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Undergraduate Curriculum Council Minutes

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3-11-2020

### 2020 March 11 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

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**Undergraduate Curriculum Committee  
Meeting Notes  
March 11, 2020**

**Membership** Rhonda Brodrick, Michelle Chandley, Jason Davis, Tabitha Fair, Julie Fox-Horton, Casey Gardner, Bill Flora, Don Good, Marsh Grube, Dana Harrison, LaDonna Hutchins, Myra Jones, Scott Koterbay, Teresa Brooks-Taylor, Arpita Nandi, Tony Pittarese, Evelyn Roach, Kimberly Sell, Melissa Shafer, Jennifer Young

**Members absent** Not applicable

**Guests Present** Not applicable

Due to a light agenda with 5 items, Tony Pittarese proposed the review be conducted by e-mail. A review form was distributed to members electronically with the following directions:

During your review, if anyone notes a minor issue in a proposal (misspelled word, punctuation error, etc.) please make the change to the proposal yourself, as has been our custom.

Anything beyond that (outcomes need revision, concerns about level, etc.) where we'd normally confer with the originator, please just note this on the form and I'll confer with the originator to resolve. If you see something that would affect your vote to approve, you can reply all to this email so that we can conduct our discussion via email.

The deadline for submission of completed forms was Wednesday, March 11, at 2 pm.

**Old Business:**

The February 26, 2020 minutes were approved electronically.

Approve	Do Not Approve	Abstain	Did not vote
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

**New Business**

**- HSCI 3330 Histology**

**Confirmation from UCC Members**

- ✓ Course consistent with university goals
- ✓ Course adds value to the proposing department
- ✓ Learning outcomes were evaluated to be of appropriate composition and rigor for a 3000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify a 3000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify 3 credits

The new course proposal was approved electronically.

Approve	Do Not Approve	Abstain	Feedback not submitted
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

**- PEXS 4110 Teaching Fitness and Lifetime Activities**

Snapshot:

- Lack of prerequisites for a 4000-level course

Confirmation from UCC Members

- ✓ Course consistent with university goals
- ✓ Course adds value to the proposing department
- ✓ Learning outcomes were evaluated to be of appropriate composition and rigor for a 4000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify a 4000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify 3 credits

The new course proposal was approved electronically pending clarification of the lack of prerequisites. Tony Pittarese will contact the originator for clarification about the prerequisites.

Approve	Do Not Approve	Abstain	Feedback not submitted
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

**- SOWK 4347/5347 Indigenous Approaches to Environmental Justice**

Snapshot:

- Course similar to other courses – ANTH 3250 Environmental Anthropology

Confirmation from UCC Members

- ✓ Course consistent with university goals
- ✓ Course adds value to the proposing department
- ✓ Learning outcomes were evaluated to be of appropriate composition and rigor for a 4000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify a 4000-level course
- ✓ Course outcomes, major topics, assignments, and other attributes justify 3 credits

The new course proposal was approved electronically pending confirmation there is no duplication with ANTH 3250 prerequisites. Tony Pittarese will contact the originator to request an e-mail from the Department of Anthropology verifying the proposed course does not overlap.

Approve	Do Not Approve	Abstain	Feedback not submitted
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

**- Revise Curriculum: Non-Substantive B.S. Engineering Technology**

Recommendations:

- Change implementation date to Fall 2021

Confirmation from UCC Members

- ✓ Proposal clear and easily understood
- ✓ Proposed modifications to Catalog content correct and consistent with the stated goal of the proposal
- ✓ Transition plan (if any) for implementing the proposal clear and feasible
- ✓ Proposal consistent with university goals

The non-substantive curriculum revision proposal was approved electronically.

Approve	Do Not Approve	Abstain	Feedback not submitted
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

**- Revise Curriculum: Non-Substantive Kinesiology, B.S.**

Recommendations:

- Change implementation date to Fall 2021

Confirmation from UCC Members

- ✓ Proposal clear and easily understood
- ✓ Proposed modifications to Catalog content correct and consistent with the stated goal of the proposal
- ✓ Transition plan (if any) for implementing the proposal clear and feasible
- ✓ Proposal consistent with university goals

The non-substantive curriculum revision proposal was approved electronically.

Approve	Do Not Approve	Abstain	Feedback not submitted
Brodrick, Davis, Fair, Fox-Horton, Good, Harrison, Koterbay, Shafer, Taylor, Young			Chandley, Nandi, Sell

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved by UCC 5/13/2020