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9-28-2015

### 2015 September 28 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes  
East Tennessee State University  
September 28, 2015 1:15 p.m.  
President’s Conference Room – Dossett Hall 206**

**Present:** Ms. Jennifer Barber, Dr. Karin Bartoszuk, Dr. Stacy D. Brown, Dr. Marsh Grube, Ms. LaDonna Hutchins, Ms. Billie Lancaster, Dr. Michelle Lee, Dr. Jill Leroy-Frazier, Dr. Lori Marks, Dr. Brian Maxson, Ms. Sierra Maxwell, Dr. Celia McIntosh, Dr. Robert Pack, Dr. Nicole Prior, Dr. Judy Rice, Dr. Mitch Robinson, Dr. Janna Scarborough, Dr. Paul Trogen, Dr. Brittany Wilkins

**Absent:** Ms. Maria D. Costa, Dr. David Currie, Dr. Wendy Doucette, Dr. William R. Duncan, Ms. Wendolin Elrod, Dr. Phillip Musich, Dr. Martha M. Pointer, Dr. Kelly Price-Rhea, Dr. Evelyn Roach

**Guests:** Dr. Marie Tedesco

**A. Approval of August 2015 Minutes**

- a. The motion was made, seconded, and approved to accept the August 2015 minutes with no changes

**B. Curriculum Subcommittee Report – Dr. Michelle Lee**

**a. Non-Substantive Curriculum Change Proposal: Master of Arts in Liberal Studies, Regional and Community Studies (Presented by Dr. Marie Tedesco)** [http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_4a\\_9&FormID=17&Instance=8422](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=17&Instance=8422)

- i. Motion was made to accept with following changes:
1. Rationale for Proposal: please amend the sentence to read “departments’ course offerings.”
  2. Insert existing approved curriculum as shown in catalog: the two required courses are missing here. One additional elective is currently missing.
- ii. Motion to accept with changes listed was seconded and carried.

**b. New Course Proposal: GRAD 7860, Teaching for Learning in Higher Education**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_4a\\_9&FormID=6&Instance=8497](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=8497)

- i. Motion was made to accept with following changes:
1. Syllabus:
    - a. Major course topics: Please standardize capitalization.
    - b. #6. “Pull the Plug on Lectures”
    - c. Learning Outcomes are listed numerically but map to letters in the Major Assignments directly below.
    - d. Grading scale: small superscript typo in the grade of A
- ii. Motion to accept with changes listed was seconded and carried.

**c. New Course Proposal: NRSE 6610, Patient Illness Experience** [http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_4a\\_9&FormID=6&Instance=8491](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=8491)

- i. Motion was made to accept with following changes:
1. Snapshot:
    - a. Change Course and Transcript Titles to “Patient Illness Experience”
    - b. Prerequisites: N/A
    - c. Course to be required for major, minor in requesting department: remove wording in parentheses since this proposal was already approved. This resubmission is to correct a data input error.

2. Syllabus:

- a. Course Title: Patient Illness Experience
- b. Catalog Description: could reflect more of the learning outcomes here
- c. Purpose and goals:
- d. In bullet 1, “provide students the opportunity...context of patients’ illness...”
- e. Reframe bullet 2 as department-oriented input goal.
- f. Page 3, Grade Assignment, paragraph 2, sentence 1: “student is not expected”
- g. Criteria for Evaluation of Final Paper Presentation:
- h. “evaluated by his/her ability”
- i. #4: remove “are”
- j. Other Information: Academic misconduct policy and disability policy did not appear in the CPS proposal.

ii. Motion to accept with changes listed was seconded and carried.

