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Graduate Council Meeting Minutes and Reports

4-23-2018

2018 April 23 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
April 23, 2018 1:15pm
President’s Conference Room, Burgin Dossett 206**

Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Dr. Kelly Price, Dr. Craig Wassinger, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, Queen Brown, David Currie, Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Cecilia McIntosh, Evelyn Roach, Casey Gardner

Absent: Maria Costa, Dr. William R. Duncan, Dr. Wendy Doucette, Dr. William Flora, Dr. David Hurley, Guillermo Mendoza, Dr. Rob Pack, Dr. Martha Pointer, Dr. Mitch Robinson, Brandon Weirick

Guests: Dr. Megan Quinn, Dr. Arsham Alamian, Dr. Michelle Lee

A. Approval of March 2018 minutes

Motion was made, seconded, and carried to approve the March 28, 2018 minutes.

B. Curriculum Subcommittee – Drs. Ellis and Marks:

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, <http://www.etsu.edu/curriculum-process/>.)

1. C4, Global Health, Establish New Certificate 12-23 Credits, <https://etsu.curriculog.com/proposal:1539/form>, Megan Quinn
2. COBH - 5040 - Seminar in Global Health, Propose New Course, <https://etsu.curriculog.com/proposal:1780/form>, Megan Quinn
3. COBH - 5050 - Low-resource Training in Global Health, Propose New Course, <https://etsu.curriculog.com/proposal:1770/form>, Megan Quinn
4. EPID - 6470 - Risk Behavior Epidemiology, Propose New Course, <https://etsu.curriculog.com/proposal:1451/form>, Arsham Alamian
5. Non-substantive Curriculum Revision - M.S. Clinical Nutrition, Non-substantive Curriculum or Minor Revision, <https://etsu.curriculog.com/proposal:1874/form>, Michelle Lee

6. NTFD - 5454 - Advanced Nutrition Counseling Skills, Propose New Course, <https://etsu.curriculog.com/proposal:1871/form>, Michelle Lee

Motion was made, seconded, and carried to approve the curriculum changes.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.

**Graduate Faculty Subcommittee Report
April 2018**

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Tabitha Nicole Fair	Allied Health Sciences	Affiliate

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
Gregory B Marlow	Engineering Technology, Surveying & Digital Media	Affiliate	Affiliate
Sarah Elizabeth Likis-Werle	Counseling and Human Services	Member	Member
Colleen M Noe	Audiology & and Speech-Language Pathology	Member	Member
Lisa Ellen Ousley	Nursing Graduate Programs	Temporary	Member
Jo Ann Summitt Marrs	Nursing Graduate Programs	Member	Member
William N Duncan	Sociology & Anthropology	Member	Member
Ronald Ray Roach	Appalachian Studies	Member	Member
Melissa R Schrift	Sociology & Anthropology	Member	Senior
Jennifer Pealer	Criminal Justice & Criminology	Member	Member
Christina Nicole Holder Lewis	Mathematics & Statistics	Member	Member
Douglas P Thewke	Biomedical Sciences - COM	Member	Senior
Brandi Marie Eveland-Sayers	Sport, Exercise, Recreation, & Kinesiology	Temporary	Member

Submitted: Julia Bernard, Wendy Doucette, Jill LeRoy-Frazier, Mitch Robinson, Brittany Wilkins

Motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.

D. Old Business

I. Update on Implementation of new application system/CRM – Dr. Kirkby

Site Visit was last Tuesday, Wednesday, Thursday. Will do live testing mid June.

II. Outcome of change in admission policy vote – Dr. Marks

Graduate Council email vote approved; Sent to Academic Council.

III. Discussion of policy regarding attendance at Graduate Council and Subcommittee meetings – Dr. Marks (see email attachment).

Dr. Marks made one revision. It was voted on and approved after the revision.

E. New Business –

I. Award Ceremony – Dr. Kirkby

Everything went well. Dr. Bartoszuk stepped in for Dr. Kirkby who was busy with the site visit for the CRM. There were nearly 100 students recognized for awards from the School of Graduate Studies/Graduate Council and other colleges/departments.

II. Add-on Fellowship selection committee – need 2 volunteers. Dr. McIntosh

Disbursed after census. Four nominations. Deadline is April 30. \$1000; funded by donations.

F. Other

I. Information item: Dates for May/June subcommittee meetings and Graduate Council meeting – Dr. Marks

Graduate Council will not meet in May 2018. Next meeting will be June 18, 2018. Curriculum subcommittee will meet May 14, 2018. Faculty subcommittee will meet June 11, 2018

II.

H. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

I. Adjournment

There were no others items to discuss. Meeting adjourned at 2:25 p.m.