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Graduate Council Meeting Minutes and Reports

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2017 May 22 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
May 22, 2017, 1:15pm
President’s Conference Room, Burgin Dossett 206**

Present: Dr. Patrick Bradshaw, Dr. William Flora, Dr. David Hurley, Dr. Jill Leroy-Frazier, Dr. Martha Pointer, Dr. Kelly Price (phone in), Dr. Mitch Robinson, Queen Brown, Dr. David Currie, Dr. Marsh Grube, LaDonna Hutchins, Dr. Scott Kirkby, Billie Lancaster, Dr. Cecilia McIntosh, Connie Grindstaff, Dr. Evelyn Roach, Dr. Lori Marks

Absent: Dr. Karin Bartoszuk, Maria Costa, Dr. William Duncan, Ms. Jennifer Barber, Dr. Michelle Lee, Dr. Rob Pack, Dr. Kenneth Phillips, Dr. Nicole Prior, Mr. Brandon Weirick, Dr. Brittany Wilkins, Dr. Janna Scarborough

Guests: None

A. Approval of April 2017 Minutes

The motion was made, second, and carried to accept the April 24, 2017 minutes with no corrections.

B. Curriculum Subcommittee report – Dr. Martha M. Pointer

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

I. Curriculum Change Proposals for the Department of Counseling and Humans Services (http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8855; http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8854; http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8853; http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8852; http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8851)

- Editorial Comments
- Change proposed implementation date to Fall 2018

The motion was made, seconded, and carried to accept these proposals with the recommended changes.

II. New Course Proposal for COUN 5950

(http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=8835)

- Editorial comments
- Change catalogue description to the following :
 - Introduction to applied research and evaluation methods for informed consumers of psychological and service research. Emphasis is on developing skills in organizing and writing an integrative review of literature using APA style and conducting basic research and program evaluation. Both quantitative and qualitative methods are addressed in the course with an emphasis on qualitative methods in clinical settings, action research in organizations and schools, and program planning and evaluation in various counseling and human services agencies.
- Change implementation date to Fall 2017
- Describe the effect the pass/fail projects have on the final grade

The motion was made, seconded, and carried to accept this proposal with the recommended changes.

III. New Course Proposal for SPCH 4367/5367

(http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=9233)

- Editorial comments
- Points in the narrative of major assignments does not match with the grade assignment points. The difference is 50 points. Please adjust.
- Add information into the other Information section: academic misconduct statement, disability services statement, and syllabus attachment.

The motion was made, seconded, and carried to accept this proposal with the recommended changes.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Patrick Bradshaw.

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. David Linville	Educational Leadership and Policy Analysis	Member
2. Joe Sherlin	Educational Leadership and Policy Analysis	Member

Reappointment			
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>

1. Gary Berg	Accounting	Member	Member
2. Delbert Hall	Communication and Performance	Member	Affiliate
3. John Hilton	Art and Design	Affiliate	Affiliate
4. Mary Langenbrunner	Counseling and Human Services	Member	Member
5. Carl Meyer	Health Services Management and Policy	Temporary	Affiliate
6. Beatrice Owens	Physical Therapy	Member	Member
7. Sherri Smith White	Audiology and Speech Language Pathology	Member	Member
8. Joe Lane Smith	Economics and Finance	Member	Member

Recording of Attendees

Present: Patrick Bradshaw, Jill LeRoy-Frazier, Lori Marks, Mitch Robinson, Brittany Wilkins

Absent: Scott Kirkby, Rob Pack

Absent but Submitted: Janna Scarborough

The motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.

D. Old Business:

Dr. Marks stated there was no old business to discuss.

E. New Business:

I. Report from Academic Council – Dr. Marks

Dr. Marks reported Academic Council meeting was cancelled, however, the Geographic Information Systems Graduate Certificate was approved by Academic Council via electronic voting.

II. Request for consideration of 4 existing policies and request for 1 new policy from School of Graduate Studies staff – Dr. McIntosh (handout)

Dr. McIntosh forwarded requests from SGS staff for consideration of four existing policies for possible updating/revision. These are (1) academic probation, (2) second graduate programs (3) Class Attendance, (4) Second or Dual degree policy update. The request was also made to write a policy related to deferred admissions. A handout was distributed to all council member with additional details.

G. Other:

I. Information items

A. Professional development and mentoring (invited presentation at CSGS) – Dr. McIntosh

Dr. McIntosh presented the PowerPoint from her invited presentation at CSGS on professional development and mentoring.

B. THEC DNP special project report – Dr. McIntosh

Dr. McIntosh gave a special project report concerning THEC DNP.

H. ETSU Graduate Education Policy Review – Dr. Marks:

I. Adjournment

There was no further business to discuss, therefore, the meeting was adjourned at 2:10 p.m.

