

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

5-7-2019

2019 May 7 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2019 May 7 - Undergraduate Curriculum Council Minutes" (2019). *Undergraduate Curriculum Council Minutes*. 158.

<https://dc.etsu.edu/ucc-minutes/158>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

**Undergraduate Curriculum Committee
Meeting Notes
May 7, 2019**

Members present: Rhonda Brodrick, Michelle Chandley, Shirley Cherry, Jason Davis, Julie Fox-Horton, Janet Green (for Casey Gardner), Don Good, Marsh Grube, LaDonna Hutchins, Myra Jones, Scott Koterbay, Theresa McGarry, Tony Pittarese, Evelyn Roach, Kimberly Sell, Melissa Shafer

Members absent: Tabitha Fair, Jessica Miller, Arpita Nandi, Jennifer Young

Guests present: Karen Tarnoff

The UCC meeting was called to order at 2:30 p.m. by Shirley Cherry.

Old Business:

Tony Pittarese moved to approve the April 24, 2019 minutes. Jason Davis seconded. The motion passed with Michelle Chandley abstaining.

New Business

- Substantive Revision of a Degree or Concentration – Foreign Languages Major, B.A. German Concentration

The originator was unable to attend the meeting. There are several errors in the proposal as written.

Jason Davis motioned to table the proposal for revision. A revised proposal may return to the committee when UCC resumes meeting in Fall 2019. Scott Koterbay seconded. The motion passed unanimously. Shirley Cherry will custom route the proposal back to the originator for revision.

- Program Policy Revision – Bachelor of General Studies – Admission

Julie Fox-Horton provided an overview of the proposal.

Recommendations

- Academic Program Name – change to B.G.S. in General Studies (done)
- Policy Revision – As written, this section reflects the admission process rather than the admission policy. Revise to clearly state the admission policy. Dr. Grube offered to meet with Julie Fox-Horton and Jill LeRoy-Frazier to rewrite the admission policy.

Jason Davis motioned to table the proposal for revision. A revised proposal may return to the committee when UCC resumes meeting in Fall 2019. Scott Koterbay seconded. The motion passed unanimously.

-New Course Proposal: CBAT 4107/5107 International Student Seminar (2nd review)

Karen Tarnoff provided an overview of the proposal.

Snapshot

- Catalog Description – change profession to professions (done)
- Course to be required for major, minor, or graduate degree or certificate in requesting department – change to no (done)
- Course to be required for major, minor, or graduate degree or certificate in another department – change to no (done)

Syllabus

- Grading Scale – change Pass/Fail statement to read: less than 1110 points UG (60%) or 1470 points GR (70%) will constitute a failing grade . . . (done)

Jason Davis motioned to approve the proposal with the edits completed during the meeting. Scott Koterbay seconded. The motion passed unanimously.

-Establish Program Policy: All CBAT undergraduate and graduate programs – Graduation. (2nd Review)

Anthony Pittarese provided an overview of the proposal.

Recommendations

- Academic Program Name – change to CBAT Undergraduate and Graduate International Student Seminar Policy (done)

Jason Davis motioned to approve the proposal with the edits completed during the meeting. Theresa McGarry seconded. The motion passed unanimously.

Other Discussion:

Dr. Grube reviewed the UCC member roster to identify members leaving/returning to the committee in Fall 2019.

Dr. Tony Pittarese will assume the chair position for the 2019-2020 academic year.

A motion to adjourn was made at 3:40 p.m. by Jason Davis and seconded by Scott Koterbay. The committee unanimously approved the motion.

Respectfully submitted,

Rhonda Brodrick, UCC Secretary

Approved by UCC 8/28/19

Addendum to 5/7/19 Minutes:

GERM 3310 Business German – The course number was changed to GERM 3151. LaDonna Hutchins updated the number because the number for the course was experimental course was GERM 3151. GERM 3310 was not built in the system.