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Undergraduate Curriculum Council Minutes

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2020 May 13 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Committee
Meeting Notes
May 13, 2020**

Members Present Rhonda Brodrick, Jason Davis, Tabitha Fair, Bill Flora, Julie Fox-Horton, Casey Gardner, Don Good, Marsh Grube, Dana Harrison, Myra Jones, Scott Koterbay, Teresa Brooks-Taylor, Tony Pittarese, Evelyn Roach, Kimberly Sell, Melissa Shafer, Jennifer Young

Members absent Michelle Chandley, LaDonna Hutchins, Arpita Nandi

Guests Present Mary Andreae, Mary Blackman, Thomas Alan Holmes, Greta Marek, Vanessa Mayoraz, Matthew Potterton, Michael Ramsey, Sarah Standridge, Melessia Webb

Due to campus closure to prevent the spread of COVID-19, the meeting was conducted by Zoom.

Old Business:

Minutes from the March 11, 2020 and March 25, 2020 meetings were approved by e-mail by UCC members.

Propose New Course: SOWK 4347/5347 Indigenous Approaches to Environmental Justice in Social Work – This proposal was tabled at the 2/21/20 meeting for concerns related to course overlap. Tony Pittarese met with representatives from the departments of Social Work and Anthropology to discuss the overlap concerns. The proposal was custom routed to the originator for revision based on feedback from this meeting. The revisions have been returned to Tony. He will review the revisions and move the proposal forward if the overlap has been resolved.

Propose New Course: SOWK 4357/5357 Self-Care for Helping Professionals - This proposal was tabled at the 2/21/20 meeting for concerns related to course overlap. There has been no movement on this proposal. It remains tabled.

New Business

- Propose New Course: SALM 4307/5307 Campus Recreation Management and Recreational Sport Programming

Primary Reviewers Melissa Shafer and Teresa Brooks Taylor found the proposal to be well written. No clarification was requested; no questions raised.

Confirmation from Primary Reviewers Melissa Shafer and Teresa Brooks Taylor

- ✓ Course consistent with university goals and adds value to the sport, exercise, recreation, and kinesiology department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course is appropriate at 4000 level
- ✓ Credit hours are appropriate at 3

Melissa Shafer motioned to approve the proposal as written. Scott Koterbay seconded. The motion passed; Jason Davis abstained.

- Propose New Course: SALM 4317/5317 Special Event Programming

Primary Reviewers Julie Fox-Horton and Kim Sell found the proposal to be well written. No clarification was requested; no questions raised.

Confirmation from Primary Reviewers Julie Fox-Horton and Kim Sell

- ✓ Course consistent with university goals and adds value to the sport and leisure management department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course is appropriate at 4000 level
- ✓ Credit hours are appropriate at 3

Julie Fox-Horton motioned to approve the proposal as written. Kim Sell seconded. The motion passed; Jason Davis abstained.

- Revise Course: Substantial Modification NRSE 3005 Dosage Calculations

Prior to the meeting, Primary Reviewer Don Good contacted Rhonda Brodrick to clarify labeling for the grading scale. Labeling of the grading scale was edited prior to the meeting.

Confirmation from Primary Reviewer Don Good

- ✓ Course consistent with university goals and adds value to the undergraduate nursing department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course is appropriate at 3000 level
- ✓ Credit hours are appropriate at 1

Don Good motioned to approve the proposal as written. Dana Harrison seconded. The motion passed; Rhonda Brodrick abstained.

- Revise Curriculum: Non-Substantive – B.S. Nutrition

Prior to the meeting, Primary Reviewer Jason Davis contacted Mary Andrae to clarify information related to the academic justification.

Academic Justification

- Add a statement reflecting change from NTFD 4560 to RHSC 4700 is to increase opportunities for interdisciplinary collaboration.
- Add a statement explaining NTFD 1010 is being inactivated because its content is covered in NTFD 2420.

With input from the originator, changes were made to strengthen the justification statement during the meeting.

Bill Flora reminded the originator Course Inactivation proposals for NTFD 4560 Research Methods in Nutrition and NTFD 1010 Introduction to Nutrition need to be entered in Curriculog.

Confirmation from Primary Reviewer Jason Davis

- ✓ Proposal consistent with university goals and adds value to the rehabilitative sciences department and the university
- ✓ Justification supports need for the revision

Jason Davis motioned to approve the proposal as edited in the meeting. Julie Fox-Horton seconded. The motion passed unanimously.

- Revision of an Academic Minor - Music Minor

Primary Reviewers Tabitha Fair and Jennifer Young found the proposal to be clear and the proposed changes to be beneficial to students. No clarification was requested; no questions raised.

Confirmation from Primary Reviewers Tabitha Fair and Jennifer Young

- ✓ Proposal consistent with university goals and adds value to the music department and the university
- ✓ Justification supports need for the revision

Jennifer Young motioned to approve the proposal as written. Tabitha Fair seconded. The motion passed unanimously.