**d. TBR Proposal: Policy Revision: Admission/Progression/Graduation in Speech-Language Pathology**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_4a\\_9&FormID=11&Instance=8330](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8330)

i. Motion was made to accept with following changes:

1. Proposal:

- a. Proposal statement: Policy Revision: Admission/Progression/Graduation
- b. Master of Science in Speech-Language Pathology
- c. Verify CIP and SOC codes.
- d. Remove concentration.
- e. Page 2: Proposal should match content on the cover page.
- f. Revision of Admission Criteria: precede existing content with the sentence currently existing under Proposal (same page, above)
- g. Page 3: Revision of the Non-thesis Culminating Capstone Experience, paragraph 2. Second sentence and remainder of the current paragraph will move to Appendix C.
- h. Impact: “number of applications referred to the graduate program”
- i. Page 4: Revision of the Non-thesis Culminating Capstone Experience [why is this same header here twice?] First sentence, “will maximize students’ potential”
- j. Plans for Accreditation: “Speech-Language Pathology”
- k. Page 7, #3 (matrix): Verify whether any codes are needed here.
- l. Appendix B, #4: Change proposed text to “Official scores on general GRE exam”
- m. Appendix C, proposed text: insert previously-mentioned text from page 3.

ii. Motion to accept with changes listed was seconded and carried.

**C. Graduate Faculty Subcommittee report and recommendations – Dr. Trogen**

i. Motion made to accept the following appointments and reappointments:

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
Greg W. Bishop	Chemistry	Member
Jason L. Steadman	Psychology	Member
Dane William Scott	Chemistry	Member
Lindsay Marie Bondurant	Audiology and Speech Language Pathology	Member
Cassandra Pusateri	Counseling and Human Services	Member

<b>Reappointment</b>	-	-	-
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
Tami L. Baker	Curriculum and Instruction	Temp	Affiliate
Jennifer R. Bingham	Appalachian Studies	Temp	Affiliate

Carl W Buerkle	Communication and Performance	Member	Member
Ariel Cintron Arias	Mathematics and Statistics	Member	Member
John S Cockerham	Counseling and Human Services	Affiliate	Member
Amy Collins	Appalachian Studies	Affiliate	Member
Harold L. Daniels	Curriculum and Instruction	Affiliate	Senior
Cerrone Renee Foster	Biological Sciences	Affiliate	Member
Jeffery Bruce Gold	Philosophy and Humanities	Member	Temporary
Mindy Michelle Herrin	Art and Design	Member	Member
Marie Johnson	Audiology and Speech Language Pathology	Affiliate	Affiliate
John H Kalbfleisch	Biomedical Sciences COM	Member	Senior
Ashley A Kavanaugh	Sport and Exercise Science	Temp	Member
Karin Julie Keith	Curriculum and Instruction	Member	Member
Leslie Anne McCallister	Sociology and Anthropology	Senior	Senior
Deborah Johns Parrot	Curriculum and Instruction	Member	Member
Mitchell E. Robinson	Biomedical Sciences COM	Member	Senior
Jodi L. Southerland	Community and Behavioral Health	Affiliate	Member
Daryl L. Stephens	Mathematics and Statistics	Member	Member
Phyllis Ann Thompson	Literature and Language	Member	Member
Ester Lee Verhovsek	Allied Health Sciences	Member	Member
Michael John Whitelaw	Geosciences	Senior	Senior
Gary Leslie Wright	Biomedical Sciences	Senior Member	Member

ii. Motion to accept was seconded and carried.

#### **D. Report from Academic Council – Dr. Marks**

i. Academic council met and approved the application process revision for the MPH program

#### **E. New Business**

- a. Motion to accept Graduate Council 2013-14 Annual Report was made and approved with one abstention.
- b. Discussion of graduate faculty application system and how applicant chooses department and program.
  - i. Council discussed and approved adding language to the front page of the GFS online system to clarify appropriate chain of signatures required. The Graduate School is assessing the cost of granting participants editing capabilities in the case of a chain-of-signature error, as well as adding the clarifying sentences.

#### **F. Other**

- a. Information Item: Endorsed language to clarify admissions requirements (from August 2015 Graduate Council meeting) is in the 2015-16 catalog
- b. Information Item: ETSU MPA graduate Christine Waxstein was selected to receive the 2015 Innovative Electronic Theses and Dissertation Award from the Networked Digital Libraries of Theses and Dissertations ([http://www.etsu.edu/news/2015/09\\_sep/waxsteinthesisaward.aspx](http://www.etsu.edu/news/2015/09_sep/waxsteinthesisaward.aspx))

**G. Adjournment: 2:00 p.m.**