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Graduate Council Meeting Minutes and Reports

1-22-2018

2018 January 22 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
January 22 2018, 1:15pm
President’s Conference Room – Dossett Hall 206**

Present: Dr. Karin Bartoszuk, Dr. Patrick Bradshaw, Dr. Julia Bernard, Ms. Queen Brown, Dr. Wendy Doucette, Dr. William R. Duncan, Dr. Jon Ellis, Ms. Connie Grindstaff, Dr. Marsh Grube, Dr. Jean Hemphill, Ms. LaDonna Hutchins, Dr. Scott J. Kirkby, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Dr. Cecilia A. McIntosh, Dr. Martha M. Pointer, Dr. Evelyn Roach, Ms. Casey Spurlin, Dr. Brittany Wilkins

Absent: Ms. Maria D. Costa, Dr. David Currie, Dr. William F. Flora, Dr. David L. Hurley, Mr. Guillermo Mendoza, Dr. Rob Pack, Dr. Kelly Price, Dr. Mitch Robinson, Dr. Craig Wassinger, Mr. Brandon Weirick

Guests: Dr. Carl Wesley Buerkle, II, Dr. Nancy Cameron, Dr. Teresa Carnevale, Dr. Cynthia Chambers, Dr. Myra Clark, Dr. Michelle Freeman, Dr. Dorothy S. Greene, Dr. Renee Lyons, Dr. Lori Meier, Dr. Kenneth Phillips, Dr. Judy Rice

A. Approval of November 2017 minutes

The November 27, 2017 graduate council minutes were approved with corrections. Ms. Billie Lancaster’s name was removed due to October retirement. Dr. Nandi’s name was corrected from Apita to Arpita. Graduate Curriculum Subcommittee met in December and did not hold email vote. Graduate Faculty Subcommittee met January 16, 2018 instead of January 15 which was a holiday.

B. Curriculum Subcommittee – Drs. Ellis and Marks:

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, <http://www.etsu.edu/curriculum-process/>.)

Motion made, seconded, and carried to approve all curriculum proposals.

Curriculum Proposals for the January 22, 2018 Graduate Council Agenda/Minutes-amended

1. Master of Education, Terminate Concentration (Educational Communications & Technology Concentration), Lori Meier

2. SLIB Admission Policy Revision – M.Ed. Educational Media (School Library Media Concentration), Renee Lyons
3. Educational Leadership, M.Ed. (Student Personnel Leadership Concentration), Non-substantive Curriculum or Minor Revision, James Lampley
4. Early Childhood Education, M.A. (Initial Licensure Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus
5. Early Childhood Education, M.A. (Master Teacher Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus
6. Early Childhood Education, M.A. (Research Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus
7. Master of Arts (Communication & Performance) – Terminate Concentration in STRATEGIC COMMUNICATION, Carl Buerkle
8. Master of Arts (Communication & Performance) – Terminate Concentration, Concentration in Communication Studies: Storytelling & Theater, Carl Buerkle
9. Communication and Storytelling Studies, Substantive Revision of a Degree, Carl Buerkle
10. M.A. in Communication and Storytelling Studies, Program Policy Revision, Carl Buerkle
11. Generalist (Accountancy Concentration), Michelle Freeman
12. Controllership (Accountancy) - Establish New Concentration in an Existing Program, Michelle Freeman
13. ACCT 5210 – Controllership and Financial Leadership, Propose New Course, Michelle Freeman
14. Accountancy, M.Acc. Concentrations: Audit and Taxation - Substantive Revision of a Degree and Concentration, Michelle Freeman
15. ACCT 5450 – Advanced Tax Topics, Propose New Course, Michelle Freeman
16. C4, Early Childhood Special Education Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cathy Galyon
17. C4, High Incidence Disabilities Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cynthia Chambers
18. C4, Low Incidence Disabilities Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cynthia Chambers
19. Advanced Studies in Special Education Concentration - Substantive Revision of a Concentration, Cynthia Chambers
20. Early Childhood Special Education Concentration - Substantive Revision of a Curriculum (Concentration), Cathy Galyon
21. High Incidence Concentration, Substantive Revision of a Curriculum (Concentration), Cynthia Chambers
22. Low Incidence Concentration, Substantive Revision of a Curriculum (Concentration), Cynthia Chambers
23. SPED - 5755 - Assessment and Programming for Exceptional Learning Needs, Propose New Course, Lori Marks
24. SPED - 5830 - Job-embedded Clinical Practice, Propose New Course, Lori Marks
25. SPED - 5850 - Residency II and Seminar in Special Education, Revise Course: Substantial Modification, Lori Marks
26. SPED - 5851 - Residency II Seminar in Special Education, Propose New Course, Lori Marks
27. Graduate Certificate: Clinical Addiction Treatment (Social Work) – Establish New Certificate 12-23 credits, Dorothy Greene
28. SOWK - 5368 - Clinical Practice in Addiction Treatment and Prevention, Propose New Course, Dorothy Greene

