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Graduate Council Meeting Minutes and Reports

10-28-2015

2015 October 28 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
October 26, 1:15pm
President’s Conference Room – Dossett Hall 206**

Present: Dr. Karin Bartoszuk, Ms. Queen Brown, Dr. Stacy D. Brown, Dr. Wendy Doucette, Dr. Marsh Grube, Ms. LaDonna Hutchins, Dr. Lori Marks, Dr. Brian Maxson, Dr. Cecilia A. McIntosh, Dr. Phillip Musich, Dr. Rob Pack, Dr. Kelly Price, Dr. Martha M. Pointer, Dr. Janna Scarborough, Dr. Paul Trogen

Absent: Ms. Jennifer Barber, Ms. Wendolin Elrod, Dr. Michelle Lee, Dr. Jill Leroy-Frazier, Dr. Nicole Prior, Dr. Mitch Robinson, Dr. Brittany Wilkins, Ms. Maria D. Costa, Dr. David Currie, Dr. William R. Duncan, Dr. Evelyn Roach

A. Approval of September 2015 Minutes

- i. The motion was made, seconded, and approved to accept the September 28, 2015 minutes with no changes

B. Curriculum Subcommittee report – Dr. Wendy Doucette

- i. Subcommittee met to discuss two TBR proposals and four new course proposals. Much discussion and feedback provided. Proposals tabled until the November 2015 meeting.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Trogen.

- i. Motion made to accept the following appointments and reappointments

Appointment		
Applicant	Department	Recommendation
1. Bernard Julia Margarita	Counseling and Human Services	Member
2. Teresa Lynn Stephens	Nursing Graduate Programs	Member
3. Patsy Miller Spratling	Nursing Graduate Programs	Member

Reappointment			
Applicant	Department	Present Status	Recommendation
1. Randy Lee Byington	Allied Health Sciences	Member	Senior
2. Terry A. Countermine	Computing	Affiliate	Member
3. Douglas Dotterweich	Economics & Finance	Member	Senior
4. Masoud Ghaffari	Nursing Graduate Programs	Member	Member
5. Jill Leroy-Frazier	Cross Disciplinary Studies	Member	Member
6. Phillip R. Musich	Biomedical Sciences	Member	Senior
7. Laura E. Robertson	Curriculum and Instruction	Temporary	Member
8. Terri E. Schreiner	Nursing Graduate Programs	Temporary	Affiliate

D. Report from Academic Council – Dr. Marks

- i. Academic Council met and approved to terminate Digital Media Concentration in the MS in Technology.
- ii. Academic Council approved revision of Admission/Retention/Graduation Policy for MS in Speech-Language Pathology.

E. Old Business

- i. There was no old business to discuss.

F. New Business –

- I. Review of Graduate Council 2014-15 Annual Report for approval.
 - i. Motion was made and seconded to approve the 2014-2015 Annual Report. The report was approved.
- II. Discussion Long Term Graduate Program Data Report; focus on 2006-2015.
 - ii. Dr. McIntosh and council members discussed the graduate program data report composed of 20 years of data. The discussion noted the applications and admissions sections per program. Also, discussed was need for some training for departments with regard to recruitment of graduate students. Dr. McIntosh was asked to contact Stephen Marshall, Heather Laurendeau, and Ashleigh Bunn regarding holding a first workshop this fall for graduate coordinators and department chairs.

G. Other

- i. Dr. McIntosh announced the email Dr. Noland sent regarding the \$200 across the board increase to graduate assistantship stipends.
- ii. Dr. McIntosh announced the new electronic graduate faculty temporary form composed through Dynamic Forms is now available on the Graduate Studies website.

H. Adjournment

- i. The meeting adjourned at 2:15 p.m.