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Graduate Council Meeting Minutes and Reports

9-24-2018

2018 September 24 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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East Tennessee State University
Graduate Council
Minutes
September 24, 2018
President's Conference Room
1:15 p.m.

Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. William Flora, Dr. Jean Hemphill, Dr. David Hurley, Dr. Brian Johnston, Dr. Lori Marks, Dr. Martha Pointer, Dr. Mitch Robinson, Dr. Craig Wassinger, Dr. Karin Bartoszuk, Queen Brown, David Currie, Dr. William R. Duncan, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Evelyn Roach, Casey Gardner

Absent: Maria Costa, Dr. Jill Leroy-Frazier, Heath Shelton, Dr. Claudia Kozinetz

Guests: Dr. Phillip Pfeiffer

A. Approval of the Minutes: August 27, 2018

Motion was made, seconded, and carried to approve the August 28, 2018 minutes with revisions.

B. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

| Appointment | | |
|----------------------------|---|------------------------------|
| <u>Applicant</u> | <u>Department</u> | <u>Recommendation</u> |
| 1. Richard Cox | Engineering Technology, Surveying & Digital Media | Affiliate |
| 2. Allison Wehunt Bourassa | Physical Therapy | Member |
| 3. Vernon NMN Bradley | Engineering Technology, Surveying & Digital Media | Affiliate |
| 4. Jill Ann Channing | Educational Leadership & Policy Analysis | member |
| 5. Kari Michelle Eubanks | Curriculum & Instruction | Affiliate |

| | | |
|----------------------------|---|-----------|
| 6. Matthew Steven Harrison | Computing | Affiliate |
| 7. Mohammad Khan | Computing | member |
| 8. Ferdaus Kawsar | Computing | Affiliate |
| 9. Sage Elise Perrott | Art & Design | member |
| 10. Sharon L Rutledge | Audiology and Speech-Language Pathology | member |
| 11. Robert F Standaert | Chemistry | member |

| Reappointment | | | |
|---------------------------|--|------------------------------|------------------------------|
| <u>Applicant</u> | <u>Department</u> | <u>Present Status</u> | <u>Recommendation</u> |
| 1. Kristy Strong Eisenzop | Audiology and Speech-Language Pathology | Affiliate | Affiliate |
| 2. Michael R Lehrfeld | Computing | Affiliate | member |
| 3. Tami L Baker | Curriculum & Instruction | Affiliate | Affiliate |
| 4. Karen Brewster | Theatre and Dance | member | Affiliate |
| 5. Jeremy Gentles | Sport, Exercise, Recreation, & Kinesiology | Temporary | Member |
| 6. Terence L Hicks | Educational Leadership & Policy Analysis | Temporary | Member |
| 7. Jamie Price | Curriculum & Instruction | Temporary | Member |
| 8. Joshua S Reid | Literature & Language | Affiliate | Member |

Recording of Attendees

Present: Julia Bernard, Wendy Doucette, Scott Kirkby, Brittany Wilkins

Absent:

Absent but Submitted: Jill LeRoy-Frazier, Mitch Robinson

Motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.

C. There were no new curriculum proposals for September. Expect about 40 in October.

D. School of Graduate Studies Reports

a. Dr. McGee, Dean

Dr. McGee said the final total for graduate students for Fall 2018 was 2458, which is up by 16 from Fall 2017. Recruiting season has started and David Moore will be going on the road. She is finishing meeting with all the deans. Next, she will be meeting with department chairs and coordinators and we will be gearing up for spring enrollment.

b. Dr. Kirkby, Associate Dean, CRM update

We missed the starting date of September 10 for integrating with Banner. Still working on the checklists and letters of recommendation for applicants and staff. ITS is working on Banner integration. Dr. McGee said the CRM steering committee wants to wait until after the holiday break to go live.

E. Input for September 27 Academic Council Retreat. An opportunity to discuss concerns and opportunities on these topics:

- a. Transfer Students
- b. Dual Enrollment Initiative
- c. New Programming and Program Delivery Modalities
- d. International Students
- e. Buncombe and Henderson County Pilot
- f. Adult Recruitment
- g. CRM
- h. Data Source and Usage

The groups that will be represented are: Undergraduate and Graduate Admissions, Online, and Programming & Modalities. Council discussed their ideas on the above topics and offered suggestions to Dr. Marks about other topics of concern.

F. Admissions Policy (see attachment)

Dr. McGee said the policy had not made it to the board yet. The policy was discussed and revisions will be made and resubmitted to Graduate Council for review before moving to Academic Affairs for approval.

G. Academic Fresh Start: Graduate Students Policy (moving policy locations in the catalog) (see attachment)

Dr. Grube suggested taking out Fresh Start and letting it be its own policy. This was discussed and will return to Graduate Council for approval.

H. Proposal for Fourth Year of GA Support for dual degree students (see attachment)

Dr. Phil Pfeiffer addressed the council about a proposal for a fourth year of GA support for dual degree students. Proposal was discussed. It was noted that with the University's emphasis upon dual and interdisciplinary degrees this issue will be of importance. It was noted that GA support most often comes from the departments and colleges, so they would need to be aware that when a student receives additional semesters of support that removes the opportunity for a GA position to be awarded to a new student. Dr. Kirkby volunteered to draft a proposal to be revisited and at the October 22nd Graduate Council meeting.

I. New Business

There was no new business discussed.

J. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

K. Adjournment

There were no other items to discuss. Meeting adjourned at 2:45 p.m.