29. SOWK - 5369 - The Science of Addiction for Behavioral Health Professionals, Propose New Course, Dorothy Greene
30. SOWK - 5370 - Cultural Humility in Addiction Treatment and Prevention, Propose New Course, Dorothy Greene
31. SOWK - 5371 - Motivational Interviewing, Propose New Course, Dorothy Greene
32. Doctorate of Nursing Practice - Substantive Revision of a Curriculum (Degree, Concentration), Judith Rice
33. MSN in Nursing, Establish Program Policy, Flo Weierbach
34. MSN- Revision of Master of Science in Nursing Degree, Substantive Revision of a Curriculum (Degree, Concentration) – MSN Myra Clark
35. PhD in Nursing, Substantive Revision of a Degree, Florence Weierbach
36. Substantive Revision of a Curriculum (Degree, Concentration) - ETSU-TTU DNP Program, Nancy Cameron
37. Program Policy Revision - Doctor of Nursing Practice, Program Policy Revision, Donna Fraysier
38. NRSE - 5000 - Conceptual Systems for Advanced Nursing Practice, Revise Course: Substantial Modification (major), Donna Fraysier
39. NRSE - NRSE 5011 - Health Promotion, Treatment, and Clinical Management: Young and Middle Adults, Revise Course: Substantial Modification (major), Jean Hemphill
40. NRSE - NRSE 5012 - Health Promotion, Diagnosis and Clinical Management of Young and Middle Aged Adults Practicum, Revise Course: Substantial Modification (major), Jean Hemphill
41. NRSE - NRSE 5013 - Health Promotion, Diagnosis, & Clinical Management of Older Adults, Revise Course: Substantial Modification (major), Jean Hemphill
42. NRSE - NRSE5014 - Health and Clinical Management of Older Adults Practicum, Revise Course: Substantial Modification (major), Jean Hemphill
43. NRSE - 5021 - Lifespan Assessment and Clinical Management in Women's Health, Revise Course: Substantial Modification (major), Jean Hemphill
44. NRSE - 5030 - Scholarly Writing, Propose New Course, Janice Lazear
45. NRSE - 5100 - Principles of Population Health and Data Analysis for Advanced Nursing Practice, Propose New Course, Donna Fraysier
46. NRSE - 5404 - Advanced Family Psychiatric Nursing Care I, Revise Course: Substantial Modification (major), Judith Rice
47. NRSE - 5405 - Advanced Family Psychiatric Nursing Care I Practicum, Revise Course: Substantial Modification (major), Judith Rice
48. NRSE - 5408 - Advanced Family Psychiatric Nursing Care II, Revise Course: Substantial Modification (major), Judith Rice
49. NRSE - 5409 - Advanced Family Psychiatric Nursing Care II Practicum, Revise Course: Substantial Modification (major), Judith Rice
50. NRSE - 5501 - Leadership in Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier
51. NRSE - 5502 - Executive Leadership Practicum 1, Propose New Course, Donna Fraysier
52. NRSE - 5503 - Executive Leadership Practicum II, Propose New Course, Donna Fraysier
53. NRSE - 5504 - Executive Leadership Practicum III, Propose New Course, Donna Fraysier
54. NRSE - 5510 - Organizational Theory and Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier
55. NRSE 5520 – Financial Management in Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier

