelaar	Literature & Language	Temporary	Member
Vanessa Mayoraz	Art & Design	Affiliate	Member
James R Stewart	Biological Sciences	Member	Affiliate

Randolph Forbes Wykoff	Health Services Management and Policy	Senior	Senior
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Present: Julia Bernard, Wendy Doucette, William Flora, Jill LeRoy-Frazier, Mitch Robinson, Brittany Wilkins

Motion was made, seconded, and carried to approve the graduate faculty appointments and reappointments

D. Graduate Education Policies

- I. Application for Admission to a Doctoral Program Policy, Optional GRE - Brian Johnston

Dr. Johnston asked the council if the GRE score requirement for doctoral programs could be moved from the graduate level to the department level. Masters's programs are already at the department level. This would allow each doctoral program to consider whether to incorporate the use of GRE scores in admission decisions at the program level as appropriate. Several points were brought up about this proposal such as the GRE is not a good predictor of success; many schools are looking at doing away with the GRE score requirement for doctoral programs. Dr. Grube suggested that if council approves, Dr. McGee should write the proposal.

E. School of Graduate Studies Information Items

- I. Dr. McGee, Dean

- i. Recruiting trip to India

Caleb Bennett talked about the trip in Dr. McGee's absence. They traveled to 8 different cities and met with faculty and students from various universities. It was a very successful trip with favorable reception. One of the goals is building up relationships. There were many universities that had billboards posted, so this may be something we may want to consider to get the word out in the future.

- ii. Clemmer College pilot

Tabled until March meeting, since Dr. McGee is not present today.

- II. Dr. Kirkby, Associate Dean

- i. CRM Go-live Update – Dr. Kirkby

Patrick Bradshaw	*	X	*	X	X	X	*	X	X	X	X	
Jon Ellis	*	X	*	X	X	X	*	X	X	X	X	
Jean Hemphill	*	X	*	X	X	X	*		X	X	X	
David Hurley	*		*	X			*					
Brian Johnston	*	X	*	X	X	X	*	X	X	X	X	
Claudia Kozinetz	*	X	*		X		*	X	X	X	X	
Lori Marks	*	X	*	X	X	X	*	X	X	X	X	
Martha Pointer	*	X	*	X	X	X	*		X	X	X	
Heath Shelton	*	X	*			X	*	X	X	X	X	
Craig Wassinger	*	X	*	X	S	X	*	X	X	X	X	

X = Attended

S = Absent but submitted

*** Note: Attendance was not recorded for these meetings**