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Graduate Council Meeting Minutes and Reports

6-27-2016

2016 June 27 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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Graduate Council – Minutes
East Tennessee State University
June 27, 2016, 1:15pm
President’s Conference Room – Dossett Hall 206

Present: Dr. Karin Bartoszuk, Dr. Patrick Bradshaw, Dr. Stacy D. Brown, Dr. David Currie, Dr. William R. Duncan, Ms. Billie Lancaster, Dr. Michelle Lee, Dr. Brian Maxson, Dr. Cecilia A. McIntosh, Dr. Kenneth D. Phillips, Dr. Nicole Prior, Dr. Mitch Robinson, Dr. Paul Trogen, Dr. Brittany Wilkins

Absent: Ms. Jennifer Barber, Ms. Maria Costa, Dr. Wendy Doucette, Ms. Wendolin Elrod, Dr. Marsh Grube, Ms. LaDonna Hutchins, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Dr. Rob Pack, Dr. Martha Pointer, Dr. Kelly Price, Dr. Evelyn Roach, Dr. Janna Scarborough

Guests: Dr. Nancy Cameron, Dr. Scott Kirkby

A. Selection of Interim Chair for this meeting

Dr. Maxson was appointed as Chair for the meeting.

B. Approval of April 2016 Minutes

The motion was made, seconded and approved to accept the April 25th, 2016 minutes.

C. Curriculum Subcommittee report – Dr. Michelle Lee

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

I. Non-Substantive Curriculum Change: Rural Health Graduate Certificate (Dr. Jodi Southerland)

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8785

Subcommittee recommends approval with the following changes:

- a. Name changes go on different form and this has faster approval. Question is do you want to change the name now or after the curriculum changes?
- b. Certificates by definition are very prescribed. This means all courses are required or, sometimes, one elective. Changing two of the five required courses to be either/or is not in keeping with best practice. Question is what do you want certificate to be? If Community Health, then make those courses the required ones.
- c. If the certificate will be marketed as all online, then why include the rural health courses?

- d. Does the program want to keep the articulation language? If so, and if the certificate name is going to change, then this edited sentence should also be included?
- e. Clarify what want the certificate to be branded as.....
- f. Start date for curriculum change needs to be fall 2017

This proposal was tabled until August at the proposer’s request.

II. TBR Proposal: Admission, Retention, Graduation Policy (Dr. Lisa Haddad)

<http://etsuis.etsu.edu/CPS/forms.aspx?>

[DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8805](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8805)

Subcommittee recommends approval with the following changes:

- a. Page 1 Purpose – suggest “in program content by increasing standard for progression through the program.”
- b. Accreditation section – if this is an MSN, why the sentence on ETSU’s DNP accreditation?
- c. Throughout: should RODP be changed to ROCC or TN eCampus?
- d. Last page: rationale should not be on the side-by-side. This should go in Rationale. The side-by-side section should only have what needs to go into the catalog

Students were having trouble passing the nursing license test after graduating. A proposal was made to have students repeat after their first “C” grade. After their second “C” the student would be dismissed.

Motion was made and accepted to make these changes.

III. TBR Proposal: Establish a New Certificate Program in Response to Intervention (Dr. Tina Hudson): Tabled until August at proposer’s request. Also tabled were accompanying course proposals: CUA1 5780, Organizing and Implementing Response to Intervention in Classrooms (Dr. Karin Keith) and SPED 5610, Evidence-Based Practices in Response to Intervention (Dr. Tina Hudson)

D. Graduate Faculty Subcommittee report and recommendations – Dr. Trogen.

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Nathan L. Hale	Health Services Management and Policy	Member
2. James Day Boone	Physical Therapy	Member
3. Michelle Johnson Chandley	Health Sciences	Member
4.		

Reappointment	-	-	-
-			

Applicant	Department	Present Status	Recommendation
1. Alamaian Arsham	Public Health	Member	Member
2. Daryl A Carter	History	Member	Member
3. Mohamed A Elgazzar	Biomedical Sciences COM	Member	Member
4. Todd B Emma	Engineering Technology, Surveying & Digital Media	Temporary	Member
5. Jay D Franklin	Sociology & Anthropology	Member	Member
6. Judy G McCook	Nursing Graduate Programs	Member	Member
7. Michael M McKinney	Management & Marketing	Temporary	To Be Determined
8. Steven E Nash	History	Temporary	Member
9. Wendy M Nehring	Nursing Graduate Programs	Senior	Senior
10. Beverly Joy Smith	Physics & Astronomy	Temporary	Member
11. Jacek Smurzynski	Audiology & and Speech- Language Pathology	Senior	Senior
12. April L Stidham	Nursing Graduate Programs	Affiliate	Member
13. Mohammad Moin Uddin	Engineering Technology, Surveying & Digital Media	Member	Member
14. Elwood D Watson	History	Member	Member

***Motion was made to accept the following appointments and re-appointments.
The motion was made, seconded, and carried to accept these appointments.***

E. Report from Academic Council – Dr. McIntosh

- I. Last 2 meetings about Fall Enrollment
- II. Grad Admissions report
- III. Undergrad recruitment using programs

F. Old Business

- I. None

G. New Business –

- I. Report from Dr. Bach and Dr. Grube on curriculum approval processes after July1 in light of the FOCUS act.

Everything will continue to go through TBR until the boards have meetings.

- II. Discussion of Academic Misconduct and brainstorm on prevention ideas – Dr. McIntosh

Academic misconduct reports are leading to mandatory student meetings with Dr. McIntosh. There are more reports this year than any previous year. Most of these are acts of plagiarism from the internet. Policy is leading to too many meetings and will be discussed again at the coordinator meeting.

- IV. Discussion of thesis/dissertation scholarship eligibility – Dr. Maxson

The thesis/dissertation scholarship was created to help students through their final semester. However, there have been a few cases where students want to use it for a different semester. Is this decision at the discretion of the committee or will it be for the final term only? Any changes may need to be taken to council.

H. Other

I. Program Review

A program review will be occurring the 25th and 26th of July. Graduate Council participation is requested on the 26th at 10:00am in the East Tennessee Room.

I. Adjournment

Adjournment was at 2:10