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Graduate Council Meeting Minutes and Reports

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2016 January 25 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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Graduate Council – Minutes
East Tennessee State University
January 25, 2016, 1:15pm
President’s Conference Room – Dossett Hall 206

Present: Ms. Jennifer Barber, Dr. Karin Bartoszuk, Ms. Queen H. E. Brown, Dr. Stacy D. Brown, Dr. David Currie, Dr. Wendy Doucette, Dr. Marsh Grube, Ms. La Donna Hutchins, Dr. Michelle Lee, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Dr. Brian J. Maxson, Dr. Cecilia A. McIntosh, Dr. Rob Pack, Dr. Kenneth D. Phillips, Dr. Martha M. Pointer, Dr. Kelly Price, Dr. Evelyn Roach, Dr. Mitch Robinson, Dr. Janna Scarborough, Dr. Paul Trogen, Dr. Brittany Wilkins

Absent: Dr. Patrick Bradshaw, Ms. Maria D. Costa, Ms. Wendolin Elrod, Dr. Nicole Prior, Dr. Judy Rice, Dr. William R. Duncan, Ms. Billie Lancaster

Guests: Dr. Mildred Maisonet, Dr. Megan Quinn,

A. Approval of November 2015 Minutes

- i. The motion was made, seconded, and approved to accept the November 30, 2015 minutes.

B. Curriculum Subcommittee report – Dr. Wendy Doucette

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

I. New Course Proposal: EPID 5700, Interprofessional Perspectives on Global Health (Dr. Megan Quinn)

i. Motion made to accept with the following changes:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=8515

- 1. Snapshot: Page 2, Rationale for proposal: Please state why this particular course is needed. Sentence 3: It is one of how many?

2. Proposal:

- a. Page 1, course information: put NA in max credit hours as this is a fixed credit course.
- b. Page 1, Learning Outcomes: upgrade all instances of the verb “examine”
- c. Page 2, Major Assignments, Exercises: explain more what students will do in 1 and 5.
- d. Page 3, Other Information: include links for academic misconduct and disability.
- e. Page 3, Bibliography: add Sherrod call number and location information for the 2013 title.

ii. Motion to accept with changes listed was seconded and carried.

II. Course substantive change proposal: EPID 5460, Environmental/Occupational Epidemiology (Dr. Mildred Nogueras)

i. Motion made to accept with the following changes:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=10&Instance=8525

1. Snapshot: no comments
2. Proposal:
 - a. Page 2, Other Information: include links for academic misconduct and disability.
 - b. Page 2, Required Textbook: is this the newest version?

ii. Motion to accept with changes listed was seconded and carried.

III. TBR Proposal: Establish a New Concentration, M.Ed. In Special Education (Dr. Lori Marks)

i. Motion made to accept with the following changes:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8586

1. Snapshot: no comments

2. Proposal:

- a. Proposal statement (cover page and page 2): “into formal concentrations”
- b. Page 3, Type of Change: “into formal concentrations”

3. Appendix A: Splitting the information on the right column to list out credit hour requirements for each concentration will provide clarity for the catalog

ii. Motion made to accept with changes listed was seconded and carried.

B. Graduate Faculty Subcommittee report and recommendations – Dr. Trogen.

i. Motion made to accept the following appointments and reappointments

Appointment		
Applicant	Department	Recommendation
1. Michelle S Freeman	Accountancy	Affiliate

Reappointment	-	-	-
Applicant	Department	Present Status	Recommendation
1. Linde C Burkey	Criminal Justice & Criminology	Temp	Member
2. Karen Horne Ervin	Health Services Management and Policy	Affiliate	Affiliate
3. Michele Lynn Joyner	Mathematics & Statistics	Member	Member
4. Kelly Blake Price-Rhea	Management & Marketing	Member	Member
5. Nicole Mary Prior	Criminal Justice & Criminology	Member	Member
6. Christopher L Pritchett	Health Sciences	Member	Member
7. Fred W Sauceman	Appalachian Studies	Member	Affiliate
8. Kent N Schneider	Accountancy	Member	Member

iii. Motion to accept appointments and reappointments was seconded and carried.

C. Report from Academic Council – Dr. Marks

- a. Admission policy revision for M. A. in Appalachian Studies approved
- b. Establish a graduate certificate in community Leadership approved
- c. M.A.T. in Teacher Education: Decrease credits and admission policy revision approved

- d. Revise admission policies for M. Ed. In Special Education for the Advanced Studies in Specials Education Concentration approved
- e. Establish an articulation agreement between the graduate certificate in Biostatistics and M. P. H. Biostatistics concentration approved

D. Old Business:

- I. None

E. New Business:

I. Dr. Maxson handout the Application for Dual Graduate Programs form to council members with suggested edits to clarify use of form. The motion was made, seconded and carried to accept the two suggestions on Dual Graduate Program form.

G. Other:

I. Dr. Maxson stated three emails have been sent to faculty, coordinators, and students regarding the upcoming award nominations and grant proposals.

H. Adjournment

- I. The council meeting was adjourned at 1:55 p.m.