- Propose New Course: ARTA 3630 Sound Art

Primary Reviewers Melissa Shafer and Teresa Brooks Taylor found the proposal to be well written. No clarification was requested; no questions raised.

Confirmation from Primary Reviewers Melissa Shafer and Teresa Brooks Taylor

- ✓ Course consistent with university goals and adds value to the art and design department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 3000-level course
- ✓ Course is appropriate at 3000 level
- ✓ Credit hours are appropriate at 3

Teresa Brooks Taylor motioned to approve the proposal as written. Melissa Shafer seconded. The motion passed unanimously.

- Propose New Course: ARTA 4610 Time, Context and Performance

Prior to the meeting, Primary Reviewer Jason Davis contacted Vanessa Mayoraz to clarify information related to the course title, course purpose and objectives, and participation (vs attendance) criteria. With input from the originator, a statement was added during the meeting to clarify participation as active participation during critique and class conversations.

Confirmation from Primary Reviewers Jason Davis and Kim Sell

- ✓ Course consistent with university goals and adds value to the art and design department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course is appropriate at 4000 level

- ✓ Credit hours are appropriate at 3

Jason Davis motioned to approve the proposal as written. Kim Sell seconded. The motion passed unanimously.

- Propose New Course: ARTA 4630 Advanced Extended Media

Prior to the meeting, Primary Reviewer Don Good contacted Vanessa Mayoraz to clarify information related to the grading scale and attendance policy. Based on input from the originator, revision was not required.

Confirmation from Primary Reviewer Don Good

- ✓ Course consistent with university goals and adds value to the art and design department and university
- ✓ Learning outcomes were evaluated to be of appropriate rigor for a 4000-level course
- ✓ Course is appropriate at 4000 level
- ✓ Credit hours are appropriate at 3

Don Good motioned to approve the proposal as written. Jason Davis seconded. The motion passed unanimously.

- Academic Program Modification – BA in Music

Prior to the meeting, Primary Reviewers Dana Harrison and Scott Koterbay contacted Mary Blackman to clarify information related to differences in course titles from the catalog, incorrect course numbers for Applied Strings, and some suggested minor punctuation and formatting edits. During the meeting, there was discussion with Matthew Potterton about the title of the Music & Culture Concentration, why MUSC 1030 is included in the B.A. degree but not the B.M. degree, why ARTA 1030 and HIST 1120 are included in the Music & Culture Concentration, and the anticipated enrollment for the B.A. in Music.

With input from Matthew Potterton, the following changes were completed during the meeting.

- Pg. 6 Bryan College-Dayton – remove bolding from B.A. and B.S.
- Pg. 8 Change red font to black in table headings
- Pg. 10 Outcome 1 change to Develop capabilities to hear
- Pg. 11 – 16 Concentration and Program Outcome Tables – correct punctuation for consistency
- Pg. 18 Major Core Table - Course numbers for Applied Strings should be MUSC 1821, 2921, 3921; MUSC 1217 should be Opera Workshop
- Pg. 19 Applied Concentration Table - MUSC 1211 should be Brass Choir; MUSC 1217 should be Opera Workshop
- Pg. 21 Conducting Concentration Table MUSC 1217 should be Opera Workshop
- Pg. 21 – 23 Curriculum Crosswalk Tables remove commas between course numbers and titles

Confirmation from Primary Reviewers Dana Harrison and Scott Koterbay

- ✓ Proposal consistent with university goals and adds value to the music department and the university
- ✓ Justification supports need for the revision

Scott Koterbay motioned to approve the proposal with the edits recommended during the meeting. Dana Harrison seconded. The motion passed unanimously.

Other Discussion

- Election of 2020-2021 UCC Chair and Secretary

Based on e-mail discussion prior to the meeting, Tony Pittarese will continue as chair and Rhonda Brodrick to continue as secretary during the 2020-2021 academic year.

- Discussion of Summer Committee Process

Tony Pittarese presented a summary of UCC members responses to questions about committee work during the summer session. Most members supported empowering a smaller committee for summer work. Nine members were willing to serve over the summer. UCC members did not support merging Graduate and Undergraduate Committees during the summer.

Bill Flora clarified summer meetings would be called on an emergency basis. He expected only one or two meetings at most this summer. Tony Pittarese stated he would continue with a 2 week notice for the called meetings.

- Committee Members at End of Term

- Need to be replaced

Don Good – At large

Arpita Nandi – At large

Teresa Brooks Taylor – Faculty Senate

- Not determined by College/Department/Willing to return if asked

Tabitha Fair – Clinical & Rehabilitative Sciences

Scott Koterbay – Honors College

Jennifer Young – Library

- Dana Harrison – Business & Technology – returning as 2nd representative from unit of the UCC chair (Business & Technology)

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved by UCC 5/14/20 via e-mail