

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

2-14-2018

2018 February 14 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2018 February 14 - Undergraduate Curriculum Council Minutes" (2018). *Undergraduate Curriculum Council Minutes*. 143.
<https://dc.etsu.edu/ucc-minutes/143>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

**Undergraduate Curriculum Committee
Meeting Notes
February 14, 2018**

Members present: Rhonda Brodrick, Michelle Chandley, Jason Davis, Laura Dower, Julie Fox-Horton, Don Good, Marsh Grube, LaDonna Hutchins, Scot Koterbay, Theresa McGarry, Jessica Miller, Evelyn Roach, Kimberly Sell, Melissa Shafer, Suzanne Smith, Casey Spurlin, Jennifer Young

Members absent: Sheryl Burnette, Shirley Cherry, Myra Jones, Arpita Nandi

Guests present: Andrew Battista, Keith Green, Thomas Alan Holmes, Kason O'Neil, Jeffrey Roach, Kathryn Sharp

The UCC meeting was called to order at 2 p.m. by Kim Sell.

Old Business

Melissa Shaffer moved to approve the January 31, 2018 minutes with two minor edits. Julie Fox-Horton seconded. The motion passed unanimously.

New Business

-Non-substantive Curriculum or Minor Revision – Computing

Jeffrey Roach provided an overview of the proposed revision.

Recommendations:

- Justification for the Program Revision – change needs improving to need improving in first sentence (done)

Jason Davis motioned to accept the proposal with the recommended editorial change completed during the meeting. Don Good seconded. The motion passed unanimously.

-Revise Course: Substantial Modification (major) – ECED 4780: Residency II: Clinical Experience in PreK-3 and Seminar to ECED 4750: Residency II: Clinical Experience in PreK-3

Kathryn Sharp provided an overview of the proposed course modification which separates ECED 4780 (12 credit hours) into ECED 4750 (3 credit hours) and ECED 4751 (9 credit hours).

Snapshot:

- Prerequisites – A question was raised related to prerequisites. Evelyn Roach reported that ECED 4617, 4627, 4637, and 4680 are listed in Banner as prerequisites but the catalog lists only 4680. The catalog needs to be updated.
- Modify Course Number – change to Yes and enter ECED 4750 in Modified Course Number
- Modify Corequisite – Yes and enter ECED 4751 in Modified Corequisite
- Course to be required for major, minor, or grad degree in requesting department – change to Yes (done)
- If yes, has the department submitted a curriculum change proposal – change to Yes (done)
- Course to be required for major, minor, or grad degree in another department – change to No (done)
- If yes, has the department submitted a curriculum change proposal – change to No (done)
- Proposed Implementation Date – change to Fall 2018 (done)

Syllabus:

- Academic Purpose and Goals – change comprise to constitute (done)
- Major Course Topics – Add a comma after instruction in bullet 1 (done)
- Learning Outcomes – Outcome 4 – change to read “The ability to critique professional materials” (done)
- Major Assignments
 - edTPA – Add a space after period at the end of first sentence
 - Seminar Participation – change to read “be on time, be prepared for class, and participate” (done)
 - Show & Tell – change & to and (done)
- Bibliography – Remove the required text from the bibliography (done)

Suzanne Smith motioned to accept the proposal with the recommended editorial changes completed during the meeting. Michelle Chandley seconded. The motion passed unanimously.

-New Course – ECED 4781 4751: Residency II: Supervised Field Experience

Kathryn Sharp provided an overview of the proposed new course.

Snapshot:

- Course Number – Change to 4751 (done)
- Corequisites – change to ECED 4750 (done)
- Catalog Description
 - change course numbers to ECED 4780 to ECED 4750 (done)
 - change will be held to is held in the final sentence (done)
- Course similar to courses in other departments – change to No (done)

- Contact information for similar courses – delete information (done)
- Proposed Implementation Term – change to Fall 2018 (done)

Syllabus:

- Academic Purpose and Goals
 - Change course numbers to ECED 4750/4751 where applicable
 - Add bulleted goals that reflect how this course will benefit the department and/or curriculum
- Major Course Topics – reformat to single space bullets
- Expected Learning Outcomes – Items 3 and 4 are course assignments rather than learning outcomes
- Grading Scale – In Score Range column, correct overlap in points for A and A- levels
- Bibliography
 - Burden & Byrd citation is lacking initials in authors' names
 - Charles citation has (2002a) – Is “a” needed?

