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Undergraduate Curriculum Council Minutes

4-11-2018

2018 April 11 - Undergraduate Curriculum Council Minutes

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**Undergraduate Curriculum Committee
Meeting Notes
April 11, 2018**

Members present: Rhonda Brodrick, Michelle Chandley, Shirley Cherry, Jason Davis, Laura Dower, Julie Fox-Horton, Casey Gardner, Don Good, Marsh Grube, LaDonna Hutchins, Scott Koterbay, Jessica Miller, Arpita Nandi, Kimberly Sell, Melissa Shafer, Suzanne Smith

Members absent: Sheryl Burnette, Myra Jones, Theresa McGarry, Evelyn Roach, Jennifer Young

Guests present: Jenny Blanchett, James Livingston, Tabitha Quillen, Megan Quinn, Melessia Webb

The UCC meeting was called to order at 2:20 p.m. by Kim Sell.

Old Business

Suzanne Smith moved to approve the March 28, 2018 minutes. Melissa Shaffer seconded. The motion passed unanimously.

New Business

-New Course: COBH 3030: Leadership and Professional Development for Global Health

Megan Quinn provided an overview of the proposed course.

Snapshot:

- Course Number – Change to a 4000-level course after checking with LaDonna Hutchins for available course numbers

Syllabus:

- Major Course Topics – revise to better reflect the topics taught in this course
- Major Assignments, Exams, and Grade-weight Values – Under Professional Interviewing Skills add the resources available on campus to help in this process
- Other Information – Add the syllabus link

Note: Be sure to change the Global Health and Development: Establish Minor Proposal to reflect the course number change to a 4000-level course

Suzanne Smith motioned to accept the proposal with the requested changes. The proposal may return to the chair for final approval. Jason Davis seconded. The motion passed unanimously.

With approval of this course, the Global Health and Development: Establish Minor Proposal will be ready to move forward once the course number is changed.

-Program Policy Revision: BSN Admission

Tabitha Quillen provided an overview of the proposed revision. Based on reviewer feedback, the proposal was revised to more clearly explain the proposed changes. The committee reviewed the revised proposal.

Recommendations:

- Fix the dead links under Current Policy, Policy Revision(s), and Final Policy.

Suzanne Smith motioned to accept the proposal once the links are fixed. The proposal may return to the chair for final approval. Melissa Shaffer seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision: B.S. Digital Media

James Livingston provided an overview of the proposed revision.

Recommendations:

- None

Jason Davis motioned to accept the proposal. Laura Dower seconded. The motion passed unanimously.

Other Discussion:

Jason Davis nominated Shirley Cherry to serve as UCC Chair 2018-2019. Laura Dower seconded. The motion passed unanimously.

Jason Davis nominated Rhonda Brodrick to serve as UCC Secretary 2018-2019. Laura Dower seconded. The motion passed unanimously.

A motion to adjourn was made at 2:55 p.m. by Shirley Cherry and seconded by Scott Koterbay. The committee unanimously approved the motion.

Respectfully submitted,

Rhonda Brodrick
UCC Secretary

Approved by UCC 4/23/18 (electronic vote)