56. NRSE - 6017 - Concept Development in Nursing Science, Propose New Course, Katherine Hall
57. NRSE - 6035 - Advanced Quantitative Design and Data Analysis in Nursing Research, Propose New Course, Kenneth Phillips
58. NRSE - 6045 - Advanced Qualitative Data Analysis in Nursing Research, Propose New Course, Kenneth Phillips
59. NRSE - 6050 - Quality/Translation, Revise Course: Substantial Modification (major), Janice Lazear
60. NRSE - 6101 - Measurement in Nursing Research, Propose New Course, Judy McCook
61. NRSE - 6120 - Statistical Methods for Nursing Research I, Propose New Course, Teresa Carnevale
62. NRSE - 6122 - Scholarly Analysis and Synthesis of Research Literature, Propose New Course, Jean Hemphill
63. NRSE - 6130 - Statistical Methods for Nursing Research II, Propose New Course, Kenneth Phillips
64. NRSE - 6160 - Interprofessional Approaches to Bioethical Issues, Propose New Course, Sharon Loury
65. NRSE - 6300 - Grant Writing in Nursing Research, Propose New Course, Myra Clark
66. NRSE - 6800 (NRSE 6801, 3 cr. Residency I DNP Project Identification) - Residency I, Revise Course: Substantial Modification (major), Jean Hemphill
67. NRSE - 6800 (NRSE 6802, 3 cr., DNP Project Development)- NRSE 6800 Residency II, Revise Course: Substantial Modification (major), Jean Hemphill
68. NRSE – 6800 (6803, 2 cr, DNP Project Implementation) - DNP Residency Internship, Revise Course: Substantial Modification (major), Judith Rice
69. NRSE - 6800 (6804, 3 cr., DNP Project Evaluation and Dissemination)- DNP Residency Internship, Revise Course: Substantial Modification (major), Judith Rice
70. NRSE - 6950 - Internship in Advanced Nursing Practice, Revise Course: Substantial Modification (major), Judith Rice

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.

**Graduate Faculty Subcommittee Report
January 2018**

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Julie Newland	Education Foundations and Special Education	affiliate
David Timbs	Curriculum and Instruction	affiliate

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>

Kesheng Wang	Biostatistics and Epidemiology	Member	Member
W. Hal Knight	Educational Leadership and Policy Analysis	Senior	Senior
Terri Knight	Curriculum and Instruction	Temporary	Affiliate
Michelle E. Johnson	Allied Health Sciences	Affiliate	Member
Steven Wallace	Geosciences	Senior	Senior
Sara Hitt	Education Foundations and Special Education	Temporary	Member
Rodney Lewis Keaton	Mathematics and Statistics	Temporary	Member
Robert M. Price	Mathematics and Statistics	Senior	Senior
Robert Eugene Sawyer	Literature and Language	Senior	Senior
Pamela A. Evanshen	Early Childhood Education	Senior	Senior
Kelly Nicole Foster	Sociology and Anthropology	Member	Senior
Daniel Newcomer	History	Member	Member
Blaine W. Schubert	Geosciences	Member	Senior
Andrew Leonard Slap	History	Member	Member
Amber E. Kinser	Communication and Performance	Senior	Senior
Sean James Fox	Health Sciences	Affiliate	Affiliate
Thomas W. Moore	Management and Marketing	Member	Member
Stacey J. Fisher	Curriculum and Instruction	Member	Member
Ruth Facun-Granadozo	Early Childhood Education	Affiliate	Member
Renee Critcher Lyons	Curriculum and Instruction	Member	Member
Warren F. Mackara	Economics and Finance	Affiliate	Member
Kristal M. Riska	Audiology and Speech Language Pathology	Member	Affiliate

Submitted: Wendy Doucette, Jill LeRoy-Frazier, Guillermo Mendoza, Brittany Wilkins

Motion made, seconded, and carried to approve appointment and reappointments

E. Old Business:

I. Update on new application system/CRM – Dr. Kirkby

Dr. Kirby gave an update regarding the new CRM application system. The bidding has been completed and Dr. Kirkby is working with the graduate coordinators this semester for implementation of the new system. The vendor has promise a 12 week implementation schedule after Procurement finalizes the contract. Late spring of 2018 is the expected date for CRM system to be fully implemented.

F. New Business:

I. The graduate council 2016-2017 annual report will be voted on in February meeting. Dr. Lori Marks will include the narrative.

II.

G. Other

I. Information items – the January new student orientation and graduate coordinator's meeting were well attended and topics covered discussed.

II. Status report on policy review – Dr. Marks

Dr. Marks discussed the policy review status report.

H. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

The submission from focus group discussed.

I. Adjournment

There was no further business to conduct, therefore, the council meeting was adjourned at 3:40 p.m.