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Graduate Council Meeting Minutes and Reports

8-28-2017

2017 August 28 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
August 28, 2017, 1:15pm
President’s Conference Room – Dossett Hall 206**

Present: Dr. Patrick Bradshaw, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Guillermo Mendoza, Dr. Rob Pack, Dr. Martha Pointer, Dr. Kelly Price, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, Queen Brown, Dr. David Currie, Dr. Marsh Grube, LaDonna Hutchins, Dr. Cecilia McIntosh, Connie Grindstaff, Evelyn Roach

Absent: Dr. William Flora, Dr. David Hurley, Dr. Kenneth Phillips, Dr. Mitch Robinson, Dr. Janna Scarborough, Dr. Craig Wassinger, Brandon Weirick, Maria Costa, Dr. Scott Kirkby, Dr. William Duncan, Billie Lancaster

Guests: Dr. Michelle Lee, Dr. Don Good

A. Introduction of Members

Each member was introduced

B. Selection Chair for 2017-18

Motion was made, second, and carried to have Lori Marks serve as chair for the 2017-18 year

C. Approval of May 2017 minutes

Motion was made, second and carried to accept the May 22, 2017 minutes with no corrections.

D. Subcommittee membership and chairs for 2017-18

Curriculum Subcommittee:

Chair, Jon Ellis (maybe)
Martha Pointer
Brandon Weirick
Lori Marks
David Hurley
Rob Pack
Patrick Bradshaw
William Flora
Jean Hemphill (replacing Kenneth Phillips)
Kelly Price
Craig Wassinger

Grad Faculty Subcommittee:

Chair, Brittany Wilkins
Wendy Doucette
Jill Leroy-Frazier
Mitch Robinson
Brad DeWeese
Guillermo Mendoza

E. Curriculum Subcommittee and Council Processes for 2017-18 – Dr. Lori Marks

Dr. Marks gave a handout of dates for the coming year; First Monday all curriculum proposals ready for review will be distributed to the Curriculum Subcommittee; second Monday curriculum subcommittee meets with proposers for review and editing of proposals to happen over the next week; third Monday graduate faculty subcommittee meets and final version of curriculum proposals due, all subcommittee reports due to Dr. McIntosh to be included in the agenda; 4th Monday Grad Council meets.

F. Curriculog training for Graduate Council Members – Dr. Lori Marks

Evelyn Roach demonstrated how the new system would work and the work flow process. The President’s Conference Room has been reserved for September 18, 2017 for 1-2 pm for another tutorial for the curriculum subcommittee members and chair. Evelyn said she would also meet with those who wish to have a one on one session.

G. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Evan Butts	Philosophy & Humanities	Affiliate

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Ginger Christian	Educational Leadership & Policy Analysis	Temporary	Affiliate
2. Rana Duncan-Daston	Social Work	Temporary	Member
3. Matthew Fehskens	Literature & Language	Affiliate	Member
4. Dorothy Greene	Social Work	Affiliate	Member
5. Kathryn Greer	Education Foundation & Special Education	Affiliate	Affiliate
6. Deborah Harley-McClaskey	Education Foundation & Special Education	Member	Member

7. Mark Holland	Literature & Language	Member	Affiliate
8. Satoshi Mizuguchi	Sport, Exercise, Recreation, & Kinesiology	Member	Member
9. Victoria Palau	Pharmaceutical Science	Member	Member
10. David Tarnoff	Comupter	Affiliate	Affiliate

Recording of Attendees

Present: Jill LeRoy-Frazier, Lori Marks, Brittany Wilkins

Absent: Rob Pack

Absent but Submitted: Patrick Bradshaw, Mitch Robinson

Graduate Council approved recommendations for graduate faculty status.

E. Old Business

I. Update on list of policies scheduled for review – ***Dr. Marks distributed a list of 14 policies schedule for review.***

II. Update on new application system/CRM – ***Dr. McIntosh stated that RFP still has not gone out.***

G. Other

I. Information on GA stipends – ***Dr. McIntosh reported that I looks like Fall 2017 enrollment will be up. Dr. McIntosh stated that Dr. Noland is committed to continuing the incremental raises in GA stipends as enrollment allows. We won't know for sure until October.***

II. Information on New Student Orientation – ***Dr. Bartoszuk said we had over 100 online students participate and over 300 in-person students.***

H. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

Not meeting in August, will meet in September.

I. Adjournment

Meeting adjourned at 3:06pm