Suzanne Smith motioned to return the proposal to the originator for recommended editorial changes. The proposal will return to the committee for final approval. Jason Davis seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Early Childhood Development Major, B.S. (PreK-3 Concentration) (Licensure)

Kathryn Sharp provided an overview of the proposed revision.

Recommendations:

- Proposed Implementation Term – change to Fall 2018 (done)
- Justification for the Program Revision – Change the course numbers to ECED 4750/4751 where needed (done)
- Number of Courses Modified – Change to 1 (done)
- Number of Courses Added – Change to 1 (done)
- Summary of Revision – Change the course numbers to ECED 4750/4751 where needed (done)
- Program Revision – Change the course numbers to ECED 4750/4751 where needed (done)
- Final Revision – Change the course numbers to ECED 4750/4751 where needed (done)

Suzanne Smith motioned to accept the proposal with the recommended editorial changes completed during the meeting and contingent upon approval of the New Course ECED 4751 proposal. Jason Davis seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Add SOCI 4252 to the elective options for the Film Studies minor – Film Studies Minor

Alan Holmes provided an overview of the proposed revision.

Recommendations:

- Action (Name of Proposal Form) – Change to Non-Substantive Curriculum or Minor Revision (done)
- Justification for the Program Revision – Remove “newly established” (done)
- Impact of the Revision – Change to “matter of rote” (done)
- Current Program of Study, Program Revision, Final Revision – The catalog includes a Note related to students interested in Broadcast Practicum. Dr. Holmes was asked to contact the department to see if this note is still applicable/pertinent.

Suzanne Smith motioned to accept the proposal with the recommended editorial changes completed during the meeting. Michelle Chandley seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Political Science

Andrew Battista provided an overview of the proposed revision.

Recommendations:

- Proposed Implementation Term – change to Fall 2018 (done)
- List the Proposals Associated with this Degree – change to N/A (done)
- Justification – Add an academic reason for adding this course; change to “Courses with this topic are included in Political Science major topics as a matter of best practice.” (done)
- Program Revision – reposition semicolon from before ADD to after ADD to indicate PSCI 3150 is the course being added (done)

Scott Kotterbay motioned to accept the proposal with the recommended editorial changes completed during the meeting. Jason Davis seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Coaching Minor – Coaching Minor Course Substitution

Kason O'Neil provided an overview of the proposed revision.

Recommendations:

- Action (Name of Proposal Form) – Change to Non-Substantive Curriculum or Minor Revision (done)
- Proposed Implementation Term – change to Fall 2018 (done)
- Number of Courses Modified – change to 0 (done)
- Program Revision

- PEXS 3025 Sports Officiating (3 credits) – add “ADD” (done)
- Add to list - PEXS 4657 Sports Nutrition and Ergogenic Aids (3 credits) DELETE (done)
- Final Revision – (3 credits) appears twice after PEXS course (done)

Jason Davis motioned to accept the proposal with the recommended editorial changes completed during the meeting. Suzanne Smith seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Philosophy Major: Religious Studies Concentration

Keith Green provided an overview of the proposed revision.

Recommendations:

- Impact of Revision – Add period after world over; Correct spelling of religious (done)

Suzanne Smith motioned to accept the proposal with the recommended editorial changes completed during the meeting. Julie Fox-Horton seconded. The motion passed unanimously.

-Non-substantive Curriculum or Minor Revision – Religious Studies

Keith Green provided an overview of the proposed revision.

Recommendations:

- Impact of Revision – Add period after world over; Correct spelling of religious (done)
- Final Revision – Reorder so that SOCI 4440 is listed before any RELI Course (done)

Suzanne Smith motioned to accept the proposal with the recommended editorial changes completed during the meeting. Jason Davis seconded. The motion passed unanimously.

A motion to adjourn was made at 3:25 p.m. by Michelle Chandley and seconded by Melissa Shaffer. The committee unanimously approved the motion.

Respectfully submitted,

Rhonda Brodrick
UCC Secretary

Approved by UCC 3/28/18