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Staff Senate Agendas and Minutes

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### 2009 January 12 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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# ETSU

## AGENDA

**Staff Senate Meeting  
January 12, 2009  
Room #6 - DP Culp Center  
2:30 p.m.**

1. Call to Order
2. Guest Speaker: Calvin Cooper, Director of Parking Services
3. Approval of Minutes – December 8, 2008
4. Treasurer's Report
5. Committee Reports
  - Staff Development & Evaluation
  - Committee on Committees
  - Staff Concerns & Grievances
  - Committee on Elections
  - Holiday Food Drive Committee
  - Staff Picnic Committee
  - Blood Drive Committee
6. Old Business
  - Website Committee Update
  - Committee for Review of Staff Awards Process Update
  - Discussion / Renaming of Staff Picnic (Staff Awards Ceremony)
7. Open Floor for New Agenda Items / Concerns
8. Adjournment

***Next Meeting – February 9, 2009  
Meeting Room #6***

**STAFF SENATE MEETING  
MINUTES**

DP Culp Center, Room 6  
January 12, 2009  
2:30 PM

**PRESENT:** Constance Alexander, Lisa Blackburn, Carolyn Bond, Sarah Bradford, Angela Brewer, Robert Calkins, Cindy Canter, Renee Couch, Tim Dills, JoAnn Fitzgerald, Charles Forrester, Linda Greenwell, Angela Haire, Myra Jones, Linda Lett, Diane McClay, Donna Murphy, Stephanie Nave, Debbie Parks, Chuck Patton, Betty Ann Proffitt, Shea Renfro, Wanda Richardson, Sharon Riddle, Dave Robinson, Sue Russell, Jamie Simmons, Kathy Smith, Debbie Stames, Vanessa Stephens, Karen Sullivan, and Carla Warner

**ABSENT:** James Batchelder(excused), Queen Brown (excused), Deanna Bryant (excused), Corintha Duncan (excused), Joy Fulkerson (excused). Susan Lilly (excused), Joe Miller (excused), Patricia Stafford (excused)

The meeting was called to order by President Wanda Richardson at 2:30 p.m.

**GUEST SPEAKER:** President Richardson welcomed Mr. Calvin Cooper, Director of Parking Services, to the meeting. Before addressing the senate, Cooper asked Dr. Collins to give an overview and brief history of the campus parking study, which consisted of a timeline dating back to 2006 when Carl Walker, Inc. conducted the first official Campus Parking Study. In 2007 Desman Associates followed with a Parking and Access Plan with recommendations to build a parking garage, implement a value-based or use-based parking space allocation program, expand meter parking, and create a Parking and Transportation Services Department.

Cooper then expanded on the current programs of Parking Services and the projects they hope to implement on campus. The main concern, of course, is the lack of parking spaces for residential and commuter students, staff, and faculty. There are 5271 parking spaces for 13,900 students; a ratio of 2.64 - well above the national average. Obviously, Parking Services' major goal is to address the parking dilemma, and Cooper stated he has established an open-door policy. He wants those who feel they have received a citation unjustly to sit down and talk with him and if there has been an injustice, it will be corrected. If the citations is valid, he will explain the regulations and why the action was taken.

**MINUTES:** Senator Constance Alexander made the motion to approve the minutes of December 8, 2008. Motion seconded by Senator David Robinson. The minutes were approved as distributed..

**TREASURER'S REPORT:** Senator Cindy Canter reported that \$1,000 had been received from the Professional Staff Association. PSA was a long standing campus organization, but after a decline in membership, the group no longer meets. In addition

to the gift, a balance of \$5,635.56 remains in the operating account; no expenditures for the month.

**COMMITTEE REPORTS:**

- *Staff Development and Evaluations:* No report.
- *Committee on Committees:* Senator Warren reported that the committee had completed their report and would be meeting with Dr. Collins to go over their findings. A complete report will be presented at a later meeting.
- *Staff Concerns and Grievances:* No report.
- *Elections Committee:* No report.
- *Holiday Food Drive Committee:* Senator Simmons confirmed this year's food drive far exceeded that of previous years. Food and monetary donations collected help provide a more pleasant holiday season for several ETSU families. Simmons thanked everyone for their support and generosity.
- *Staff Picnic Committee:* No report.
- *Blood Drive:* No report.

**OLD BUSINESS:**

- *Website Committee Update:* Senator Jones reported that the group continues to work on the new website. A brief committee meeting is scheduled following today's Staff Senate meeting.

***Open Floor for New Agenda Items / Concerns:*** Dr. Collins reported that the Task Force continues to meet and that all suggestions and comments were being considered for implementation. He also reminded everyone that Dr. Stanton would be addressing the staff on the condition of the university on February 16. He urged everyone to attend.

There being no further business, Senator Dave Robinson made motion to adjourn the meeting; motion seconded by Senator Karen Sullivan.

Respectfully submitted,  
Sue Russell  
Secretary

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

*The next meeting is Monday, February 9, 2009 @2:30 pm, Meeting Room #6, Culp Center. Please send notices of non-attendance to [russell@etsu.edu](mailto:russell@etsu.edu) and agenda items to [wanda@etsu.edu](mailto:wanda@etsu.edu)*