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2008 December 8 - Staff Senate Agenda and Minnutes

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AGENDA

**Staff Senate Meeting
December 8, 2008
College of Medicine, VA Campus
Stanton-Gerber Hall, Bldg 178
Large Auditorium, Ground Floor
2:30 p.m.**

1. Call to Order
2. Approval of Minutes – November 10, 2008
3. Treasurer's Report
4. Committee Reports
 - Staff Development & Evaluation
 - Committee on Committees
 - Staff Concerns & Grievances
 - Committee on Elections
 - Holiday Food Drive Committee
 - Staff Picnic Committee
 - Blood Drive Committee
5. Old Business
 - Holiday Food Drive Committee Update
 - Website / Communication Committee Update
6. New Business
 - Discussion / Renaming of Staff Picnic (Staff Awards Ceremony)
7. Open Floor for New Agenda Items / Concerns
8. Adjournment
9. Tour College of Medicine

***Next Meeting – January 12, 2009
Meeting Room 6, D.P. Culp
2:30 p.m***

**STAFF SENATE MEETING
MINUTES**
Stanton-Gerber Hall, VA Campus
December 8, 2008
2:30 PM

PRESENT: Constance Alexander, James Batchelder, Carolyn Bond, Sarah Bradford, Queen Brown, Deanna Bryant, Robert Calkins, Cindy Canter, Renee Couch, Tim Dills, Corintha Duncan, JoAnn Fitzgerald, Charles Forrester, Joy Fulkerson, Linda Lett, Susan Lilly, Donna Murphy, Stephanie Nave, Chuck Patton, Wanda Richardson, Sharon Riddle, Sue Russell, Kathy Smith, Patricia Stafford, Karen Sullivan, Carla Warner

ABSENT: Lisa Blackburn (excused), Angela Brewer (excused), Linda Greenwell (excused), Angela Haire (excused), Myra Jones (excused), Joe Miller (excused), Debbie Parks (excused), Betty Ann Proffitt (excused), Shea Renfro (excused), David Robinson (excused), Jamie Simmons (excused), Debbie Starnes (excused), Vanessa Stephens (excused)

The meeting was called to order by President Wanda Richardson at 2:30 p.m.

MINUTES: Motion to amend the minutes of November 10, 2008 was made by Senator Sarah Bradford. Under *New Agenda Items*, the student satisfaction survey was linked from ETSU's homepage to the Financial Aid website. Senator Linda Lett made the motion to approve the revised minutes. Motion seconded by Senator Cindy Canter. Minutes approved as amended.

TREASURER'S REPORT: Senator Cindy Canter reported a balance of \$5,635.56 in the operating account; expenditures included souvenir whistles given to employees at the September 30, 2008 Staff Convocation.

COMMITTEE REPORTS:

- *Staff Development and Evaluations:* Chairperson Senator Renee Couch reported the committee was continuing to meet and discuss their goals for the 2008-09 year.
- *Committee on Committees:* No report.
- *Staff Concerns and Grievances:* No report.
- *Elections Committee:* No report.
- *Holiday Food Drive Committee:* Senator Jamie Simmons reported that more than \$5,483 was raised for this year's food drive. Committee members filled 301 food baskets, purchased 90 \$40 Food City gift cards, and assisted six ETSU employees that were on extended leave. Simmons thanked the Staff Senators for their generous contributions and outstanding support of the Holiday Food Drive.

- *Staff Picnic Committee:* No report.
- *Blood Drive:* No report.

OLD BUSINESS:

- ***Website Committee Update:*** Senator Tim Dills reported that material migration to the new website is going well. The committee continues to revise the video taken at the 2008 Staff Convocation with hopes of incorporating it into the Staff Senate's homepage.

NEW BUSINESS:

- President Wanda Richardson presented the proposal of renaming the Staff Picnic to Staff Awards Ceremony. With the probability of not having food at the event, the renaming would be more in line with the subject matter. She also suggested that the staff be asked to collect door prizes for the event .

There being no further business, Senator Donna Murphy made motion to adjourn the meeting; motion seconded by Senator Tim Dills.

Respectfully submitted,
Sue Russell
Secretary

The next meeting is Monday, January 12, 2009 @2:30 pm, Meeting Room #6, Culp Center. Please send notices of non-attendance to russell@etsu.edu and agenda items to wanda@etsu.edu